



The Corporation of the Township of Perry

MINUTES

REGULAR MEETING

Wednesday, April 5th, 2017

7:00 p.m.

Council Chambers

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Members:

Mayor Norm Hofstetter

Councillors: Margaret Ann MacPhail,
Jim Cushman, Jeff Marshall and Les Rowley

Municipal Staff:

Beth Morton, Clerk-Administrator

Melinda Torrance, Deputy Clerk

Kim Seguin, Treasurer

Mike Wilmon, CBCO/By-Law Enforcement

Members of the Public:

See sign in sheet

Declaration of Pecuniary Interest

No pecuniary interest was declared.

Resolution No. 2017-126

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

3.1 Regular Meeting of Council on Wednesday, March 15th, 2017

Carried

Delegation

Judy Kleinhuis, Grant Thornton LLP was pleased to report that the audit of the consolidated financial statements for the year ending December 31, 2016 was substantially completed. Judy outlined the status of the audit and communicated the audit results. A review of the consolidated financial statements for 2016 was also presented. Council had no questions for Judy and was thanked for attending and presenting the audit.

Resolution No. 2017-127

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry accept the 2016 Draft Financials as presented by Judy Kleinhuis of Grant Thornton for the Township of Perry and for the Township of Perry Trust Funds.

Carried

Resolution No. 2017-128

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

5.1 Public Library

5.1.1 Minutes – February

5.1.2 CEO Report - February

5.2 EMS Advisory Committee

5.2.1 Minutes – February

5.2.2 Unit Hour Utilization (UHU) Analysis – Final Report

5.3 Regional Fire Services Committee

5.3.1 Minutes – March (Draft)

5.4 Parks and Recreation Committee

5.4.1 Minutes - March

5.5 PMM Economic Development Committee

5.5.1 February 2017 Minutes

Carried

Resolution No. 2017-129

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that Perry has received the Monthly Reports, as circulated, from the following Municipal Departments for April 2017:

6.1 Fire Department

6.1.1 Monthly Report

6.1.2 Training Report

6.1.3 Public Works Garage-Truck Placement

6.2 By-law Enforcement Report

6.3 Building Department

6.4 Public Works

6.4.1 Monthly Report

6.4.2 Public Works Garage-Truck Placement

Carried

Resolution No. 2017-130

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry adopt the 2017 O. Reg 289/09 Report prepared by the Treasurer outlining the impact of the proposed 2017 Budget.

Carried

Resolution No. 2017-131

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2017-30 "Being a By-law to adopt the estimates of all sums required during 2017 for the purposes of the Municipality" be given first and second reading.

Carried

Resolution No. 2017-132

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that By-law No. 2017-30 "Being a By-law to adopt the estimates of all sums required during 2017 for the purposes of the Municipality" be given third and final reading and enacted in open Council.

RECORDED VOTE by Councillor Rowley		
Council	For	Against
Councillors Jim Cushman	√	
Margaret Ann MacPhail	√	
Jeff Marshall	√	
Les Rowley	√	
Mayor Norm Hofstetter	√	

Carried

Resolution No. 2017-133

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that By-law No. 2017-31 "Being a By-law to establish rates of remuneration and compensation for the Members of Council and the Members of any local Committee of the Municipality" be given first and second reading.

Carried

Resolution No. 2017-134

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2017-31 "Being a By-law to establish rates of remuneration and compensation for the Members of Council and the Members of any local Committee of the Municipality" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2017-135

Moved by: Les Rowley

Seconded by: Jim Cushman

Be it resolved that By-law No. 2017-32 "Being a By-law to confirm the proceedings of Council at its March meetings" be given first and second reading.

Carried

Resolution No. 2017-136

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2017-32 "Being a By-law to confirm the

proceedings of Council at its March meetings" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2017-137

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that By-law No. 2017-33 "Being a By-law to authorize the Corporation of the Township of Perry to enter into a Condominium Amending Agreement with Donna Rae Bremner with respect to Unit 13, Level 1, Parry Sound Vacant Land Condominium Plan No. 8" be given first and second reading.

