



*The Corporation of the Township of Perry*

**MINUTES**

**PUBLIC MEETING**

Part Lot 10, Lot 11, Concession 8  
421 Fern Glen Road (Fetterley)

Wednesday, December 5<sup>th</sup>, 2018  
7:16 p.m.

Council Chambers  
(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter  
Councillors: Jim Cushman, Jeff Marshall,  
Margaret Ann MacPhail and Les Rowley

**Municipal Staff:**

Melinda Torrance, Deputy Clerk  
Kim Seguin, Treasurer  
Mike Wilmon, CBCO/By-law Enforcement  
Randy McLaren, Working Road Supervisor  
Julie Thur, Senior Administrative Assistant  
Rachel Hamilton, Administrative Assistant

**Members of the Public:**

Sign in sheet on file

**Resolution No. 2018-432**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved*** that the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:16 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Part of Lot 10 and all of Lot 11, Concession 8, located at 421 Fern Glen Road, in the Township of Perry (Fetterley).

**Carried**

**Resolution No. 2018-433**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry receive the report prepared by Beth Morton, Clerk-Administrator for lands legally described as regard Part of Lot 10 and all of Lot 11, Concession 8, located at 421 Fern Glen Road, in the Township of Perry (Fetterley).

**Carried**

Mayor Hofstetter as the Chair advised that this is a Public Meeting to hear public comments and answer questions regarding the proposed Zoning By-law Amendment for lands legally described as Part of Lot 10 and all of Lot 11, Concession 8, located at 421 Fern Glen Road, in the Township of Perry (Fetterley). The purpose of the proposed By-law is to re-zone the lands from the Rural (RU) Zone to the Rural – Exception Nine (RU-9) Zone to recognize the existing front yard of 9.1 metres; and to allow a reduction to the exterior side yard to 5.6 metres to allow for an accessible covered walkway to be built on the west side of the existing single family dwelling.

He outlined how the Public Meeting would be conducted. He stated that the Clerk would advise as to when, how and to whom notice of the public meeting was circulated and confirm proper notice was given.

He noted that the public meeting is not a public debate on the matter. The public will be afforded the opportunity to provide their comments or questions. He outlined that persons in favour of the application would go first. Those in opposition to the application would follow. He also advised that people providing comments or questions are asked to present them through him as the Chair.

He then noted that Council will have the opportunity to question the applicants, planning consultants or agents. He also advised that Council will consider the Zoning By-law Amendment at a future Regular Meeting of Council. He stated that all persons addressing Council must state their full name, full mailing address and postal code and must direct their comments through the Chair.

Mayor Hofstetter then requested that the Clerk advise as to how and to whom notice of the public meeting was circulated.

The Deputy Clerk advised that Notice of this Public Meeting was given by posting the application on the Township's website, [www.townshipofperry.ca](http://www.townshipofperry.ca) on November 9, 2018; posting on the municipal office bulletin board; forwarding it to all persons and public bodies as prescribed under the *Ontario Planning Act* Regulation, including owners within 120 metres of the applicant's property; and to those requested.

Mayor Hofstetter then declared this to be a public meeting to deal with the proposed Zoning By-law amendment.

Mayor Hofstetter asked the applicant and/or their representatives to provide their comments on the proposal.

The applicant, Mr. Fetterley was in attendance but did not provide any comments.

Mayor Hofstetter asked if there were any more questions or comments.

There were no members of the public who spoke.

Mayor Hofstetter asked if there were any questions or comments from Council on the proposed Zoning By-Law Amendment.

No members of Council spoke.

Mayor Hofstetter then asked the Deputy Clerk what letters have been received with respect to the application.

The Deputy Clerk advised that the municipality had received one comment from CN Rail on November 19, 2018 with no objections or comments.

Mayor Hofstetter advised that those wishing to receive further notice of the Notice of Decision of the Zoning By-law must make a written request as per previous instructions. He advised that Council will be considering the by-law at the December 19, 2018 Council meeting and outlined that once Council makes a decision on the by-law, there is a 20 day appeal period from the date of decision of the by-law during which time any person may appeal the decision of Council to the Local Planning Appeal Tribunal.

Having received no further questions or comments from the Public or Council members, Mayor Hofstetter declared this public meeting to be concluded and presented the following resolution:

**Resolution No. 2018-434**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:23 p.m. in order to commence the Regular Council Meeting of December 5<sup>th</sup>, 2018.

**Carried**

Dated this 19<sup>th</sup> day of December, 2018.

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Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

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Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*