



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, December 4, 2019**

**7:00 p.m.**

**Council Chambers**

**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Members:**

Mayor Norm Hofstetter  
Councillors: Jim Cushman, Joe Lumley,  
Margaret Ann MacPhail and Paul Sowrey

**Municipal Staff:**

Beth Morton, Clerk-Administrator;  
Mike Wilmon, Chief Building Official and By-  
law Enforcement Officer

**Members of the Public:**

See Sign in sheet

**Declaration of Pecuniary Interest**

None

**Resolution No. 2019-452**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby approves the addition of item 9.12 to the December 4, 2019 Council Meeting.

**Carried**

**Resolution No. 2019-453**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

- 3.1. Regular Meeting of Council on Wednesday, November 20, 2019
- 3.2. Public Meeting on Wednesday, November 20, 2019 for Part of Lots 31 and 32, Concession 10, Township of Perry, designated as Part 1 on Plan 42R-5964 located at 1487 Highway 518 E (Ferrante)

**Carried**

**Resolution No. 2019-454**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:24 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Part of Lot 9, Concession 11, Township of Perry, located on the north side of Star Lake Road. (Russe)

**Carried**

**Resolution No. 2019-455**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry receive the Report prepared by Beth Morton, Clerk/Administrator for lands legally described as Part of Lot 9, Concession 11, Township of Perry to rezone two separate parcels of land to ensure that post transfer, that the lands to be included with the benefitting lands, shown on the key map as Parcel 'A', are zoned Rural (RU); and the lands to be included with the retained lands, shown on the key map as Parcel 'B' are zoned Rural Residential (RR) within Zoning By-law 2014-21. (Russe)

**Carried**

**Resolution No. 2019-456**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:30 p.m. in order to recommence the Regular Council Meeting of December 4, 2019.

**Carried**

**Resolution No. 2019-457**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Regular Meeting at 7:31 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regard to a proposed Zoning By-law Amendment for lands legally described as Part of Lot 10, Concession 11, Township of Perry, located on the north side of Star Lake Road. (Gray)

**Carried**

**Resolution No. 2019-458**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry receive the report prepared by Beth Morton, Clerk/Administrator for lands legally described as Part of Lot 10, Concession 11, Township of Perry, to rezone lands to the Rural Residential (RR) Zone within Zoning By-law 2014-21. (Gray)

**Carried**

**Resolution No. 2019-459**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry does hereby now adjourn from this Public Meeting at 7:36 p.m. in order to recommence the Regular Council Meeting of December 4, 2019.

**Carried**

**Resolution No. 2019-460**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1. Perry Township Public Library**
  - 5.1.1. CEO Report - October
- 5.2. Joint Waste Management Committee**
  - 5.2.1. Special Meeting November 7, 2019
  - 5.2.2. November 2019 Minutes
- 5.3. EMS Advisory Committee**
  - 5.3.1. November 2019 Minutes
- 5.4. Recreation and Culture Committee**
  - 5.4.1. November 2019 Minutes
- 5.5. East Parry Sound Veterinary Service Committee**
  - 5.5.1. Annual General Meeting Minutes
- 5.6. ACED Committee**
  - 5.6.1. October 2019 Minutes
- 5.7. Emergency Management Program Committee**
  - 5.7.1. "Draft" November 2019 Minutes
- 5.8. Almaguin Highlands Health Centre**
  - 5.8.1. November 2019 Minutes
- 5.9. District Social Services Administration Board**
  - 5.9.1. CAO Report

**Carried**

**Resolution No. 2019-461**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1. **Fire Department**
- 6.2. **By-law Enforcement**
- 6.3. **Planning Department**
- 6.4. **Economic Development Department**
- 6.5. **Public Works Department**
- 6.6. **Building Department**
- 6.7. **Finance Department**

**Carried**

**Resolution No. 2019-462**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-74 "Being a By-law to adopt an Emergency Management Program for the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-463**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-74 "Being a By-law to adopt an Emergency Management Program for the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-464**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2019-75 "Being a By-law to adopt an Emergency Management Plan for the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-465**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2019-75 "Being a By-law to adopt an Emergency Management Plan for the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-466**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2019-76 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-467**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-76 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-468**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-77 "Being a By-law to Enter into a Shared Service Agreement with the Town of Huntsville and the Township of Lake of Bays for the Services of Chief Building Officials/Building Inspectors for the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-469**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-77 "Being a By-law to Enter into a Shared Service Agreement with the Town of Huntsville and the Township of Lake of Bays for the Services of Chief Building Officials/Building Inspectors for the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-470**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-78 "Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lots 31 and 32, Concession 10, Township of Perry, designated as Part 1, Plan 42R-5694" be given first and second reading.

