



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, July 6<sup>th</sup>, 2016**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter

Councillors: Jim Cushman, Jeff Marshall,  
Margaret Ann MacPhail, Les Rowley

**Municipal Staff:**

Beth Morton, Clerk-Administrator

David Creasor, Public Works Manager

Melinda Torrance, Deputy Clerk

**Members of the Public:**

See sign in sheet

Mayor Norm Hofstetter called the meeting to order at approximately 7:02 p.m.

**Declaration of Pecuniary Interest**

No pecuniary interest was declared.

**Resolution No. 2016-221**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

3.1 Regular Meeting of Council on Wednesday, June 15<sup>th</sup>, 2016.

**Carried**

**Resolution No. 2016-222**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

**5.1 Provincial Offences Act**

5.1.1 May Minutes

**5.2 Almaguin Highlands Economic Development**

5.2.1 May Minutes-Draft

5.2.2 June Minutes-Draft

**5.3 Joint Waste Management Committee**

5.3.1 May Minutes-Draft

5.4 **Joint Economic Development Committee-KPMM**

5.4.1 June Minutes-Draft

5.5 **Public Library**

5.5.1 CEO Report

5.5.2 May Minutes

**Carried**

**Resolution No. 2016-223**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

6.1 **Fire Department**

6.2 **By-law Enforcement**

6.3 **Building Department**

6.4 **Public Works**

6.5 **Finance Department**

**Carried**

**Resolution No. 2016-224**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry direct for a single park bench to be located at the Clear Lake Dog Park.

**Carried**

**Resolution No. 2016-225**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016-33 "Being a By-law to confirm the proceedings of Council at its June meetings" be given first and second reading.

**Carried**

**Resolution No. 2016-226**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2016-33 "Being a By-law to confirm the proceedings of Council at its June meetings" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-227**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2016-34 "Being a By-law to adopt a Customer Service Policy and Procedures in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*: O. Reg. 191/11 – Integrated Accessibility Standards" be given first and second reading.

**Carried**

**Resolution No. 2016-228**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2016-34 "Being a By-law to adopt a Customer

Service Policy and Procedures in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*: O. Reg. 191/11 – Integrated Accessibility Standards” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-229**

**Moved by: Margaret Ann MacPhail**

**Seconded by Jeff Marshall**

***Be it resolved that*** By-law No. 2016–35 “Being a By-law to authorize an Amending Agreement between the Corporation of the Township of Perry and Product Care Association” be given first and second reading.

**Carried**

**Resolution No. 2016-230**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2016–35 “Being a By-law to authorize an Amending Agreement between the Corporation of the Township of Perry and Product Care Association” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-231**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2016–36 “Being a By-law to authorize the Corporation of the Township of Perry to enter into a Site Plan Agreement with James John West and Shari Leone West on lands legally described as Part of Lot 1, Plan M-77, designated as Part 3 on Plan 42R-15010” be given first and second reading.

**Carried**

**Resolution No. 2016-232**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2016–36 “Being a By-law to authorize the Corporation of the Township of Perry to enter into a Site Plan Agreement with James John West and Shari Leone West on lands legally described as Part of Lot 1, Plan M-77, designated as Part 3 on Plan 42R-15010” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-233**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry has received the July 6<sup>th</sup>, 2016 Health and Safety Update from Administration.

**Carried**

**Resolution No. 2016-234**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry award Tender No.

2016-03 Surface Treatment for \$158,671.25 plus HST to Bruell Contracting with repair cost for So-Ho-Mish and Savage Settlement Roads, with remaining budgeted funds to be used towards capital culvert replacement as needed.

**Carried**

**Resolution No. 2016-235**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry award Tender No. 2016-04 Crush and Place Gravel for \$169,351 plus HST for 20,000 tonnes to \$229,026 plus HST for 30,000 tonnes to qualifying low bid from GH Stewart Construction.

**Carried**

**Resolution No. 2016-236**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry support the Township of South – West Oxford opposing the division of the ROMA/OGRA Conferences.

**Carried**

**Resolution No. 2016-237**

**Moved by: Les Rowley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry have no objections to Consent Application B-005/16, subject to the condition of survey; and subject to rezoning to reflect the non-compliance with the lot area and lot frontage and to realign the zone boundaries for the reconfigured lot. The amendment should also adjust the zone boundary for the retained lot and provide for a reduced lot frontage.

**Carried**

**Resolution No. 2016-238**

**Moved by: Jeff Marshall**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council for the Township of Perry receive the application submitted by Larry Ross on behalf of Vista Investments Muskoka Inc., for land located at Part of Lot 25, Concession 9, in the Township of Perry located on Birchdale Road and declare the application to be complete in accordance with the requirements of the Planning Act and hereby request the Clerk to schedule a Public Meeting at the next available opportunity.

**Carried**

**Resolution No. 2016-239**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry supports the recommendation by staff approving the obtaining of administrator passwords for Perry Township's computer system and begin working with Northern Nerds to achieve gaining control of and understanding our technology infrastructure.

**Carried**

Council was updated on the progress made to date regarding ongoing maintenance at the Novar Community Centre.

Council directed staff to advertise for volunteers on township committees by posting an ad in the local newspaper as well as the municipal website.

Staff have reviewed the file on the United Church property and determined that it is an active file and will be taking next steps to address the dilapidated state on this property.

**Resolution No. 2016-240**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.4, as outlined in the Agenda of July 6th, 2016.

**Carried**

**Resolution No. 2016-241**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** in accordance with Section 239 of *The Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session', at 9:08 p.m. in order to address matters pertaining to Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees (By-law Enforcement Matters).

**Carried**

**Report Out of Closed Session**

Council were presented with a staff report regarding by-law enforcement progress and direction was provided to staff to move forward with human resources administration.

**Resolution No. 2016-245**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry hereby now reconvenes the Regular Meeting of Council on Wednesday, July 6<sup>th</sup>, 2016 at 9:45 p.m.

**Carried**

The meeting adjourned at 9:46 p.m.

Dated this 20<sup>th</sup> day of July, 2016.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*