



## *The Corporation of the Township of Perry*

### **MINUTES**

#### **REGULAR MEETING**

**Wednesday, November 4<sup>th</sup>, 2015**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

#### **In Attendance:**

##### **Council Members:**

Mayor Norm Hofstetter

Councillors: Jim Cushman, Margaret Ann MacPhail, Jeff Marshall and Les Rowley

##### **Municipal Staff:**

Beth Morton, Clerk-Administrator

Melinda Torrance, Deputy Clerk

##### **Members of the Public:**

Sign-In Sheet on File

Mayor Norm Hofstetter called the meeting to order at approximately 7:00 p.m.

#### **Declaration(s) of Pecuniary Interest**

I, Les Rowley, declare that I have a pecuniary interest with regard to the following: Item 9.5.2 Staff Report – Janitorial Services, the general nature of which involves immediate family relation and will be discussed on the agenda of the November 4, 2015 Council Meeting.

#### **Resolution No. 2015-441**

**Moved by: Jeff Marshall**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry accept the Minutes of the following Meeting(s) as presented:

- 3.1 Regular Meeting of Council on Wednesday, October 21<sup>st</sup>, 2015
- 3.2 Special Budget Meeting of Council on Thursday, October 22<sup>nd</sup>, 2015

**Carried**

#### **Delegation**

Larry Ross provided Council with a brief presentation on a proposed development off of Birchdale Road. The development would allow for more affordable housing with smaller homes.

**Resolution No. 2015-442**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

**5.1 LINK Committee**

5.1.1 Minutes – May 28<sup>th</sup>, 2015

**5.2 Emsdale Community Centre**

5.2.1 Minutes – October 2015

**5.3 Almaguin Highlands Economic Development**

5.3.1 Minutes – September 17, 2015

**5.4 Township of Perry Public Library Board**

5.4.1 Minutes – September 2015

5.4.2 CEO Report

**5.5 Township of Perry Public Library Board**

5.5.1 Minutes – June 10, 2015

5.5.2 CEO Report – June, August 2015

**5.6 Parks & Recreation Advisory Committee**

5.6.1 Minutes – October 5, 2015

**Carried**

**Resolution No. 2015-443**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry has received the October 2015 Reports, as circulated, from the following Municipal Departments:

**6.1 Canine Control**

**6.2 Fire Department**

**6.3 By-law Enforcement Department**

**6.4 Treasurer – Year to Date Budget Report**

**6.5 CEMC Report – Memorandum of Understanding**

**Carried**

**Resolution No. 2015-444**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2015 – 47 “Being a By-law to enter into a Shared Services Agreement with the Township of Armour and the Village of Burk’s Falls for a By-law Enforcement Officer” be given first and second reading.

**Carried**

**Resolution No. 2015-445**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2015 – 47 “Being a By-law to enter into a Shared Services Agreement with the Township of Armour and the Village of Burk’s Falls for a By-law Enforcement Officer” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2015-446**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry has received the November 2015 Health and Safety Update from Administration.

**Carried**

**Resolution No. 2015-447**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby support partnering with Blue Sky GIS Partnership to purchase COOP imagery together as one entity at a cost not to exceed \$1,566.58.

**Carried**

**Resolution No. 2015-448**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry authorizes the purchase of 2 large wreaths from the Kearney Branch of the Royal Canadian Legion, in the amount of \$60.00 each.

***And that*** Norm Hofstetter will be laying the wreath at the Kearney Service on November 7<sup>th</sup>, 2015; Margaret Ann MacPhail will be laying the wreath at the Evergreen Heights Education Centre Service on November 11<sup>th</sup>, 2015; and Jim Cushman will be laying the wreath at the Emsdale Cenotaph Service on November 11<sup>th</sup>, 2015.

**Carried**

**Resolution No. 2015-449**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry hereby support the request from the Almaguin Highlands Arts Council (AHAC) to submit a letter supporting the NOHFC grant to assist the AHAC with the strategic planning process.

**Carried**

**Resolution No. 2015-450**

**Moved by: Les Rowley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry approves the Water Monitoring Grant Application submitted by the Clear Lake Property Owners Association in the amount of \$1,000.00.

**Carried**

**Resolution No. 2015**

**Moved by: Seconded by:**

***Be it resolved that*** the Council of the Township of Perry directs the Clerk to proceed with advertising for a Parks & Rec. position.

**Tabled**

The Clerk was directed to bring the discussion back at the November 18, 2015

Council meeting with a staff report outlining the costs to include two part time employees for janitorial services of all municipal facilities.

**Resolution No. 2015-451**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.6, as outlined in the Agenda of November 4<sup>th</sup>, 2015.

**Carried**

**Resolution No. 2015-452**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** in accordance with Section 239 of *The Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session', at 8:00 p.m. in order to address matters pertaining to Section 239 (2)(d) labour relations or employee negotiations (Library Salary Review / Employee Matters).

**Carried**

**Report from Closed Session**

Council was provided the salary review report from the consultants regarding library personnel wages. A staff report will be provided at the Thursday, November 12 budget meeting discussing same.

**Resolution No. 2015-454**

**Moved by: Seconded by:**

***Be it resolved that*** the Council of the Township of Perry hereby now reconvenes the Regular Meeting of Council on Wednesday, November 4<sup>th</sup>, 2015 at 8:20 p.m.

**Carried**

The meeting adjourned at approximately 8:27 p.m.

Dated this 18<sup>th</sup> day of November, 2015.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk/Administrator*