



*The Corporation of the Township of Perry*

**MINUTES**  
**REGULAR MEETING**  
**Wednesday, May 3<sup>rd</sup>, 2017**  
**7:00 p.m.**  
**Council Chambers**  
**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter  
Councillors: Margaret Ann MacPhail,  
Jim Cushman, Jeff Marshall and Les Rowley

**Municipal Staff:**

Melinda Torrance, Deputy Clerk  
Kim Seguin, Treasurer  
Mike Wilmon, CBO/By-Law Enforcement Officer

**Members of the Public:**

See sign in sheet

**Declaration of Pecuniary Interest**

No pecuniary interest was declared.

**Resolution No. 2017-161**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby approves the addition of Items 9.9 and 9.10 to the May 3<sup>rd</sup>, 2017 Council Meeting.

**Carried**

**Resolution No. 2017-162**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

3.1 Regular Meeting of Council on Wednesday, April 19<sup>th</sup>, 2017

**Carried**

**Resolution No. 2017-163**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:05 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Part of Lot

25, Concession 9, in the Township of Perry located on Birchdale Road.

**Carried**

**Resolution No. 2017-164**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:23 p.m. in order to recommence the Regular Council Meeting of May 3<sup>rd</sup>, 2017.

**Carried**

**Resolution No. 2017-165**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry hereby accepts the Planning Report submitted by Jim Dymont, Planner dated May 2, 2017 as amendments required to be made to Section B3.10(j).

**Carried**

**Resolution No. 2017-166**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:29 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Part of Lot 17, Concession 1, in the Township of Perry, designated as Part 1 on Plan 42R-18617 and located on Boundary Road.

**Carried**

**Resolution No. 2017-167**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:41 p.m. in order to recommence the Regular Council Meeting of May 3<sup>rd</sup>, 2017.

**Carried**

**Resolution No. 2017-168**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Public Library**
  - 5.1.1 Minutes – March
- 5.2 **Almaguin Highlands Health Centre**
  - 5.2.1 Minutes – January
- 5.3 **PMM Economic Development Committee**
  - 5.3.1 Draft Minutes – April
- 5.4 **Novar Community Centre Committee**
  - 5.4.1 Minutes - December 2016

5.4.2 Minutes - March 2017

5.5 **Parks & Recreation**

5.5.1 Minutes - April

**Carried**

**Resolution No. 2017-169**

**Moved by: Jeff Marshall**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments for May 2017:

6.1 **Regional Training Officer – First Quarter Report**

6.2 **Fire Department**

6.3 **Public Works**

6.4 **By-law Enforcement Report**

6.5 **Property Standards, Zoning & Building Report**

6.6 **Finance Department – Year To Date**

6.7 **Building Department**

**Carried**

**Resolution No. 2017-170**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry direct the Treasurer to allocate any revenue received as 5% Cash In Lieu in 2017 to the Emsdale Rink Expansion Project, to reduce the required funds to be transferred from reserves to cover the Municipal Contribution of the Project.

**Carried**

**Resolution No. 2017-171**

**Moved by: Les Rowley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2017-34 "Being a By-law to confirm the proceedings of Council at its April meetings" be given first and second reading.

**Carried**

**Resolution No. 2017-172**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jeff Marshall**

***Be it resolved that*** By-law No. 2017-34 "Being a By-law to confirm the proceedings of Council at its April meetings" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2017-173**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** By-law No. 2017-35 "Being a By-law to set the mileage allowance rates for the employees and members of council of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2017-174**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2017-35 "Being a By-law to set the mileage allowance rates for the employees and members of council of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2017-175**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry has received the May 3<sup>rd</sup>, 2017 Health and Safety Update from Administration.

**Carried**

**Resolution No. 2017-176**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry award Tender 2017-01 Sale of Surplus Equipment – Cube Balers Item #2 – Selco Vertical Single Ram Baler to West Nipissing Environmental Services in the amount of \$3,500.00 plus HST for a total of \$3,955.00.

**Carried**

**Resolution No. 2017-177**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby waive the building permit fees for the Emsdale Rink Expansion.

**Carried**

Council received the staff report for a request to waive building permit fees for the Habitat for Humanity house proposed to be built on 289 Station Road. Council supported waiving the fee and directed staff to bring a motion for passing at the next regular meeting.

**Resolution No. 2017-178**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry agree to send a letter to the Coalition supporting their efforts.

**Carried**

Council received a letter from the Scotia-Emsdale Women's Institute requesting some financial assistance to install ramps at the Perry Township Museum. Council agreed and staff were directed to research the costs for ramps and bring back at a future meeting for Council's approval. Councillor Cushman offered to provide crushed granite to be placed along the outer wall and path leading up to the entrance at the Museum.

**Resolution No. 2017-179**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry declare the Sharp MX

3100N copier surplus and authorize administration to dispose by way of a surplus equipment tender.

**Carried**

Treasurer, Kim Seguin provided an update regarding the tax collections and efforts taken so far. Council were very impressed and commented on how well a job Kim has done.

Council were provided the email send by Karen Insley Stewart, AHED Secretary requesting an R.S.V.P. to the May meeting by May 16. Council provided direction to staff for follow up.

**Resolution No. 2017-180**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry approve for erosion control measures to be undertaken on Old Government Road in and around the area that was levelled for the previously proposed fire hall / community centre site as well as at 27 Old Government Road at an estimated cost of \$6,800 and that the costs be included in the 2017 Fire Hall preparation costs and request a waiver to be signed by the landowner allowing the municipality onto the property for rehabilitation.

**Carried**

**Resolution No. 2017-181**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.6 as outlined in the Agenda of May 3<sup>rd</sup>, 2017

**Carried**

The meeting adjourned at 9:10 p.m.

Dated this 17<sup>th</sup> day of May, 2017.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*