**Carried**

**Resolution No. 2019-471**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-78 "Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lots 31 and 32, Concession 10, Township of Perry, designated as Part 1, Plan 42R-5694" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-472**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-79 "Being a By-law for the Appointment of a Community Emergency Management Coordinator, and for the Appointment of an Alternate, Secondary Alternate, and Tertiary Alternate Community Emergency Management Coordinator" be given first and second reading.

**Carried**

**Resolution No. 2019-473**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-79 "Being a By-law for the Appointment of a Community Emergency Management Coordinator, and for the Appointment of an Alternate, Secondary Alternate, and Tertiary Alternate Community Emergency Management Coordinator" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-474**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-80 "Being a By-law to adopt the Use of Township-owned Cellular and/or Wireless Device Policy" be given first and second reading.

**Carried**

**Resolution No. 2019-475**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-80 "Being a By-law to adopt the Use of Township-owned Cellular and/or Wireless Device Policy" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-476**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-81 "Being a By-law authorizing the execution of RFP 2019-015 Road Needs Study and Facilities/Equipment Assessment between Tatham Engineering Limited and The Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-477**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-81 "Being a By-law authorizing the execution of RFP 2019-015 Road Needs Study and Facilities/Equipment Assessment between Tatham Engineering Limited and The Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-478**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-82 "Being a By-law authorizing the execution of RFP 2019-017 for the Annual Monitoring and Reporting for the Rain Lake Landfill and the Township of Perry Transfer Station between WSP Canada Inc. and Kearney Perry Joint Waste Management Board and The Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-479**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2019-82 "Being a By-law authorizing the execution of RFP 2019-017 for the Annual Monitoring and Reporting for the Rain Lake Landfill and the Township of Perry Transfer Station between WSP Canada Inc. and Kearney Perry Joint Waste Management Board and The Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-480**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2019-83 "Being a By-law to authorize the Corporation of the Township of Perry to enter into a Site Plan Agreement with Kenneth John Bailey and Melody Beth Bailey on lands legally described as Part of Lot 8, Plan 255, in the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-481**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2019-83 "Being a By-law to authorize the Corporation of the Township of Perry to enter into a Site Plan Agreement with Kenneth John Bailey and Melody Beth Bailey on lands legally described as Part of Lot 8, Plan 255, in the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-482**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2019-84 "Being a By-law to authorize the acquisition of part of Whitney Road located within Lot 5, Concession 6, in the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2019-483**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2019-84 "Being a By-law to authorize the acquisition of part of Whitney Road located within Lot 5, Concession 6, in the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2019-484**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry hereby receive the December 4, 2019 Health and Safety Update from the Clerk/Administrator.

**Carried**

**Resolution No. 2019-485**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry hereby appoint the following to be members on the Emergency Management Program Committee: Beth Morton, Kim Seguin, Mike Wilmon, Randy McLaren, Dan Marshall, Graham Stetler and Melinda Torrance;

And that Resolution No. 2018-166 is hereby rescinded.

**Carried**

**Resolution No. 2019-486**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby appoint the following to be members on the Emergency Management Control Group: Norm Hofstetter, Beth Morton, Kim Seguin, Melinda Torrance, Mike Wilmon, Randy McLaren, Dan Marshall and Graham Stetler;

And that Resolution No. 2018-167 is hereby rescinded.

**Carried**

**Resolution No. 2019-487**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby appoints Beth Morton to be the Chairperson for the Emergency Management Program Committee.

And that Resolution No. 2018-168 is hereby rescinded.

**Carried**

**Resolution No. 2019-488**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry hereby designates Kim Seguin as its Emergency Information Officer, who will act as the primary media and public contact for the municipality in an emergency;

And that Resolution No. 2018-169 is hereby rescinded.

**Carried**

**Resolution No. 2019-489**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry hereby approves the Treasurer's recommendation and direct staff to apply to Infrastructure Ontario for financing approval for construction financing and debenture financing in the amount of \$3,500,000.00 for the new multi-use Community Centre and Library facility.

**Carried**

**Resolution No. 2019-490**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**WHEREAS** the Council of the Township of Perry receives the draft Flag Protocol Policy, for consideration, on December 4, 2019;

**AND WHEREAS** the Council of the Township of Perry confirms the draft Flag Protocol Policy, as presented, represents the position of Council and no edits to the policy are required at this time;

**AND WHEREAS** the Council of the Township of Perry elect the following days as Additional Dates to lower Flags to Half-Mast within the Township:



- April 28: Day of Mourning for Persons Killed or Injured in the Workplace  
(Workers' Mourning Day)
- June 23: National Day of Remembrance for Victims of Terrorism
  
- Second Sunday in September: Firefighters' National Memorial Day
  
- Last Sunday in September: Police and Peace Officers' National Memorial Day
- November 11: Remembrance Day
  
- December 6: National Day of Remembrance and Action on Violence Against Women

**BE IT RESOVLED THAT** the Council of the Township of Perry directs staff to amend the draft Flag Protocol Policy to reflect the above-noted and bring the draft Flag Protocol Policy for further consideration and/or approval at a future meeting of Council.

