



Township of Perry Water Monitoring Grant Program

Funding Provided by: The Township of Perry

Application guidelines

For projects taking place January 1st to December 31st in each application year.

Application deadline – 4:30 pm, on the last Friday in November of each application year.

Objective

The objective of the Township of Perry Grant Program is to involve the residents of Perry in the preservation and protection of the quality of water in our watersheds including shoreline designated lakes and rivers.

Contact

For more information or to discuss your application contact:

Kim Seguin

Treasurer

Township of Perry

kim.seguin@townshipofperry.ca

For a pdf version of the application package, visit the Township's website at www.townshipofperry.ca

ABOUT THE PROGRAM

The Township of Perry is offering a program to provide limited funding to groups and associations involved with water quality testing and monitoring in shoreline designated lakes and rivers located within the boundaries of this municipality that are **not** covered by the Ontario Lake Partner Program offered by the Provincial Government.

PURPOSE OF THE GRANT

The purpose of this grant program is to assist in the development of a water maintenance program for the shoreline designated lakes and rivers within the Township of Perry by providing funds to lake associations and other organizations that protect the waters within the Township and are operated by volunteers.

The goals of this grant program are:

- Provide funding to organizations to assist with water monitoring and testing of shoreline designated lakes and rivers in the Township of Perry that are not covered by other programs available.
- With the submission of a minimum of three (3) annual test results of a lake or river within the Township of Perry, additional consideration for funding will include education information to property owners, residents and users of the lakes which demonstrate an education of good stewardship and/or outline impacts of specific actions on the ecosystems of the lakes and rivers in the Township of Perry.

WHO CAN APPLY?

To be eligible for support, your organization must:

- be a volunteer-based organization; and
- have been in existence for a minimum of one year

WHO CAN'T APPLY?

- Individuals;
- Health districts, libraries, private schools, government agencies, educational institutions, universities, preschools, and daycares;
- Schools are not eligible to apply by themselves, but can apply in partnership with an eligible organization (such as a Community Association). Activities held in schools or organized by schools must be:
 - held outside of regular school hours;
 - separate and distinct from the regular school curriculum; and
 - not just for the students of a particular school.
- Organizations that:
 - provide third-party funding; or
 - exist for the primary purpose of fundraising

FUNDING

- The Township will be providing up to \$3,000 in funding to eligible organizations, with each organization being funded up to a maximum of \$1,000;
- The grant process provides no guarantee that an applicant will receive funding. Organizations submitting applications for grants must submit to the Township all test results, receipts and documentation for eligible expenses, failure to submit required documentation will result in the grant application being rejected.
- Only one application per application deadline will be considered from a given organization.

ELIGIBLE PROJECTS and PROGRAM PRIORITIES

- Projects that focus on monitoring the water quality of shoreline designated lakes and rivers within the Township of Perry.
- An organization which submits a minimum of three (3) water quality monitoring tests for the year may also be eligible for additional consideration for expenses related to informing and educating the public on good stewardship of the lakes or rivers in the Township of Perry, see eligible expenditures.

ELIGIBLE EXPENSES

- Expenses in relation to the monitoring of water quality of shoreline designated lakes and rivers in the Township of Perry including test fees, monitoring equipment and testing supplies.
- Expenses in relation to the education information distributed to property owners, residents and users of the lakes or rivers which demonstrate an education of good stewardship and/or outline impacts of specific actions on the ecosystems of the lake or river in the Township of Perry, which will include information flyers which are provided specifically for the purpose and signs. The message and location of a sign must be approved by Council prior to installing or erecting on municipal property.
- Copies of all documents must be provided with the grant submission, including the distribution volume and location of the distribution.

ADJUDICATION PROCESS

Applications will be reviewed by Council and processed upon approval. Once Council has provided funding up to \$3,000.00 (maximum \$1,000.00 per organization) no further applications will be approved.

NOTIFICATION

Applicants will be informed, in writing by the Treasurer, of the results of their application within two weeks of a decision. Decisions to be made at the first meeting of Council after application submitted.

REPORTING AND PAYMENT PROCEDURES

Successful applicants are required to submit a completed application and copies of receipts for eligible expenses, to the Township Office within 60 days of the completion of their project or no later than the last Friday in November in the application year, whichever comes first. Recommendations for funding will go to the 1st Council meeting in December and once approved funds are released to the applicant organization.

GRANT SUBMISSION INSTRUCTIONS

Deliver One Original and One Copy of the completed application, with test results, receipts and any further required documents for eligible expenditures by the last Friday in November in the application year by 4:30PM to:

Township of Perry
Kim Seguin Treasurer
Water Monitoring Grant Program
PO Box 70
1695 Emsdale Road
Emsdale, ON POA 1J0



Township of Perry Water Monitoring Grant Application Form

Name of organization: _____

Address: _____

Postal Code: _____ Website: _____

Contact Person: _____ Position: _____

Email Address: _____ Phone Number: _____

Alternate contact for your organization: _____

Name: _____ Position: _____

Email Address: _____ Phone Number: _____

Grant amount requested: \$ _____ Total Project Amount: \$ _____
(maximum \$1,000)

Project Title: _____

Project Date(s): _____
MM/DD/YYYY MM/DD/YYYY

Weeks in Project: _____ Total # Project hours: _____

Project Location(s): _____

Organization Mandate and primary activity:

1. Please provide a brief description of the project:

2. Objectives

What do you wish to achieve with this project?

How will you accomplish the project objectives?

3. How many volunteers will be involved with this project? _____

What will they do?

4. How will you measure and evaluate that your program has achieved your objectives?

5. Project Budget complete expenses for the entire project, not just those areas covered by the grant

Description of expenses (receipts submitted with grant application)	Amount	Eligible	Non-Eligible
Total Expenses:			

List in-kind items separately here (do not include in the project budget)

Information Certification

Municipal Freedom of Information and Protection of Privacy

The Township of Perry is committed to protecting the privacy and confidentiality of people's personal information. All personal information that is collected by the Township is done so in accordance with The Municipal Freedom of Information and Protection of Privacy Act. The information collected on this application will be used to administer the Water Monitoring Grant.

Incident Notification

The Organization shall notify the Township of any incident that it becomes aware of that may result in a claim against either the Organization or the Township, including, but not limited to such losses as, property damage to Township assets, third party property damage, injury or death of any Organization member, employee, instructor or volunteer and any third party bodily injury. The Organization shall provide the notification to the Township within 7 days of the Organization becoming aware of the incident.

Indemnity

The Organization hereby agrees to save harmless and indemnify the Township of Perry, its representatives, successors, assigns, servants, employees and agents against any and all claims, liabilities, demands, damages or rights or causes of action whatever, made or asserted by anyone arising out of or incidental to the application or to the use of any money or services provided to the Organization pursuant to the Water Monitoring Grant.

Signature

In making this application, we the undersigned Association hereby represent to the Township and declare that to the best of our knowledge and belief, the information provided in this application is truthful and accurate and the application is made on behalf of the above-named organization and with the Board of Director's full knowledge and consent.

Warning

Any organization that intentionally or negligently makes or furnishes a false statement or misrepresentation on this application for the purposes of

receiving a grant may not only have the grant denied but may be deemed ineligible for funding from any grant program administered by the Township of Perry for a length of time and on such terms as the Township of Perry, in its sole discretion, deems appropriate.

I/We the undersigned have the authority to make application on behalf of the Association or Organization.

_____ Signature	_____ Print Name	_____ Org. Position
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_____ Signature	_____ Print Name	_____ Org. Position
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Date