



*The Corporation of the Township of Perry*

**MINUTES**

**SPECIAL MEETING**

**By-law and Building Department Staff and Council Training**

**Special Budget Meeting**

**Thursday, February 9<sup>th</sup>, 2017**

**5:30 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter  
Councillors: Jim Cushman, Jeff Marshall,  
Margaret Ann MacPhail and Les Rowley

**Municipal Staff:**

Beth Morton; Melinda Torrance; Kim Seguin;  
David Creasor; Dan Marshall; Mike Wilmon;  
Melissa Hall; and Pam West

**Members of the Public:**

Sign in Sheet on File

**Opening Comments**

Mayor Norm Hofstetter called the meeting to order at approximately 5:37 p.m.

**Declaration of Pecuniary Interest**

No pecuniary interest was declared.

**Resolution No. 2017-50**

**Moved by:** Jim Cushman

**Seconded by:** Margaret Ann MacPhail

Be it resolved that in accordance with Section 239 (3.1) of the Municipal Act, 2001, as amended, Council shall proceed into 'Closed Session', at 5:37 p.m. for the purpose of Education Training for Council and Municipal Staff on new processes established within the Building and By-law Departments.

**Carried**

**Resolution No. 2017-52**

**Moved by:** Margaret Ann MacPhail

**Seconded by:** Jim Cushman

Be it resolved that the Council of the Township of Perry hereby reconvenes the Special Meeting of Council on Thursday, February 9<sup>th</sup>, 2017 at 7:36 p.m.

**Carried**

### **Report out of Closed**

Mike Wilmon, Chief Building Official and By-law Enforcement Officer provided education training to Council and Staff on new processes established within the Building and By-law Departments.

Following the Closed Session, Council took a brief recess and Mike Wilmon, Melissa Hall and Pam West were excused from the budget portion of the Meeting.

### **Special Budget Meeting**

The Treasurer provided a third Draft of the 2017 Budget for Council discussion and consideration. The Treasurer highlighted the changes that were made between the second and third draft as presented.

Discussions included Assessment Management Planning and related costs; landfill closing costs; potential surplus fire equipment, potential surplus road equipment and the methods available to reduce the tax levy.

The Treasurer was directed to make some changes to specified line item costs, department heads were directed to review their department budgets and identify where costs could be reduced. The Fire Chief was directed to provide a report to council identifying potential surplus equipment at the March 1st, 2017 council meeting, and Administration was directed to provide a report and recommendation to Council on the sale of surplus land to be considered at the next Budget Meeting.

The next budget meeting was set to take place on Wednesday March 1st 2017 at 5:30pm.

The meeting adjourned at approximately 9:09 p.m.

Dated this 15<sup>th</sup> day of February, 2017.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*