



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, February 3<sup>rd</sup>, 2016**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter

Councillors: Jim Cushman, Jeff Marshall,  
Margaret Ann MacPhail and Les Rowley

**Municipal Staff:**

Beth Morton, Clerk-Administrator

Melinda Torrance, Deputy Clerk

**Members of the Public:**

Sign-In Sheet on File

Mayor Norm Hofstetter called the meeting to order at approximately 7:00 p.m.

**Resolution No. 2016-39**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry accepts the Minutes of the following Meeting(s) as presented:

3.1 Regular Meeting of Council on Wednesday, January 20<sup>th</sup>, 2016.

**Carried**

**Delegation**

Robert Marcantonio, was introduced as the new By-Law Enforcement Officer. Robert thanked Council for the opportunity to attend the meeting and updated them on his progress to date. The Property Standards By-law has been re-drafted and provided to staff for their review, it will then come before Council in a draft By-law format. Robert and Council discussed by-law enforcement within Perry Township and provided direction to Robert concerning enforcement issues.

**Resolution No. 2016-40**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Perry Township Public Library**
  - 5.1.1. CEO Report – November
  - 5.1.2. November 2015 Minutes
  - 5.1.3. CEO Report – December
  - 5.1.4. December 2015 Minutes
  - 5.1.5. CEO Year-End Report
- 5.2 **Parks & Recreation Committee**
  - 5.2.1. January 2016 Minutes
- 5.3 **Almaguin Highlands Health Centre**
  - 5.3.1. October 2015 Minutes
- 5.4 **Local Initiatives Now Known (LINK)**
  - 5.4.1. November 2015 Minutes
- 5.5 **Regional Fire Services Committee**
  - 5.5.1. January 2016 Minutes
- 5.6 **Joint Waste Management Committee**
  - 5.6.1. October 2015 Minutes
  - 5.6.2. January 2016 Draft Minutes
  - 5.6.3. Notice of Unauthorized Disposals

**Carried**

**Resolution No. 2016-41**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
- 6.2 **Fire Prevention Services Report**
- 6.3 **CEMC**
- 6.4 **Public Works**

**Carried**

**Resolution No. 2016-42**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016 – 11 “Being a By-law to authorize an Agreement between the Township of Perry and Nipissing-Parry Sound Student Transportation Services” be given first and second reading.

**Carried**

**Resolution No. 2016-43**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law No. 2016 – 11 “Being a By-law to authorize an Agreement between the Township of Perry and Nipissing-Parry Sound Student Transportation Services” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-44**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry has received the February 2016 Health and Safety Update from Administration.

**Carried**

Council received an update from Administration pertaining to the Expression of Interest for the new Fire Hall. A report and recommendation will be provided to Council at the Regular Meeting of Council on March 2, 2016.

Council directed staff to schedule a Town Hall Meeting on Saturday, August 13<sup>th</sup>, 2016 from 10:00 am – 12:00 pm.

**Resolution No. 2016-45**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry direct staff to provide the KPMM committee with identified changes for consideration at their meeting being held on February 8, 2016 regarding the Shared Services Agreement for a Community Development Officer Intern.

**Carried**

The identified changes are attached as Schedule "A" to the Deputy Clerk's report.

**Resolution No. 2016-46**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry has received the 2015 Statement of Remuneration and Expenses, as per Section 281(1) of the Municipal Act attached hereto as Schedule 'A'.

**Carried**

The 2015 Statement of Remuneration and Expenses can be viewed at the Township office.

**Resolution No. 2016-47**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry have no objection to Consent Application B-023/15 (Vista), subject to the following conditions:

- 1) The Township of Perry requests a copy of the SEPSDPB decision;
- 2) The Township of Perry requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of each of the newly created lots as per By-Law No. 2007-33;
- 3) The Township of Perry requires four (4) copies of the new survey;
- 4) A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed

property or the retained property owned by the Applicant contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied”;

- 5) The Township of Perry requires confirmation from the Manager of Public Works and Facilities that an entrance permit(s) can be obtained for the newly created lot;
- 6) The Township requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services;
- 7) The Township requires that the applicant apply for and receive a rezoning of the lands from the Rural (RU) Zone to the Rural Residential (RR) Zone; and
- 8) The Township requires that the applicant enter into a Site Plan Agreement to implement items such as dark sky lighting, underground services, winding driveways, vegetative buffers along with any other items that may be regulated under a site plan agreement.

**Carried**

**Resolution No. 2016-48**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.12, as outlined in the Agenda of February 3<sup>rd</sup>, 2016.

**Carried**

The meeting adjourned at approximately 8:59 p.m.

Dated this 17<sup>th</sup> day of February, 2016.

\_\_\_\_\_  
Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

\_\_\_\_\_  
Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*