



The Corporation of the Township of Perry

MINUTES

REGULAR MEETING

Wednesday, September 7th, 2016

7:00 p.m.

Council Chambers

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Members:

Mayor Norm Hofstetter

Councillors: Jeff Marshall, Margaret Ann MacPhail, Jim Cushman and Les Rowley

Municipal Staff:

Beth Morton, Clerk-Administrator

Melinda Torrance, Deputy Clerk

David Creasor, Manager of Public Works

Members of the Public:

See sign in sheet

Declaration of Pecuniary Interest

No pecuniary interest was declared.

Resolution No. 2016-298

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry hereby approves the addition of Item 7.3 to the Agenda of September 7, 2016.

Carried

Resolution No. 2016-299

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

3.1 Regular Meeting of Council on Wednesday, August 17th, 2016

3.2 Town Hall Meeting on Saturday, August 13th, 2016

Carried

Resolution No. 2016-300

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Joint Waste Management Committee**
 - 5.1.1 June Minutes
- 5.2 **Almaguin Highlands Economic Development**
 - 5.2.1 July Minutes-Draft
- 5.3 **Public Liaison Committee**
 - 5.3.1 June Minutes-Draft

Carried

Resolution No. 2016-301

Moved by: Jim Cushman

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Building Department**
- 6.2 **Public Works**
- 6.3 **By-law Enforcement**
- 6.4 **Fire Department**

Carried

Resolution No. 2016-302

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2016–43 “Being a By-law to appoint a Treasurer/Tax Collector” be given first and second reading.

Carried

Resolution No. 2016-303

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that By-law No. 2016–43 “Being a By-law to appoint a Treasurer/Tax Collector” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2016-304

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that By-law No. 2016–44 “Being a By-law to confirm the proceedings of the Council of the Township of Perry for its August meetings” be given first and second reading.

Carried

Resolution No. 2016-305

Be it resolved that By-law No. 2016-44 “Being a By-law to confirm the proceedings of the Council of the Township of Perry for its August meetings” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2016-306

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2016-45 "Being a By-law to appoint a Chief Building Official and Building Inspector Pro Tempore" be given first and second reading.

Carried

Resolution No. 2016-307

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that By-law No. 2016-45 "Being a By-law to appoint a Chief Building Official and Building Inspector Pro Tempore" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2016-308

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry awards Tender No. 2016-08 for the Emsdale Rink Septic System to Green's Haulage Div. of Muskoka Truck and Equipment Sales Ltd. in the amount of \$12,500 plus HST.

Carried

Resolution No. 2016-309

Moved by: Les Rowley

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry awards Request for Quote 2016-07 for the Drilled Well for the Emsdale Rink Expansion Project to Marshall Well Drilling in the amount of \$10,750 plus HST, which includes the recommended upgrade of a 50 gallon pressure tank.

Carried

Resolution No. 2016-310

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry award Tender No. 2016-09 Winter Sand for \$34,086.00 plus HST to qualifying low bid from A. Miron Topsoil Ltd.

Carried

Resolution No. 2016-311

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry accept the fee proposal submitted by Evans Bertrand Hill Wheeler Architecture (EBHW) in concert with Anrep Krieg Desilets Gravelle Consulting Engineers (AKDG) for the Emsdale Rink expansion for the following services:

- Architectural services (EBHW) \$11,800 plus HST and disb.
- Structural services (AKDG) \$ 7,700 plus HST; and
- Mechanical & Electrical services (AKDG) \$11,270 plus HST

which calculate to a total fee of \$30,770 plus HST and disbursements.

Carried

Resolution No. 2016-312

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry appoints Gina Newhall to the Joint Waste Management Committee.

Carried

Resolution No. 2016-313

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry appoints Jim Hilt as the alternate for the Joint Waste Management Committee.

Carried

Resolution No. 2016-314

Moved by: Les Rowley

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry appoints Gina Newhall, Maureen Hilt and Jim Hilt to the Emsdale Community Centre.

Carried

Resolution No. 2016-315

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry appoints Emily Fraser to the Parks and Recreation Committee.

Carried

Resolution No. 2016-316

Moved by: Jim Cushman

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry accepts with regrets the resignation of Linda Hofstetter as the public representative to the Library Board.

Carried

Report on Items 9.9 – 9.11

Council received notices from the Township of Armour and McMurrich/Monteith notifying the municipality that they will be terminating shared services for a Chief Building Official and directed staff to acknowledge and accept the termination by way of letter.

Council discussed moving forward with Chief Building Official services in which several options were looked. Discussions with neighbouring municipalities will continue.

A special meeting will be called to discuss the new fire hall proposals and options.

Resolution No. 2016-317

Moved by: Les Rowley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.5 as outlined in the Agenda of September 7th, 2016.

Carried

Resolution No. 2016-318

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that in accordance with Section 239 of the *Municipal Act*, 2001, as amended, Council shall proceed into 'Closed Session' at 8:36 p.m. in order to address matters pertaining to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards (Potential Litigation).

Carried

Resolution No. 2016-322

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry hereby now reconvenes the Regular Meeting of Council on Wednesday, September 7th, 2016 at 8:49 p.m.

Carried

Report Out of Closed Session

Council reviewed a staff report as advised by the municipal solicitor regarding damages to a vehicle on a township road. Council agreed with the solicitor recommendation and directed staff to correspond.

The meeting adjourned at 8:51 p.m.

Dated this 21st day of September, 2016.

Original Signed by Norm Hofstetter
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton
Beth Morton, *Clerk-Administrator*