



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, March 2<sup>nd</sup>, 2016**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter

Councillors: Jim Cushman, Jeff Marshall,  
Margaret Ann MacPhail and Les Rowley

**Municipal Staff:**

Beth Morton, Clerk-Administrator

**Members of the Public:**

Sign-In Sheet on File

Mayor Norm Hofstetter called the meeting to order at approximately 7:00 p.m.

**Resolution No. 2016-68**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry accepts the Minutes of the following Meeting(s) as presented:

- 3.1 Regular Meeting of Council on Wednesday, February 17<sup>th</sup>, 2016.

**Carried**

**Resolution No. 2016-69**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Perry Township Public Library**
  - 5.1.1. January 2016 Report
- 5.2 **Regional Fire Services Committee**
  - 5.3.1. February 2016 Draft Minutes
- 5.3 **Regional Fire Training Officer**
  - 5.3.1. 1<sup>st</sup> Quarter Report
- 5.4 **Almaguin Highlands Health Centre**
  - 5.4.1. February 2016 Minutes
- 5.5 **Almaguin Highlands Economic Development**
  - 5.5.1. January 2016 Draft Minutes
- 5.6 **Historical Committee**
  - 5.6.1. June 2015 Minutes

- 5.6.2. September 2015 Minutes
- 5.6.3. October 2015 Minutes
- 5.6.4. November 2015 Minutes
- 5.6.5 January 2016 Minutes

**Carried**

**Resolution No. 2016-70**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
- 6.2 **Public Works**
- 6.3 **Building Department**
- 6.4 **By-law Enforcement Report**

**Carried**

**Resolution No. 2016-71**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law No. 2016 – 14 “Being a By-law to authorize the execution of a Development Agreement between Paul Brian Grant and Judy Edith Grant and the Corporation of the Township of Perry with respect to Part of Lot 16, Concession 1, in the Township of Perry, designated as Parts 1 and 2 on Plan 42R-20485” be given first and second reading.

**Carried**

**Resolution No. 2016-72**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2016 – 14 “Being a By-law to authorize the execution of a Development Agreement between Paul Brian Grant and Judy Edith Grant and the Corporation of the Township of Perry with respect to Part of Lot 16, Concession 1, in the Township of Perry, designated as Parts 1 and 2 on Plan 42R-20485” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-73**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry has received the March 2016 Health and Safety Update from Administration.

**Carried**

Council reviewed a request from Abby of WiseTutor to use the AHIC space for advertising her business. Council did not support the request as it could be precedent setting and they are hopeful to move forward with renting the space in the near future.

**Resolution No. 2016-74**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

**Whereas** Council has received a letter from Kate Middleton for the Seedy Saturday Event, requesting that Council waive the rental fees for April 23<sup>rd</sup>, 2016 at the Emsdale Community Centre;

**Now therefore be it resolved** that Council hereby waive the rental fee for this event.

**Carried**

**Resolution No. 2016-75**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

**Whereas** a request for Expressions of Interest (EOI) was conducted by the Township of Perry for engineering assistance and consulting services to build a new fire hall;

**And Whereas** the Township received six Expressions of Interests and the Committee reviewed them based on specific criteria and narrowed it down to three agencies;

**And Whereas** references checks were completed and staff requested that the top three agencies submit their costs by February 24th, 2016;

**And Whereas** the reference checks for Evans Bertrand Hill Wheeler were exemplary and projected costs submitted were the lowest;

**Now Therefore Be It Resolved** that the Council of the Township of Perry hereby accept the Expression of Interest submitted by Evans Bertrand Hill Wheeler for engineering assistance and consulting services to build a new fire hall at a projected \$53,860.00 plus HST.

**Carried**

**Resolution No. 2016-76**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Township of Perry has received the request for financial assistance from the East Parry Sound Regional Science Fair and authorize a financial contribution in the amount of \$100.00.

**Carried**

Council reviewed the costs associated with operating AHIC. Council directed staff to work with the Economic Development Officer to establish a proposal to advertise for the rental of the AHIC space.

**Resolution No. 2016-77**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Township of Perry has received the By-law Enforcement Officer Report regarding commercial trailers left at 1695 Emsdale Road and hereby agree to maintain the current policy.

**Carried**

**Resolution No. 2016-78**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry has received the application submitted by Scott Barber for a Zoning By-law Amendment for lands legally described as Lot 23, Registered Plan 169, and declare the application to be complete in accordance with the requirements of the Planning Act and hereby request the Clerk to schedule a Public Meeting in accordance with the Planning Act at the next available opportunity.

**Carried**

**Resolution No. 2016-79**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry receive the request for financial assistance from the Women's Own Resource Centre and authorize a financial contribution in the amount of \$557.70.

**Carried**

**Resolution No. 2016-80**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry has received the request for urgent support from Blue Sky Net and hereby directs the Clerk to forward a letter on behalf of the municipality to FedNor and the Honourable Navdeep Bains strongly outlining how important Broadband is to our community and that the Township supports the application submitted.

**Carried**

**Resolution No. 2016-81**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.12, as outlined in the Agenda of March 2<sup>nd</sup>, 2016.

**Carried**

**Resolution No. 2016-82**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** in accordance with Section 239 of *The Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session', at 8:27 p.m. in order to address matters pertaining to Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees (Departmental Employee Matters).

**Carried**

**Resolution No. 2016-85**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry hereby now reconvenes the Regular Meeting of Council on Wednesday, March 2<sup>nd</sup>, 2016 at 9:20 p.m.

**Carried**

**Report out of Closed Session**

Council approved Minutes from the February 17<sup>th</sup>, 2016 Closed Meeting; reviewed the By-law Enforcement position and directed staff to bring further information forward to the Budget Meeting on March 3<sup>rd</sup>, 2016. Council also discussed and provided the Clerk with direction on administrative staffing matters.

**Resolution No. 2016-86**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry directs the Clerk to provide notice to the Township of Armour that Perry will be terminating the Shared Services Agreement for By-law Enforcement Services.

**Carried**

The meeting adjourned at approximately 9:25 p.m.

Dated this 16<sup>th</sup> day of March, 2016.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*