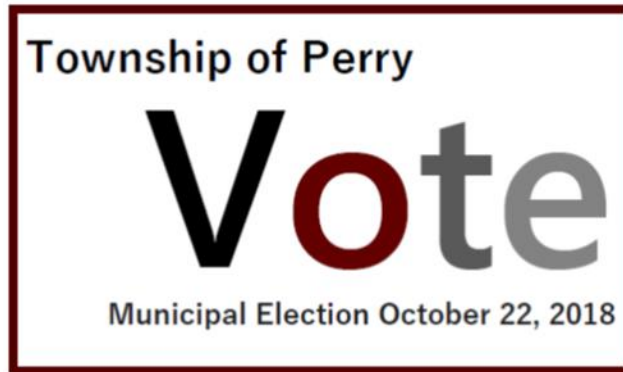


Third Party Advertiser Package Contents

1. Notice of Third Party Advertising
2. Forms
 - a) Form 7 – Notice of Registration – Third Party
 - b) Preliminary Maximum Campaign Expenses – Third Party
 - c) Form 8 – Financial Statement – Auditor’s Report Third Party

Please visit the Township’s website www.townshipofperry.ca for more information pertaining to the 2018 Election.



NOTICE OF THIRD PARTY ADVERTISING

This notice is for anyone proposing to be a third party advertiser or any candidate accepting third party advertising for the 2018 municipal election on October 22, 2018 within the Township of Perry.

New this year are rules for third party advertising. A third party advertiser is any individual, corporation or trade union that causes an election campaign advertisement to appear. Third party advertisers are required to register with the Clerk in every municipality where they want to advertise. Registrations of third party advertisers will be accepted between Tuesday, May 1, 2018 and Friday, October 19, 2018 by appointment only.

Third party advertisers are not entitled to a copy of the voter's list.

Until the Clerk certifies the registration, a third party advertiser may not spend money on their campaign, accept contributions or begin advertising. The registration form will be available from the Clerk at 1695 Emsdale Road, Emsdale, Ontario or email beth.morton@townshipofperry.ca to make an appointment.

**Notice of Registration -
Third Party - Form 7**
Municipal Elections Act, 1996 (Section 88.6)
Instruction

This form may only be filed in person or by an agent; it may not be faxed or emailed. It is the responsibility of the person incurring expenses to file a complete and accurate notice. Please print or type information (except signatures).

Box A: Notice of Registration (individuals, corporations and trade unions)

Registration for an individual, corporation or trade union in the following municipality

Name of individual, corporation or trade union (Registrant)

Mailing Address (Registrant)

Suite/Unit No.

Street No.

Street Name

Municipality

Province

Postal Code

Email Address

Telephone No. (including area code)

Telephone No.2 (including area code)

Box B: Designation of an Official Representative (corporations and trade unions)

Name of person signing (Official Representative)

Last Name or Single Name

Given Name(s)

Mailing Address (Official Representative)

Suite/Unit No.

Street No.

Street Name

Municipality

Province

Postal Code

Email Address

Telephone No. (including area code)

Telephone No.2 (including area code)

Box C: Additional Information (corporations)

Business Name

Ontario Corporation Number

Names of Principal Officers

 Additional names are listed on separate supplementary attachment

Box D: Declaration of Qualification

I, _____, the Registrant (or Official Representative of the Registrant), referred to in this notice, do hereby declare that:

- (1) The information in this notice of registration is, to the best of knowledge and belief, true;
- (2) The Registrant is qualified to be registered as a third party advertiser; and
- (3) I am authorized to sign on behalf of the Registrant (applies only in the case the Registrant is a corporation or trade union)

Signature of Registrant (or Official Representative)

Date (yyyy/mm/dd)