**Carried**

**Resolution No. 2019-491**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby accepts the recommendation of the Treasurer to approve the Water Monitoring Grant Application submitted by; Bay Lake Property Owners Association in the amount of \$1,000.00

**Carried**

**Resolution No. 2019-492**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry authorize a Cost of Living increase of 2.0% to the 2019 Township of Perry salary grid, Council and Committee remuneration rates for the 2020 calendar year and that the increase to the grid be implemented January 1, 2020.

**Carried**

**Resolution No. 2019-493**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby accepts the recommendation of the Treasurer to approve the Water Monitoring Grant Application submitted by; POWR MAG in the amount of \$1,000.00.

**Carried**

**Resolution No. 2019-494**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

**Whereas** access to affordable and reliable broadband networks is an important part of everyday life and key to economic, education, social and health development;

**And Whereas** communities outside urban centres face challenges in accessing internet service levels comparable to those in cities due to factors such as low population, distance and challenging terrain and;

**And Whereas** the Township believe future ICT infrastructure investment in our community would benefit from a holistic model that takes into account the connectivity needs of regional community partnerships rather than just one community and;

**And Whereas** this regional partnership should begin with a comprehensive needs analysis conducted by Blue Sky Net, a publicly funded non-profit development corporation using their expertise and data based mapping tool - Broadband and Associated Infrastructure Mapping Analysis Project (BAIMAP);

**And Whereas** from the analysis and public consultation Blue Sky Net will conduct, it will be determined where internet gaps remain while also acknowledging what may be the best technology to fill these gaps based on access to the closest ICT infrastructure like fibre or other existing network infrastructure;

**And Whereas** once Blue Sky Net determines priority areas they propose establishing three classes of gaps;

- 1) gaps in fibre/backbone infrastructure;
- 2) gaps in last mile/local access to business and residents; and
- 3) gaps in access in remote/very isolated area;

**And Whereas** the Federal and Provincial governments are proposing funding programs that will support the implementation of Broadband projects and will require this in-depth information, we would propose;

**Now Therefore Be It Resolved** That the Township of Perry supports in principle Blue Sky Net leading a steering committee to which a representative from Perry will be appointed and that Blue Sky Net with this committee during the period of analysis, funding application and any subsequent RFP engagement.

**Carried**

**Resolution No. 2019-495**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Township of Perry hereby approve an in-kind donation to the Evergreen Heights Education Centre for the free use of the Novar Community Centre on Saturday, December 14, 2019.

**And that** the Evergreen Heights Education Centre Shall be responsible to pay the applicable insurance and deposits required for the use of the Novar Community Centre.

**Carried**

**Resolution No. 2019-496**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry hereby accept the 2020 Municipal Insurance quotation from Frank Cowan Insurance through Rivet Insurance Brokers in the amount of \$59,772.00 plus applicable taxes.

***And that*** Council authorize the purchase of the 1 Star Membership with Cyberboxx for the cyber-liability at the quoted annual rate of \$596.00 plus applicable taxes.

**Carried**

**Resolution No. 2019-497**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry receive the Report prepared by Mike Wilmon with respect to Septic System permit inspection and approvals and hereby approve for Staff to proceed with an application for Building Code Amendment to MMAH for the Township to receive septic authority.

**Carried**

**Resolution No. 2019-498**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** Council of the Township of Perry approve the quote submitted by John Jackson for survey work for topographic survey, plan and digital files in the amount of \$8,400.00 plus HST and survey and reference plan of the severed lot, access road and streets to be closed in the amount of \$4,300.00 plus HST.

**Carried**

**Resolution No. 2019-499**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.7. as outlined in the Agenda of December 4, 2019

**Carried**

**Resolution No. 2019-500**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 9:24 p.m. in order to address matters relating to Section 239 (2)(d) labour relations or employee negotiations (Administration).

**Carried**

**Resolution No. 2019-503**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby reconvenes the December 4, 2019 Regular Meeting of Council at 10:32 p.m.

**Carried**

**Reporting out of Closed**

The meeting adjourned at approximately 10:33 p.m.

Dated this 18<sup>th</sup> day of December, 2019.

Original Signed by Norm Hofstetter \_\_\_\_\_  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton \_\_\_\_\_  
Beth Morton, *Clerk-Administrator*