



The Corporation of the Township of Perry

MINUTES

REGULAR MEETING

Wednesday, July 5th, 2017

7:00 p.m.

Council Chambers

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Members:

Mayor Norm Hofstetter - Absent
Councillors: Margaret Ann MacPhail,
Jim Cushman (Deputy Mayor), Jeff Marshall
and Les Rowley

Municipal Staff:

Beth Morton, Clerk-Administrator
Melinda Torrance, Deputy Clerk
Kim Seguin, Treasurer
Mike Wilmon, CBO/By-law Enforcement
Dave Creasor, Manager of Public Works

Members of the Public:

See sign in sheet

Declaration of Pecuniary Interest

No pecuniary interest was declared.

Resolution No. 2017-255

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

- 3.1 Public Meeting of Council on Wednesday, June 7th, 2017 Zoning By-law Amendment (Gilroy)
- 3.2 Regular Meeting of Council on Wednesday, June 7th, 2017

Carried

Resolution No. 2017-256

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

5.1 Public Library

- 5.1.1 CEO Report – April

- 5.1.2 CEO Report – May
- 5.1.3 Minutes - April
- 5.2 **EcoDev Committee**
 - 5.2.1 May 2017 Minutes

Carried

Resolution No. 2017-257

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments for June 2017:

6.1 Fire Department

6.1.1 Fire Report

6.1.2 Chiefs Meeting - June

6.2 Public Works

6.3 By-law Enforcement Report

6.4 Building Department

6.5 Finance

6.6 Community Development Officer

6.6.1 June 2017 Report

6.6.2 Draft Towards Sustainable Regional Economic Development in the Almaguin Highlands

Carried

Resolution No. 2017-258

Moved by: Les Rowley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry direct staff to make a request to MTO to piggy back onto their existing contract to run asphalt 100 feet from centre line of Hwy 592 into Bay Lake Road, with 30-5- feet being Perry's costs at a cost not to exceed \$9,000 plus HST;

And further that the funds be allocated from the existing 2017 capital works budget.

Carried

Resolution No. 2017-259

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry hereby support in principle the 'DRAFT' towards sustainable Regional Economic Development in the Almaguin Highlands.

Carried

Resolution No. 2017-260

Moved by: Les Rowley

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2017-47 "Being a By-law to confirm the proceedings of Council at its June meetings" be given first and second reading.

Carried

Resolution No. 2017-261

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2017-47 "Being a By-law to confirm the proceedings of Council at its June meetings" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2017-262

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry has received the July 5th, 2017 Health and Safety Update from Administration.

Carried

Resolution No. 2017-263

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry direct staff to further investigate septic approvals and inspection requests.

Carried

Resolution No. 2017-264

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry authorize the Treasurer to contract Fairtax to complete the Sales Tax Recovery process for the Township of Perry and hereby authorize the Mayor and Clerk to enter into the Fairtax Contingency Fee Service Agreement attached hereto as 'Schedule A'.

Carried

Resolution No. 2017-265

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry have no objection to the sale of the Original Shore Road Allowance in front of Block B, Plan M287, in the Township of Perry municipally known as 86 Frank Lane to the owner of said lands, Karen and Brian MacLeod, as set out in By-law No. 2008-09, further amended by Resolution No. 2009-38.

Carried

Resolution No. 2017-266

Moved by: Margaret Ann MacPhail

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry receive the application submitted by the Township of Perry for a Zoning By-law Amendment for lands legally described as Part of Lot 13, Concession 11, being Part of Part 1, 42R-20396 and declare the application to be complete in accordance with the requirements of the Planning Act and hereby request the Clerk to schedule a Public Meeting during the July 19, 2017 Regular Meeting of Council;

And further that Council waive the application fee and deposit required being that it is a Township application.

Carried

Resolution No. 2017-267

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry hereby award Tender 2017-06 for Surface Treatment to Bruell Contracting Ltd. In the amount of \$141,995.70 plus HST and authorize the Clerk and Mayor to sign the Contract.

Carried

Resolution No. 2017-268

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.10 as outlined in the Agenda of July 5th, 2017.

Carried

New Business/Correspondence

Councillor Marshall has been receiving complaints of the hassle to buy annual dog tags. Staff explained that without the sale of dog tags there is no revenue to cover ongoing costs for canine control. The municipality pays an annual fee to the OSPCA for dogs that do not have tags. Purchasing a municipal dog tag provides staff with the owner's name and address to return the dog to the owner which is a substantial cost saving to the owner. Dog tags are also available at the Transfer Station making it easier for residents to purchase a tag.

Councillor Marshall raised another point regarding garages are not to be built in front of a residence as set out in the Zoning By-law. Staff were directed to bring a housekeeping by-law forward to amend the zoning section that will allow garages to be built in front of a residence in rural areas but should still be maintained in hamlet areas.

Resolution No. 2017-269

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 7:48 p.m. in order to address matters pertaining to (2) (d) labour relations or employee negotiations (Deputy Treasurer/Admin. Assistant position); (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board (84 Boundary Road); and (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Emsdale Rink Expansion project).

Carried

Resolution No. 2017-272

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry hereby reconvenes the July 5th, 2017 Regular Meeting of Council at 8:24 p.m.

Carried

Reporting out of Closed

- Council reviewed the Emsdale Rink Washroom Expansion Project, along with the Fire Hall project and had a brief discussion on the matter, with a motion to be considered in Open Session;
- Council received an update on the collapsed building at 84 Boundary Road in Novar.
- Council reviewed the Deputy Treasurer and Administrative Assistant position and had a brief discussion on the matter, with a motion to be considered in Open Session.

Resolution No. 2017-273

Moved by: Les Rowley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry terminate the services of EBHW for the Emsdale Rink Expansion Project, effective July 5, 2017 and direct that EBHW submit invoices for all services up to and including July 5, 2017;

And further that the Manager of Public Works proceed with the management of the Emsdale Rink Expansion, with inspections completed by the CBO as booked by the contractor.

Carried

Resolution No. 2017-274

Moved by: Jeff Marshall

Seconded by: Les Rowley

Be it resolved that the Council of the Township of Perry terminate the services of EBHW for the Fire Hall project, effective July 5, 2017 and direct that EBHW submit invoices for all services provided up to and including July 5, 2017 as the Township of Perry is looking to move in a different direction for the project.

Carried

Resolution No. 2017-275

Moved by: Les Rowley

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry hereby declare the Deputy Treasurer position to be redundant, and replace it as an Administrative Assistant position.

Carried

The meeting adjourned at 8:27 p.m.

Dated this 19th day of July 2017.

Original Signed by Norm Hofstetter
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton
Beth Morton, *Clerk-Administrator*