



*The Corporation of the Township of Perry*

**MINUTES**

**SPECIAL MEETING**

**Wednesday, April 1<sup>st</sup>, 2020**

**7:00 p.m.**

**Council Chambers and Electronic Attendance**

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at the next Regular or Special of Meeting of Council

**In Attendance:**

**Council Chambers:**

Mayor Norm Hofstetter  
Beth Morton, Clerk-Administrator  
Kim Seguin, Treasurer-Tax Collector

**Electronic Attendance:**

Councillors: Jim Cushman, Joe Lumley,  
Margaret Ann MacPhail and Paul Sowrey  
Staff: Mike Wilmon, CBO/By-law Enforcement  
Randy McLaren, Working Roads Supervisor  
Dan Marshall, Fire Chief, Melinda Torrance,  
Deputy Clerk

**Members of the Public:**

See Sign in sheet

**Introduction**

A special meeting was called by the Head of Council, Mayor Norm Hofstetter and held electronically in accordance with Section 238 of the *Municipal Act*. The municipality held a special meeting to amend the applicable Procedure By-law for the purposes of Subsection 3.3 during any period where an emergency has been declared to exist in all or part of the municipality under Section 4 or 7.01 of the *Emergency Management and Civil Protection Act* and despite Subsection 3.1, a member participating electronically in such a special meeting may be counted in determining whether or not a quorum of members is present at any time during the meeting.

Following introduction, the Clerk-Administrator conducted a roll call of Council and Staff present electronically and the Mayor made note of procedural considerations for the remainder of the meeting and advised that we shall now proceed with this Special Meeting.

**Declaration of Pecuniary Interest**

None

**Resolution No. 2020-79**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2020-22 "Being a By-law to amend the 2017-06 Procedural By-law of the Council of the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2020-80**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-22 "Being a By-law to amend the 2017-06 Procedural By-law of the Council of the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-81**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

- 3.1. Special Budget Meeting of Council on Wednesday, March 4<sup>th</sup>, 2020
- 3.2. Regular Meeting of Council on Wednesday, March 4<sup>th</sup>, 2020.

**Carried**

**Resolution No. 2020-82**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

**5.1 Perry Township Public Library**

5.1.1 CEO Report - February 2020

**5.2 Recreation and Culture Committee**

5.2.1 March 2020 Minutes

**5.3 ACED Committee**

5.3.1 February 2020 Minutes

5.3.2 March 2020 Minutes

5.3.3 2020 Work Plan

**5.4 AHHC Committee**

5.4.1 March 2020 Minutes

**5.5 District of Parry Sound Social Services Administration Board (DSSAB)**

5.5.1 CAO Report – March 2020

**Carried**

**Resolution No. 2020-83**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

**6.1 Fire Department**

6.1.1 April Fire Chief Report

**6.2 Building, By-law Enforcement & Facilities**

6.2.1 April 2020 Report

- 6.2.2 April Building Report
- 6.2.3 April By-law Report
- 6.3 **Transfer Station**
  - 6.3.1 April 2020 Report
- 6.4 **Public Works**
  - 6.4.1 April 2020 Report
- 6.5 **Finance Department**
  - 6.6.1 April 2020 Report
- 6.6 **Economic Development Department**
  - 6.7.1 March 2020 CEDO Report
- 6.7 **Administration**
  - 6.7.1 April 2020 Report

**Carried**

**Resolution No. 2020-84**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry authorize the cancellation of RFP 2020-003 for the Recreation Department 4X4 Ext. Cab Truck which will be reissued at a later date.

**Carried**

**Resolution No. 2020-85**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-21 "Being a By-law to authorize the delegation of authority to the Clerk/Administrator and Treasurer/Tax Collector for certain acts during the provincially declared emergency (human emergency-pandemic)" be given first and second reading.

**Carried**

**Resolution No. 2020-86**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-21 "Being a By-law to authorize the delegation of authority to the Clerk/Administrator and Treasurer/Tax Collector for certain acts during the provincially declared emergency (human emergency-pandemic)" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-87**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry adopt the 2020 O. Reg. 284/09 Report prepared by the Treasurer outlining the impact of the proposed 2020 Budget.

**Carried**

**Resolution No. 2020-88**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-19 "Being a By-law to adopt the estimates of all sums required during 2020 for the purposes of the Municipality" be given first and second reading.

Carried

**Resolution No. 2020-89**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-19 "Being a By-law to adopt the estimates of all sums required during 2020 for the purposes of the Municipality" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-90**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-20 "Being a By-law to set and levy the rates of taxation for municipal purposes and school purposes for the year 2020, to impose a penalty charge for non-payment of 2020 taxes, to provide for interest to be added to tax arrears for the year 2020, to provide for the 2021 interim rates" be given first and second reading.