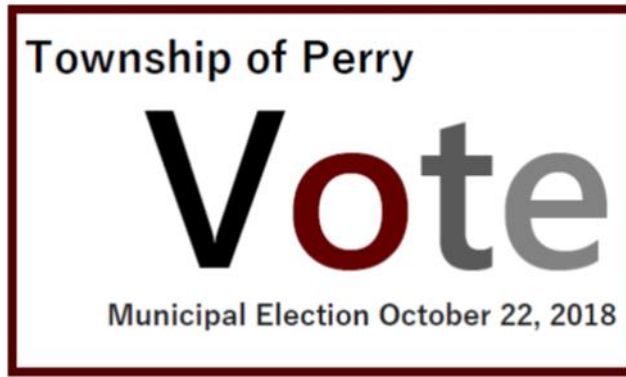
Date Filed (yyyy/mm/dd)	Time Filed	Initial of Registrant (or Official Representative)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the notice of registration of the aforesaid registrant filed with me and am satisfied that the registrant is qualified to incur expenses and that the notice of registration complies with the Act.

Signature of Clerk or Designate

Date Certified (yyyy/mm/dd)



Estimated Campaign Expenses Spending Limits 2018 Municipal Election

PRELIMINARY MAXIMUM CAMPAIGN EXPENSES

According to the Municipal Elections Act, 1996 s., as amended the following are the preliminary calculations of the estimated maximum campaign expenses based on the number of electors on the Voters' List as of Nomination Day for the 2014 election:

Third Party Advertisers

\$5,000 + \$0.05/elector	2,834	\$5,141.70
Spending limit for expressions of appreciation		10% of general spending limit

A handwritten signature in blue ink, appearing to read "Beth Morton".

April 17, 2018

Date

Beth Morton, Clerk/Administrator

Final spending limits will be supplied on September 25, 2018

Instructions:

All registrants must complete Boxes A, B, C and D and Schedule 1. All registrants must complete Schedule 2 as appropriate. Registrants who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the registrant or, if the registrant is an individual, their spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from

YYYY	MM	DD
------	----	----

 to

YYYY	MM	DD
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Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)

Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

Box A: Name of Registrant

Name of Registrant (individual, trade union or corporation)

Official Representative (name of person signing on behalf of trade union or corporation)

Last Name or Single Name

Given Name(s)

Municipality

Spending Limit – General

\$

Spending Limit – Parties and Other Expressions of Appreciation

\$

Box B: Declaration

I, _____, a registrant (or official representative)

declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Registrant (or Official Representative)

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Registrant, Official Representative or Agent (if filed in person)	Signature of Clerk or Designate

Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution _____
Amount borrowed \$ _____

INCOME

Total amount of all contributions (From line 1A in Schedule 1) + \$ _____
Revenue from items \$25 or less + \$ _____
Sign deposit refund + \$ _____
Revenue from fund-raising events not deemed a contribution (From Part III of Schedule 2) + \$ _____
Interest earned by campaign bank account + \$ _____
Other (provide full details) + \$ _____
1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Campaign Income (Do not include loan) = \$ _____ C1

EXPENSES (Note: include the value of contributions of goods and services)

Expenses subject to general spending limit

Advertising + \$ _____
Brochures/flyers + \$ _____
Signs (including sign deposit) + \$ _____
Meetings hosted + \$ _____
Office expenses incurred until voting day + \$ _____
Phone and/or internet expenses incurred until voting day + \$ _____
Salaries, benefits, honoraria, professional fees incurred until voting day + \$ _____
Bank charges incurred until voting day + \$ _____
Interest charged on loan until voting day + \$ _____
Other (provide full details) + \$ _____
1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Expenses subject to general spending limit = \$ _____ C2

EXPENSES

Expenses subject to spending limit for parties and other expressions of appreciation

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ _____ C3

Expenses not subject to spending limit

Accounting and audit	+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	_____
Office expenses incurred after voting day	+ \$	_____
Phone and/or internet expenses incurred after voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	_____
Bank charges incurred after voting day	+ \$	_____
Interest charged on loan after voting day	+ \$	_____
Expenses related to recount	+ \$	_____
Expenses related to controverted election	+ \$	_____
Expenses related to compliance audit	+ \$	_____
Expenses related to a registrant's disability (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Total Expenses not subject to spending limits	= \$	_____ C4

