



The Corporation of the Township of Perry

**Tender 2017-04
Sale of Surplus Equipment – Sharp MX3100N Multi Function Copier**

Sealed Tenders, clearly marked
**Tender 2017-04 Sale of Surplus Equipment – Sharp MX3100N Multi Function
Copier**

will be received by Kim Seguin, Treasurer
at the Township Office
1695 Emsdale Road,
PO Box70
Emsdale, ON P0A1Z0
Until 3:00:00 pm on Friday, June 2, 2017

**Highest or any tender not necessarily accepted.
No Reserve Bid is in place**

For further information on the equipment contact:
Kim Seguin 705-636-5941 ext 202

All submissions received on or before the due date and time, shall be opened and a resolution shall be put forward to award the tender at the Regular Council Meeting on Wednesday, June 7, 2017
Township Office, Council Chambers

Tender 2017-04 Sale of Surplus Equipment – Sharp MX3100N Multi Function Copier

Sealed bids marked, “**Tender 2017-04 Sale of Surplus Equipment – Sharp MX3100N Multi Function Copier**”, will be received by the undersigned until 3:00:00 p.m. Friday June 2, 2017. The equipment will be sold on an “as is” basis and will be removed by the successful bidder no later than June 14, 2017 at 4pm. Bid forms must be used and are available at the Township Office or on the website at www.townshipofperry.ca. All payments, plus tax if applicable, will be in full by certified cheque/cash/debit at the Township Office before equipment is removed. The equipment is located at the Perry Township Municipal Office located at 1695 Emsdale Road, Emsdale, Ontario.

Item #	Description
1	Sharp MX3100N Multi Function Copier

(No Reserved Bid in place)

The Township reserves the right to accept or reject any or all bids.

Highest or any tender not necessarily accepted.

Sealed submission's will be received up until 3:00pm June 2, 2017

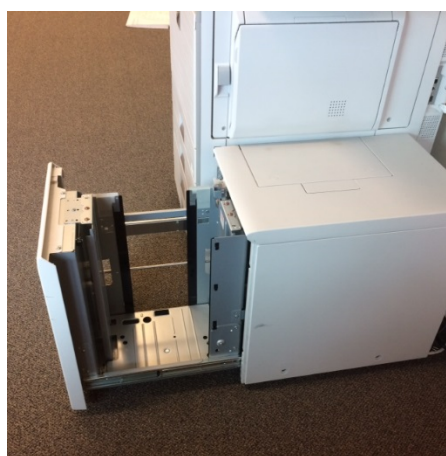
Emailed submissions will be received at pam.west@townshipofperry.ca, subject line: **Sharp MX3100N**, submissions will be printed and sealed until tender opening.

All other submissions can be made by mail/courier to
Township of Perry
Attn: Kim Seguin, Treasurer
RE: Sharp MX3100N
1695 Emsdale Road, PO Box 70
Emsdale, ON P0A 1J0

Tender 2017-04 Sale of Surplus Equipment – Sharp MX3100N Multi Function Copier

Item #1 Sharp MX3100N Multi Function Copier

The unit has been serviced monthly since purchased in 2010. The unit is a monochrome and colour printer, copier and functions as a scanner and fax. Included is extra large capacity 8 ½ x 11 paper compartment. Total copies on machine black & white: 449,791, colour: 86,576. Machine was taken out of service on March 3, 2017 due to replacement.



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Bid Form

Please print legibly.

Name: _____

Address: _____

Phone: _____

Email: _____

Item # _____

Description: _____

Bid Amount: \$ _____

HST \$ _____

Total \$ _____