Carried

**Resolution No. 2020-91**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-20 "Being a By-law to set and levy the rates of taxation for municipal purposes and school purposes for the year 2020, to impose a penalty charge for non-payment of 2020 taxes, to provide for interest to be added to tax arrears for the year 2020, to provide for the 2021 interim rates" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-92**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2020-23 "Being a By-law to set the rate of interest and penalty on outstanding current and arrears taxes for April 1, 2020, May 1, 2020 and June 1, 2020" be given first and second reading.

Carried

**Resolution No. 2020-93**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-23 "Being a By-law to set the rate of interest and penalty on outstanding current and arrears taxes for April 1, 2020, May 1, 2020 and June 1, 2020" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-94**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-24 "Being a By-law authorizing the execution of RFP 2020-004 for the Supply and Delivery of one 96' Hydraulic Sweeper Broom Attachment and one replacement broom and two replacement swivel casters between GF Preston Sales and Service Ltd. and the Corporation of the Township of Perry" be given first and second reading.

Carried

**Resolution No. 2020-95**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-24 "Being a By-law authorizing the execution of RFP 2020-004 for the Supply and Delivery of one 96' Hydraulic Sweeper Broom Attachment and one replacement broom and two replacement swivel casters between GF Preston Sales and Service Ltd. and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-96**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2020-18 "Being a By-law to confirm the proceedings of Council at their March 2020 meetings" be given first and second reading.

Carried

**Resolution No. 2020-97**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-18 "Being a By-law to confirm the proceedings of Council at their March 2020 meetings" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-98**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-15 "Being a By-law to establish a Licence of Occupation Policy" be given first and second reading.

Carried

**Resolution No. 2020-99**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-15 "Being a By-law to establish a Licence of Occupation Policy" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-100**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-16 "Being a By-law authorizing the execution of a Licence of Occupation Agreement between Josephine Joy Altreata Webster and the Corporation of the Township of Perry" be given first and second reading.

Carried

**Resolution No. 2020-101**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-16 "Being a By-law authorizing the execution of a Licence of Occupation Agreement between Josephine Joy Altreata Webster and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-102**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-17 "Being a By-law to authorize the acquisition of part of Deer Lake Road located within Lot 25, Concession 14, in the Township of Perry, designated as Parts 2, 3 and 4 on Plan 42R-21332" be given first and second reading.

Carried

**Resolution No. 2020-103**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-17 "Being a By-law to authorize the acquisition of part of Deer Lake Road located within Lot 25, Concession 14, in the Township of Perry, designated as Parts 2, 3 and 4 on Plan 42R-21332" be given third and final reading and enacted in open Council.

Carried

**Resolution No. 2020-104**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby receive the April 1<sup>st</sup>, 2020 Health and Safety Administration Report.

Carried

**Resolution No. 2020-105**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry support the Recreation and Culture Committee resolution allowing residents that participate in the community roadside clean up to dispose of up to 2 clear bags of roadside garbage/waste at the Transfer Station at no charge for the rescheduled date which is to be determined.

Carried

**Resolution No. 2020-106**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry approve an annual contribution in the amount of \$4,545.00 to the Almaguin Highlands Health Centre beginning in 2020 and made payable to the Village of Burk's Falls.

Carried

**Resolution No. 2020-107**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry approve a one-time contribution in the amount of \$1,600.00 to the Almaguin Highlands Health Centre made payable to the Village of Burk's Falls to provide physician recruitment and retention incentives.

Carried

**Resolution No. 2020-108**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry support the Almaguin Community Economic Development (ACED) 2020 proposed Budget and that the Council of the Township of Perry approve, in principle, their share in the amount of \$14,226.00.

**Carried**

**Resolution No. 2020-109**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry receive the report prepared by Mike Wilmon, Chief Building Official & By-Law Enforcement Officer and pre-approval was conducted via polled consent on March 13, 2020 to direct staff to proceed with the purchase of one 2020 Jeep Cherokee Trail Hawk Four Door 4X4 SUV for the Building and By-law Services Department from Mac Lang Sundridge in the amount of \$42,645.35 which includes HST.

**Carried**

**Resolution No. 2020-110**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry support the continued closure to the public of the following facilities until further notice:

Municipal Office, Almaguin Highlands Information Centre, Public Works Building, Parks and Recreation Building, Perry Township Fire Hall, Emsdale and Novar Community Centres, and all Municipal Playgrounds, parks and outdoor rinks.

**Carried**

**Resolution No. 2020-111**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry hereby support The Banger food vendor trailer to be set up in the AHIC parking lot on weekends.

**Carried**

**Resolution No. 2020-112**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.8 as outlined in the Agenda of April 1<sup>st</sup>, 2020.

**Carried**

The meeting adjourned at approximately 8:20 p.m.

Dated this 17th day of April, 2020.

Original Signed by Norm Hofstetter  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton  
Beth Morton, *Clerk-Administrator*