



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, December 7<sup>th</sup>, 2016**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter

Councillors: Margaret Ann MacPhail,  
Jim Cushman, Jeff Marshall and Les Rowley

**Municipal Staff:**

Beth Morton, Clerk-Administrator

Kim Seguin, Treasurer

Melinda Torrance, Deputy Clerk

David Creasor, Manager of Public Works

**Members of the Public:**

See sign in sheet

**Declaration of Pecuniary Interest**

I, Jim Cushman, declare that I have a pecuniary interest with regard to the following: Item 7.1 – By-law No. 2016-55 – to deem part of a registered plan of subdivision not to be registered (Lot 2, Registered Plan M-77), the general nature of which involves an indirect interest and will be discussed on the agenda of the December 7<sup>th</sup>, 2016 Council Meeting.

**Resolution No. 2016-428**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

- 3.1 Regular Meeting of Council on Wednesday, November 16<sup>th</sup>, 2016
- 3.2 Public Meeting on Wednesday, November 16<sup>th</sup>, 2016 (Beleskey)
- 3.3 Public Meeting on Wednesday, November 16<sup>th</sup>, 2016(Hellam)
- 3.4 Special Meeting on Wednesday, November 30<sup>th</sup>, 2016
- 3.5 Special Budget Meeting on Thursday, December 1<sup>st</sup>, 2016

**Carried**

**Resolution No. 2016-429**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:12 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Part of Lot 25, Concession 1, designated as Part 1 on Plan 42R-20629 and the remainder of Part 7 on Plan 42R-10819, in the Township of Perry located at 482 Fish Lake Road/Savage Settlement Road (Beckerton).

**Carried**

**Resolution No. 2016-430**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:18 p.m. in order to recommence the Regular Council Meeting of December 7<sup>th</sup>, 2016.

**Carried**

**Resolution No. 2016-431**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Almaguin Highlands Health Centre**
  - 5.1.1 November Minutes
- 5.2 **Joint Economic Development Committee**
  - 5.2.1 November Minutes
- 5.3 **Parks and Recreation Committee**
  - 5.3.1 October Minutes
- 5.4 **Joint Waste Management Committee**
  - 5.4.1 November Minutes
- 5.5 **Historical Committee**
  - 5.5.1 September Minutes
  - 5.5.2 October Minutes
  - 5.5.3 November Minutes

**Carried**

**Resolution No. 2016-432**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
  - 6.1.1 Training Report
  - 6.1.2 November Report
- 6.2 **Public Works**
- 6.3 **Building Department**
- 6.4 **Community Development Officer**

**Carried**

**Resolution No. 2016-433**

**Moved by: Jeff Marshall**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016–55 “Being a By-law to deem part of a registered plan of subdivision not to be registered (Lot 2, Registered Plan M-77)” be given first and second reading.

**Carried**

**Resolution No. 2016-434**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016–55 “Being a By-law to deem part of a registered plan of subdivision not to be registered (Lot 2, Registered Plan M-77)” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-435**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2016–56 “Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Lot 5, Registered Plan 42M667, Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2016-436**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2016–56 “Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Lot 5, Registered Plan 42M667, Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-437**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the lands described as “Part of the Muskoka Colonization Road in Part Lot 17, Concession 6, Township of Perry, District of Parry Sound, designated as Part 13, Plan 42R-8148” be declared surplus and that they be sold by direct sale to 2305253 Ontario Inc., the owner of the adjacent land, for the sum of \$1,200.00 plus HST and administrative, survey, legal and appraisal costs.

**Carried**

**Resolution No. 2016-438**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016–57 “Being a By-law to close and sell part of the Muskoka Colonization Road in Part of Lot 17, Concession 6, Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2016-439**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law No. 2016–57 “Being a By-law to close and sell part of the Muskoka Colonization Road in Part of Lot 17, Concession 6, Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-440**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016–58 “Being a By-law to authorize the execution of an Agreement between The Corporation of the Township of Perry and The Corporation of the Municipality of Magnetawan and The Corporation of the Township of McMurrich/Monteith” be given first and second reading.

**Carried**

**Resolution No. 2016-441**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2016–58 “Being a By-law to authorize the execution of an Agreement between The Corporation of the Township of Perry and The Corporation of the Municipality of Magnetawan and The Corporation of the Township of McMurrich/Monteith” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-442**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016–59 “Being a By-law to authorize the execution of an Amending Agreement between Her Majesty the Queen in Right of Canada, as represented by the Minister of Industry (the “Minister”) and the Corporation of the Township of Perry for the Canada 150 Community Infrastructure Program” be given first and second reading.

