



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, August 1<sup>st</sup>, 2018**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter  
Councillors: Margaret Ann MacPhail,  
Jim Cushman, Jeff Marshall, Les Rowley

**Municipal Staff:**

Beth Morton, Clerk-Administrator  
Melinda Torrance, Deputy Clerk  
Andrew Boucher, Working Foreman

**Members of the Public:**

See sign in sheet

**Declaration of Pecuniary Interest**

No pecuniary interest was declared.

**Resolution No. 2018-270**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

3.1 Regular Meeting of Council on Wednesday, July 18<sup>th</sup>, 2018

**Carried**

**Resolution No. 2018-271**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:04 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Lots 34, 35 and 36, Plan 167, Township of Perry, located at 1070 Hwy. 592 N. (Rotz).

**Carried**

**Resolution No. 2018-272**

**Moved by: Les Rowley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby accepts the report submitted by Beth Morton, Clerk-Administrator for a Zoning By-law Amendment for lands legally described as Lots 34, 35 and 36, Plan 167, Township of Perry, located at 1070 Hwy. 592 N. (Rotz).

**Carried**

**Resolution No. 2018-273**

**Moved by: Jim Cushman**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:18 p.m. in order to recommence the Regular Council Meeting of August 1<sup>st</sup>, 2018.

**Carried**

**Resolution No. 2018-274**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Perry Township Public Library**
  - 5.1.1 CEO Report – June 2018
- 5.2 **North Bay Parry Sound District Health Unit Finance & Property Committee**
  - 5.2.1 April 2018 Minutes
- 5.3 **North Bay Parry Sound District Health Unit**
  - 5.3.1 April 2018 Minutes
- 5.4 **Burk's Falls and Area Community Economic Development Committee (BACED)**
  - 5.4.1 June 2018 Minutes
- 5.5 **Emsdale Community Centre Committee**
  - 5.5.1 June 2018 Minutes

**Carried**

**Resolution No. 2018-275**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
- 6.2 **Public Works & Parks and Recreation Departments**
- 6.3 **Building Department**
- 6.4 **By-law Enforcement**
- 6.5 **Transfer Station**
- 6.6 **Finance Department – Year to Date Budget**

**Carried**

**Resolution No. 2018-276**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2018-49 "Being a By-law to authorize the execution of an agreement between North Bay Parry Sound District Health Unit and the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2018-277**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2018-49 "Being a By-law to authorize the execution of an agreement between North Bay Parry Sound District Health Unit and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2018-278**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

**Be it resolved that** By-law No. 2018-50 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry during July 2018 meetings" be given first and second reading.

**Carried**

**Resolution No. 2018-279**

**Moved by: Jim Cushman**

**Seconded by: Jeff Marshall**

**Be it resolved that** By-law No. 2018-50 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry during July 2018 meetings" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2018-280**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Les Rowley**

**Be it resolved that** the Council of the Township of Perry hereby receive the August 1<sup>st</sup>, 2018 Health and Safety Administration Report.

**Carried**

**Resolution No. 2018-281**

**Moved by: Jeff Marshall**

**Seconded by: Jim Cushman**

**Be it resolved that** the Council of the Township of Perry support the recommendation for staff to work with Planscape for Land Use Planning services.

**Carried**

**Resolution No. 2018-282**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Township of Perry support the draft Policies presented and request that the Code of Conduct, Council-Staff Relations Policy and Integrity Commissioner Inquiry Protocol be brought back to Council for passing in a by-law format.

**Carried**

**Resolution No. 2018-283**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

**That** the Council of the Township of Perry hereby amends Section "Employee Rules and Procedures – Overtime" in the Employee Handbook by removing No. 2 a) to f) and replacing with the following:

2. Overtime Procedure:
  - a) From time to time, the Township may ask an employee (or employees) to work overtime.
  - b) An employee is entitled to overtime compensation for work in excess of 40 hours per week.
  - c) An employee who is entitled to overtime compensation will receive 1.5 times the actual number of overtime hours worked for hours worked over their regular shift above the regular 40 hours per week. Time may be banked.

- d) An employee who is entitled to overtime compensation for working on a statutory holiday will be compensated at 2 times the actual rate of pay for the hours worked. Employees will continue to receive compensation for statutory holidays based on the Employment Standards Act.
- e) An employee who is entitled to overtime compensation (work in excess of 40 hours per week) for working on Sunday or their second regular scheduled day off, will be compensated at 2 times the actual number of hours worked. Time may be banked.
- f) An employee will not be paid for overtime work unless their Supervisor asks them to work overtime and they obtain approval to work overtime in advance.

**Carried**

**Resolution No. 2018-284**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry accept the recommendation of the Treasurer and authorize the reinvestment of GIC 002 in the amount of \$254,625 plus accrued interest at the Kawartha Credit Union for a term of 15 months at the quoted rate of 2.2%.

**Defeated**

**Resolution No. 2018-285**

**Moved by: Les Rowley**

**Seconded by: Jeff Marshall**

***Be it resolved that*** the Council of the Township of Perry authorize the investment of a GIC in the amount of \$254,625 plus accrued interest at Scotiabank for a term of 12 months.

**Carried**

**Resolution No. 2018-286**

**Moved by: Jeff Marshall**

**Seconded by: Les Rowley**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.2 as outlined in the Agenda of August 1, 2018.

**Carried**

**Resolution No. 2018-287**

**Moved by: Seconded by:**

***Be it resolved that*** in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:06 p.m. in order to address matters pertaining to 2(b) personal matters about an identifiable individual, including municipal or local board employees (Waste Management Facilitator position); and (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Multiple Dwellings on one Property).

**Carried**

**Resolution No. 2018-291**

**Moved by: Jeff Marshall**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby reconvenes the August 1<sup>st</sup>, 2018 Regular Meeting of Council at 8:48 p.m.

**Report Out of Closed**

Council were provided a report regarding a property that had multiple dwellings on the lot. No direction was given as it was for information only.

Council was presented with a report to award the Working Waste Management Facilitator position.

The meeting adjourned at 8:49 p.m.

Dated this 15<sup>th</sup> day of August, 2018.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*