Carried

Resolution No. 2017-138

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2017-33 "Being a By-law to authorize the Corporation of the Township of Perry to enter into a Condominium Amending Agreement with Donna Rae Bremner with respect to Unit 13, Level 1, Parry Sound Vacant Land Condominium Plan No. 8" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2017-139

Moved by: Les Rowley

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry has received the April 5th, 2017 Health and Safety Update from Administration.

Carried

Resolution No. 2017-140

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry hereby authorize the Treasurer and the Mayor to sign the Commitment Letter with the Scotiabank for the 2017 credit facilities.

Carried

Resolution No. 2017-141

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry hereby authorize the Treasurer and the Mayor to sign the documents to amend the current EFT agreement SD234100220 with Scotiabank to allow for online file delivery.

Carried

Resolution No. 2017-142

Moved by: Les Rowley

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry hereby authorize the Treasurer to set up a dedicated Building Permit Deposit Account with Scotiabank and authorize the Mayor and the Treasurer to sign the required documents for the account set up.

Carried

Resolution No. 2017-143

Moved by: Les Rowley

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry award the RFO 2017-NCC01 issued for the Novar Community Centre to complete the work required to box in and insulate the exposed duct work to 1785489 Ontario Limited O/A Mark Lane Construction.

Carried

Resolution No. 2017-144

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that Council of the Township of Perry has reviewed the proposed floor plan and site review drawings for the new Fire Hall and hereby directs staff to schedule a Public Open House for review of the design and location presented at the April 5th, 2017 Regular Meeting to receive the public's comments.

Carried

Resolution No. 2017-145

Moved by: Jeff Marshall

Seconded by: Les Rowley

Whereas Section 88.37 of the *Municipal Elections Act, 1996* requires a council shall before October 1 of an election year, establish a compliance audit committee;

And Whereas economies of scale shall be realized by participating municipalities through the establishment of a Joint Audit Compliance Committee;

And Whereas the important role of the Almaguin Clerk's Group in facilitating this joint initiative, and subsequent cost savings to each municipality is recognized;

Now Therefore Be it Resolved that the Council of the Township of Perry deems it necessary to enter into an Agreement with other interested municipalities to appoint a Joint Audit Compliance Committee for the 2018 election and subsequent term thereafter ending on November 30, 2022.

Carried

Resolution No. 2017-146

Moved by: Les Rowley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry authorize the closure of the Transfer Station on the following statutory holidays on an annual basis:

New Year's Day, Family Day, Good Friday, Canada Day, Remembrance Day, Christmas and Boxing Day.

Carried

Resolution No. 2017-147

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry receive the application submitted by Larry Ross on behalf of Vista Investments Muskoka Inc. for a Zoning By-law Amendment for lands legally described as Part of Lot 25, Concession 9, and declare the application to be complete in accordance with the requirements of the

Planning Act and hereby request the Clerk to schedule a Public Meeting in accordance with the Planning Act at the next available opportunity.

Carried

Resolution No. 2017-148

Moved by: Les Rowley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry receive the application submitted by Dave and Karen Hall for a Zoning By-law Amendment for lands legally described as Part of Lot 17, Concession 1, in the Township of Perry, designated as Part 1 on Plan 42R-18617 and declare the application to be complete in accordance with the requirements of the Planning Act and hereby request the Clerk to schedule a Public Meeting in accordance with the Planning Act at the next available opportunity.

Carried

Resolution No. 2017-149

Moved by: Jim Cushman

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.12 as outlined in the Agenda of April 5th, 2017.

Carried

Resolution No. 2017-150

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:29 p.m. in order to address pertaining to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Leave of absence of Deputy Fire Chief); and Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (84 Boundary Road).

Carried

Resolution No. 2017-153

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that ~~Be it resolved that~~ the Council of the Township of Perry hereby adjourns from Closed Session at 9:00 p.m.

Carried

Report out of Closed

Council was updated on the legal status regarding 84 Boundary Road as well as advised on the recent leave of absence for one of its employees.

The meeting adjourned at 9:01 p.m.

Dated this 19th day of April, 2017.

Original Signed by Norm Hofstetter
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton
Beth Morton, *Clerk-Administrator*