



*The Corporation of the Township of Perry*

**REGULAR MEETING OF COUNCIL**  
**Wednesday, September 7, 2016**

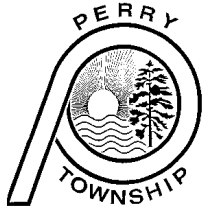
**7:00 p.m.**

**Council Chambers**

(1695 Emsdale Road, Emsdale, ON)

**Additional Item for Consideration on the Council Agenda of  
Wednesday, September 7, 2016**

Item 7.3 By-law 2016-45 - Being a By-law to Appoint a Chief Building Official and Building Inspector Pro Tempore



# *Township of Perry*

PO Box 70, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

## **REPORT TO COUNCIL**

DATE: September 7, 2016  
TO: Members of Council  
FROM: Beth Morton, Clerk/Administrator  
RE: By-law 2016-45 Appointment of CBO and BI Pro Tempore

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### Recommendations:

That Council pass By-law No. 2016-45 enacting Jeff Peppin is the Chief Building Official and Building Inspector Pro Tempore.

### Overview:

The Town of Huntsville and Lake of Bays are finding it increasingly difficult to continue to provide the Township of Perry with Building Services given that the fall is their busiest time of year in their Building Departments.

It was requested by both municipalities that we look into alternate arrangements to assist until a more permanent arrangement can be found.

Jeff Peppin, CBO of Callander is willing to provide the Township with full CBO and BI services. Jeff is available to complete permit reviews and will coordinate inspections two evenings a week to ensure that the Township maintains inspection schedules. His services will be provided outside his regular hours with the Town of Callander.

We have not been able to accommodate office hours with any arrangement, however all questions have been directed to Senior Management and we have ensured that they have been answered in a timely manner.

It is my recommendation that Council enact By-law 2016-45 to ensure that our Building Department continues to efficiently operate until we have permanent arrangement in place. The appointment of Pro Tempore reflects that this appointment is on a temporary basis.

**THE CORPORATION OF THE TOWNSHIP OF PERRY**  
**BY-LAW No. 2016 – 45**

Being a By-law to Appoint a Chief Building Official  
and Building Inspector Pro Tempore

**WHEREAS** authority is granted pursuant to Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, to the Council of each municipality to appoint a Chief Building Official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

**AND WHEREAS** the Council of the Corporation of the Township of Perry deems it advisable to appoint a Chief Building Official and Building Inspector to carry out the requirements of the Building Code Act;

**AND WHEREAS** the Council of the Corporation of the Township of Perry wish to appoint a Chief Building Official and Building Inspector Pro Tempore;

**NOW THEREFORE** the Council of the Corporation of the Township of Perry enacts as follows:

1. **THAT** Jeff Peppin is hereby appointed as Chief Building Official and Building Inspector Pro Tempore for the purpose of enforcement of the Building Code Act and the regulations made thereunder.
2. **THAT** all associated duties and responsibilities are set out in the Employment Contract between Jeff Peppin and the Township of Perry.
3. **THAT** By-law 99-05 is hereby repealed.
4. **THAT** this By-law shall take effect upon the third and final reading thereof.

**READ** a First and Second time this 7<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Norm Hofstetter, *Mayor*

\_\_\_\_\_  
Beth Morton, *Clerk-Administrator*

**READ** a Third and Final time and Enacted in Open Council this 7<sup>th</sup> day of September, 2016.

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Norm Hofstetter, *Mayor*

\_\_\_\_\_  
Beth Morton, *Clerk-Administrator*