



The Corporation of the Township of Perry

MINUTES

REGULAR MEETING

Wednesday, June 6th, 2018

7:00 p.m.

Council Chambers

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Members:

Mayor Norm Hofstetter
Councillors: Margaret Ann MacPhail,
Jim Cushman, Jeff Marshall

With Regrets:

Councillor Les Rowley

Municipal Staff:

Beth Morton, Clerk-Administrator
Melinda Torrance, Deputy Clerk
Kim Seguin, Treasurer
Mike Wilmon, CBCO/By-law Enforcement
Officer,
David Creasor, Manager of Public Works &
Facilities,
Andrew Boucher, Working Foreman

Members of the Public:

See sign in sheet

Declaration of Pecuniary Interest

No pecuniary interest was declared.

Resolution No. 2018-201

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

- 3.1. Special Meeting of Council on Wednesday, May 16th, 2018-Fire Hall
Tender
- 3.2 Regular Meeting of Council on Wednesday, May 16th, 2018

Carried

Resolution No. 2018-202

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Perry Township Public Library**
 - 5.1.1 April CEO Report
 - 5.1.2 May 2018 Minutes
- 5.2 **Joint Waste Management Committee**
 - 5.2.1 April 2018 Minutes
- 5.3 **BACED Economic Development Committee**
 - 5.3.1 April 2018 Minutes
- 5.4 **North Bay Parry Sound District Health Unit**
 - 5.4.1 February 2018 Minutes
- 5.5 **North Bay Parry Sound District Health Unit Finance and Property Committee**
 - 5.5.1 February 2018 Minutes
- 5.6 **Parks & Recreation Committee**
 - 5.6.1 May 2018 Minutes
- 5.7 **Municipal Partners POA Advisory Committee**
 - 5.7.1 November 2017 Minutes
- 5.8 **Emergency Management Program Committee**
 - 5.8.1 May 2018 Minutes

Carried

Resolution No. 2018-203

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
- 6.2 **Public Works**
- 6.3 **Building Department**
- 6.4 **By-law Enforcement**
- 6.5 **Transfer Station**
- 6.6 **Finance Department**

Carried

Resolution No. 2018-204

Moved by: Jim Cushman

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-34 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry during May 2018 meetings" be given first and second reading.

Carried

Resolution No. 2018-205

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-34 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry during May 2018 meetings" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2018-206

Moved by: Jim Cushman

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-35 "Being a By-law to adopt an Emergency Management Program for the Township of Perry" be given first and second reading.

Carried

Resolution No. 2018-207

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2018-35 "Being a By-law to adopt an Emergency Management Program for the Township of Perry" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2018-208

Moved by: Jim Cushman

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-36 "Being a By-law to adopt an Emergency Management Plan for the Township of Perry" be given first and second reading.

Carried

Resolution No. 2018-209

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-36 "Being a By-law to adopt an Emergency Management Plan for the Township of Perry" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2018-210

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that By-law No. 2018-37 "Being a By-law to authorize an Agreement between the Corporation of the Township of Perry and MCS Equipment Leasing Inc." be given first and second reading.

Carried

Resolution No. 2018-211

Moved by: Jeff Marshall

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2018-37 "Being a By-law to authorize an Agreement between the Corporation of the Township of Perry and MCS Equipment Leasing Inc." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2018-212

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-38 "Being a By-law authorizing the execution of the Contractor Contract Agreement for the Old Muskoka Road Culvert Replacement between Bruman Construction Inc. and the Corporation of the Township of Perry" be given first and second reading.

Carried

Resolution No. 2018-213

Moved by: Jim Cushman

Seconded by: Jeff Marshall

Be it resolved that By-law No. 2018-38 "Being a By-law authorizing the execution of the Contractor Contract Agreement for the Old Muskoka Road Culvert Replacement between Bruman Construction Inc. and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2018-214

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that By-law No. 2018-39 "Being a By-law to adopt a Processing of By-law Enforcement Request for Service Policy" be given first and second reading.

Carried

Resolution No. 2018-215

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that By-law No. 2018-39 "Being a By-law to adopt a Processing of By-law Enforcement Request for Service Policy" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2018-216

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry hereby receive the June 6, 2018 Health and Safety Administration Report.

Carried

Resolution No. 2018-217

Moved by: Margaret Ann MacPhail

Seconded by: Jeff Marshall

Be it resolved that the Council of the Township of Perry support the proposal put forward regarding summer rentals and that the onus be placed on the Property Owner to educate the renters on Perry Township's Recycling Program and Transfer Station Pass;

And further that Council approve the Contractor Authorization Form that provides proof from the property owner that they are working on their behalf and for whom the waste is disposed.

Carried

Resolution No. 2018-218

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry continue to support the installation of one (1) three (3) foot smooth wall culvert at Savage Settlement and Ash Lane as originally approved by Resolution 2017-400.

Carried

Resolution No. 2018-219

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry support Consent Application B015/18 for right-of-way submitted by Justin Hunt, Power of Attorney for Kim Hunt, subject to the following conditions:

- The Township of Perry requires that the right-of-way be surveyed and that a copy of the draft be provided for the Township's review prior to registration;
- The Township requires four (4) copies of the new survey.

Carried

Resolution No. 2018-220

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry approve for one Discovery Routes – Almaguin in Motion Cycling Route Sign to be placed at the Almaguin Highlands Information Centre, located at 1695 Emsdale Road, Emsdale, Ontario.

Carried

Resolution No. 2018-221

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry support a donation to the Women's Own Resource Centre in the amount of \$500.

Carried

Resolution No. 2018-222

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry agrees to join the Almaguin Saving Huntsville Hospital (ASHH) Committee and allow ASHH to speak on our behalf;

And further that the objectives of ASHH are to ensure that Almaguin has a full service acute care hospital in Huntsville and that adequate funding is provided from the Province of Ontario which recognizes the unique financial situation facing Almaguin and Muskoka Algonguin Health Care.

Carried

Resolution No. 2018-223

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry has received the Report and Draft Policy and Procedures for Application for Licence of Occupation and directs the Clerk to provide the Licence of Occupation Policy and Procedure to the Township's Solicitor for review prior to Council approval.

Carried

Resolution No. 2018-224

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.8 as outlined in the Agenda of June 6, 2018.

Carried

Resolution No. 2018-225

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:37 p.m. in order to address matters pertaining to 2(b) personal matters about an identifiable individual, including municipal or local board employees (Departmental Restructuring) and 2(e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board.

Carried

Report Out of Closed

A staff report was provided to Council outlining a departmental restructuring and direction given to the Clerk-Administrator to move forward. Council were also updated on a litigation matter regarding Examination for Discoveries.

Resolution No. 2018-229

Moved by: Jeff Marshall

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry hereby reconvenes the June 6, 2018 Regular Meeting of Council at 8:57 p.m.

Carried

The meeting adjourned at 9:03 p.m.

Dated this 20th day of June, 2018.

Original Signed by Norm Hofstetter
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton
Beth Morton, *Clerk-Administrator*