Total Campaign Expenses (C2 + C3 + C4) = \$ _____ **C5**

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	_____ D1
If there is a surplus, deduct any refund of registrant's or spouse's contributions to the campaign	- \$	_____
Surplus (or deficit) for the campaign	= \$	_____ D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from registrant and (if individual) spouse	+ \$ _____
Contribution in goods and services from registrant and (if individual) spouse	+ \$ _____
Total value of contributions not exceeding \$100 per contributor	
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from registrant or spouse).	+ \$ _____
Total value of contributions exceeding \$100 per contributor (from line 1B; list on page 6; details in Tables 1 – 4)	
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from registrant or spouse).	+ \$ _____
Less: Contributions returned or payable to the contributor	– \$ _____
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$ _____
Total Amount of Contributions (record under Income in Box C)	= \$ _____ 1A

Part II – Contributions totalling more than \$100 – individuals other than registrant or spouse

Table 1: Monetary contributions from individuals other than registrant or spouse

Name	Full Address	Date Received	Amount \$ Received	Amount \$ Returned to Contributor or Paid to Clerk
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	

Table 2: Monetary contributions from corporations or trade unions

Name (legal and carrying on business as)	Full Address	President or Business Manager	Authorized Representative	Date Received	Amount \$ Received	Amount \$ Returned to Contributor or Paid to Clerk
<input type="checkbox"/> Additional information is listed on separate supplementary attachment					Total	

Table 3: Contributions in goods or services from individuals other than registrant or spouse
 (Note: must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Date Received	Value \$	Amount \$ Returned to Contributor or Paid to Clerk	
<input type="checkbox"/> Additional information is listed on separate supplementary attachment					Total	

Table 4: Contributions in goods or services from corporations or trade unions
 (Note: must also be recorded as expenses in Box C)

Name (legal and carrying on business as)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Date Received	Value \$	Amount \$ Returned to Contributor or Paid to Clerk

Additional information is listed on separate supplementary attachment

Total

--

Total Part II Contributions (Add Totals from Tables 1-4)
 (Record in Part I – Summary of Contributions)

\$	
----	--

1B

Part III – Contributions from registrant or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$

Additional information is listed on separate supplementary attachment

Total

--

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket Revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

	\$	2A	
Number of tickets sold	X	2B	
Total Part I (2A X 2B) (include in Part 1 of Schedule 1)			= \$ _____

Part II – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1. _____	+	\$ _____	
2. _____	+	\$ _____	
3. _____	+	\$ _____	
4. _____	+	\$ _____	
5. _____	+	\$ _____	
Total Part II (include in Part 1 of Schedule 1)			= \$ _____

Part III – Other revenue not deemed a contribution

(e.g. contributions of \$25 or less; market value of goods or services sold)

Provide details

1. _____	+	\$ _____	
2. _____	+	\$ _____	
3. _____	+	\$ _____	
4. _____	+	\$ _____	
5. _____	+	\$ _____	
Total Part III (include under Income in Box C)			= \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1. _____	+	\$ _____	
2. _____	+	\$ _____	
3. _____	+	\$ _____	
4. _____	+	\$ _____	
5. _____	+	\$ _____	
6. _____	+	\$ _____	
7. _____	+	\$ _____	
8. _____	+	\$ _____	
Total Part IV (include under Expenses in Box C)			= \$ _____

Auditor's Report*Municipal Elections Act, 1996 (Section 88.25)*

A registrant who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality	Date (yyyy/mm/dd)
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Contact Information

Last Name or Single Name	Given Name(s)	Licence Number
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Address		
Suite/Unit No.	Street No.	Street Name

Municipality	Province	Postal Code
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Telephone No. (including area code)	Email Address
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.29 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.