**Carried**

**Resolution No. 2016-443**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law No. 2016–59 “Being a By-law to authorize the execution of an Amending Agreement between Her Majesty the Queen in Right of Canada, as represented by the Minister of Industry (the “Minister”) and the Corporation of the Township of Perry for the Canada 150 Community Infrastructure Program” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-444**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law No. 2016–60 “Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry” be given

first and second reading.

**Carried**

**Resolution No. 2016-445**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2016–60 “Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-446**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2016–61 “Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 18, Concession 13, Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2016-447**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law 2016–61 “Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 18, Concession 13, Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2016-448**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** Council hereby receives the December 7, 2016 Health and Safety Report from Administration.

**Carried**

**Resolution No. 2016-449**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** Council support that the Township work with the Owners of 118 Long Lake Road to minimize water coming onto the roadway and recommend that Mr. Fiorini move ahead with his proposed work as stated in his email of November 13<sup>th</sup>, 2016.

**Carried**

**Resolution No. 2016-450**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry allow administration to proceed with the lease agreement with Ricoh Canada Inc. under the VOR 00SS00457979 for a 60 month term.

**Carried**

**Resolution No. 2016-451**

**Moved by: Les Rowley**

**Seconded by: Jim Cushman**

***Be it resolved that*** Council hereby accepts the recommendation of the Treasurer to approve the Water Monitoring Grant Applications submitted by: Bay Lake Property Owners Association in the amount of \$1,000.00; and POWR MAG in the amount of \$903.89.

**Carried**

**Resolution No. 2016-452**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** Council support the application made by Brett Anderson and Heather Chittick to deem the waterfront lots legally described as Lots 27 and 28 on Registered Plan M-59, within the Township of Perry, not to be lots in a registered plan of subdivision; and hereby authorize the Clerk to initiate the process, pending receipt of a deposit in the amount of \$1,000, to be used toward all costs in regard to this process.

**Carried**

**Resolution No. 2016-453**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry cancel the Wednesday, January 4, 2017 Regular Meeting of Council and directs the Clerk/Administrator to provide notice to the public.

**Carried**

**Resolution No. 2016-454**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** Council hereby receives the Ministry of Labour Order and Compliance, with full report on how Staff have complied.

**Carried**

**Resolution No. 2016-455**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** That Council of the Township of Perry hereby support the Royal Canadian Legion's Military Service Recognition Book by purchasing a Veterans Support/Remembrance 1/10 page (black & white) Ad in the amount of \$275.

**Carried**

**Resolution No. 2016-456**

**Moved by: Les Rowley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby approve payment to the District of Parry Sound Municipal Association for the 2017 Membership Fees.

**Carried**

**Resolution No. 2016-457**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jeff Marshall**

**Whereas** Council has received the PMM Committee Resolution No. 2016-03 which recommends that the partner municipal Councils approve an annual operating budget of \$7,200 per municipality for the shared Community Development Officer Intern program for the year 2017.

**Now therefore be it resolved that** the Council of the Township of Perry hereby accepts the recommendation of the PMM Committee and hereby approves \$7,200 for the year 2017 to manage and operate the Community Development Officer Intern program.

**Carried**

**Resolution No. 2016**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

**Whereas** the Town of Kearney has presented a proposal that would reduce costs of the Southeast Parry Sound District Planning Board, with the goal that expenses will be covered by the application revenues, which will include reducing operating and staff hours; and

**Whereas** the Southeast Parry Sound District Planning Board has requested that each member municipality forward their Council support resolution;

**Now therefore be it resolved that** the Council of the Township of Perry hereby supports reducing the office hours of the Southeast Parry Sound District Planning Board to one day per week, with reduced administration hours and moving the Board Office location from Burk's Falls to the Town of Kearney.

**Tabled**

**Resolution No. 2016-458**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

**Be it resolved that** the Council of the Township of Perry hereby supports that the Municipal Office be closed on the second Tuesday of each month from 2:30 to 4:30 pm as of January 2017 to allow staff to complete required training and conduct monthly staff meetings.

**Carried**

**Resolution No. 2016-459**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

**Be it resolved that** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.11 as outlined in the Agenda of December 7<sup>th</sup>, 2016.

**Carried**

**Resolution No. 2016-460**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

**Be it resolved that** in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:27 p.m. in order to address matters pertaining to Section 239(2)(d) labour relations or employee

negotiations (CBO/By-law Enforcement Officer position).

**Carried**

**Report Out of Closed**

Council reviewed the staff report provided outlining the interview results for the CBO/By-law Enforcement position and directed the Clerk to offer the position to the successful candidate.

**Resolution No. 2016-464**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby now reconvenes the Regular Meeting of Council on Wednesday, December 7<sup>th</sup>, 2016 at 9:12 p.m.

**Carried**

The meeting adjourned at 9:13 p.m.

Dated this 21<sup>st</sup> day of December, 2016.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*