



*The Corporation of the Township of Perry*

**MINUTES**

**SPECIAL MEETING**

**Wednesday, May 6<sup>th</sup>, 2020**

**7:00 p.m.**

**Council Chambers and Electronic Attendance**

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at the next Regular or Special of Meeting of Council

**In Attendance:**

**Council Chambers:**

Mayor Norm Hofstetter  
Beth Morton, Clerk-Administrator  
Kim Seguin, Treasurer-Tax Collector

**Electronic Attendance:**

Councillors: Jim Cushman, Joe Lumley,  
Margaret Ann MacPhail and Paul Sowrey  
Staff: Melinda Torrance, Deputy Clerk,  
Mike Wilmon, CBO/By-law Enforcement  
Randy McLaren, Working Roads Supervisor

**Members of the Public:**

See Sign in sheet

**Declaration of Pecuniary Interest**

I, Councillor Jim Cushman, declare that I have a pecuniary interest with regard to Item No.s 7.2, 7.3, 7.4 and 7.5 on the Council Agenda of the May 6, 2020 Meeting of Council and am making this declaration because I have had business dealings with them.

**Resolution No. 2020-122**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry approves the Minutes of the following Meeting(s) as presented:

- 3.1. Special Meeting of Council on Wednesday, April 8<sup>th</sup>, 2020
- 3.2. Special Meeting of Council on Friday, April 17<sup>th</sup>, 2020.

**Carried**

**Resolution No. 2020-123**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry accept the 2019 Draft Financials as presented by Judy Kleinhuis of Grant Thornton for the Township of Perry and for the Township of Perry Trust Funds.

**Carried**

**Resolution No. 2020-124**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Perry Township Public Library**
  - 5.1.1 CEO Report – March 2020
- 5.2 **Joint Waste Management Committee**
  - 5.2.1 April 2020 Minutes
- 5.3 **North Bay Parry Sound District Health Unit**
  - 5.3.1 February 2020 Minutes

**Carried**

**Resolution No. 2020-125**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
  - 6.1.1 Fire Training Report
  - 6.1.2 Chief's Meeting Report
- 6.2 **By-law Enforcement**
- 6.3 **Building**
- 6.4 **Public Works**
- 6.5 **Finance Budget to date**
- 6.6 **Planning**

**Carried**

**Resolution No. 2020-126**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-25 "Being a By-law to confirm the proceedings of Council at their April 2020 meetings" be given first and second reading.

**Carried**

**Resolution No. 2020-127**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-25 "Being a By-law to confirm the proceedings of Council at their April 2020 meetings" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-128**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-26 "Being a By-law authorizing the execution of RFP 2020-002 for the Supply and Place Crushed Quarried Granite Type M on various roads between Weeks Construction Inc. and the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2020-129**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-26 "Being a By-law authorizing the execution of RFP 2020-002 for the Supply and Place Crushed Quarried Granite Type M on various roads between Weeks Construction Inc. and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-130**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-27 "Being a By-law authorizing the execution of RFP 2020-005 for the Supply and Place Single Surface Treatment on various roads in Novar between Duncor Enterprises Inc. and the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2020-131**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law No. 2020-27 "Being a By-law authorizing the execution of RFP 2020-005 for the Supply and Place Single Surface Treatment on various roads in Novar between Duncor Enterprises Inc. and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-132**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-28 "Being a By-law authorizing the execution of RFP 2020-006 for the Supply and Place Hot Mix Asphalt HL4 on Mason's Road between Fowler Construction Company Limited and the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2020-133**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2020-28 "Being a By-law authorizing the execution of RFP 2020-006 for the Supply and Place Hot Mix Asphalt HL4 on Mason's Road between Fowler Construction Company Limited and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-134**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-29 "Being a By-law authorizing the execution of RFP 2020-007 for the Supply and Place Slurry Seal on AHIC Parking Lots between Duncor Enterprises Inc. and the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2020-135**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2020-29 "Being a By-law authorizing the execution of RFP 2020-007 for the Supply and Place Slurry Seal on AHIC Parking Lots between Duncor Enterprises Inc. and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-136**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law No. 2020-30 "Being a By-law to adopt the Customer Service and Integrated Accessibility Standards Regulation Policies in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* and O. Reg. 191/11 – Integrated Accessibility Standards" be given first and second reading.

**Carried**

**Resolution No. 2020-137**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-30 "Being a By-law to adopt the Customer Service and Integrated Accessibility Standards Regulation Policies in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* and O. Reg. 191/11 – Integrated Accessibility Standards" be given third and final reading and enacted in open Council

**Carried**

**Resolution No. 2020-138**

**Moved by: Joe Lumley**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law No. 2020-31 "Being a By-law to adopt the Township of Perry Multi-Year Accessibility Plan" be given first and second reading.

**Carried**

**Resolution No. 2020-139**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law No. 2020-31 "Being a By-law to adopt the Township of Perry Multi-Year Accessibility Plan" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2020-140**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby receive the May 6<sup>th</sup>, 2020 Health and Safety Administration Report.

**Carried**

**Resolution No. 2020-141**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry receive the report regarding the Community Safety and Well-Being Plan update from the Deputy Clerk.

**Carried**

**Resolution No. 2020-142**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry have no objection to Consent Application B-006/20 (Brush), subject to the following conditions:

1. The Township of Perry requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot as per By-Law No. 2007-33.
2. The Township of Perry requires four (4) copies of the new survey, together with a digital pdf copy for our records.
3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.  
If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized. Prior to the finalization of consent, the District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied."
4. The Township of Perry requires that the proposed severed lot be rezoned to the Rural Residential (RR) Zone, and reflect that the lot meets the required separation distance from the hobby farm.
5. The Township of Perry requires confirmation from the Working Road Supervisor that an entrance permit can be obtained.
6. The Township of Perry requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.
7. The Township requires payment of \$500 administration fee as per the Fees and Charges By-law 2017-72, as amended by By-law 2018-33.

**Carried**

**Resolution No. 2020-143**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Township of Perry hereby declares the following properties surplus:

- Lot 20 Plan 28 roll # 4914 000 002 42600 0000

- Lot 7 Plan 55 roll # 4914 000 001 12400 0000, 84 Boundary Road, Novar
  - PT Lot 16 Plan 75 roll # 4914 000 003 13700 0000, 22 James Street, Emsdale
- and direct staff to notify the abutting landowners of 2-42600 and 1-12400 that council would consider an offer for purchase, and that 2-13700 be offered for sale on the open market with the abutting landowners being notified of the sale.

**Carried**

**Resolution No. 2020-144**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Township of Perry hereby receive the update from the Clerk-Administrator on the Almaguin Delivery & Subsidy Program operated by the Almaguin Community Economic Development (ACED), together with details of the Perry Township Food Delivery program.

**Carried**

**Resolution No. 2020-145**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Township of Perry hereby receive the Proposal to amend O. Reg 244/77 from the MNRF, together with the Planning Report from Planscape with comments and hereby directs the Clerk-Administrator to provide comments to MNRF by the May 15, 2020 deadline.

**Carried**

**Resolution No. 2020-146**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Township of Perry hereby receives Correspondence Items 10.1 to 10.6 as outlined in the Agenda of May 6<sup>th</sup>, 2020.

**Carried**

The meeting adjourned at approximately 9:09 p.m.

Dated this 20<sup>th</sup> day of May, 2020.

Original Signed by Norm Hofstetter

\_\_\_\_\_  
Norm Hofstetter, *Mayor*

Original Signed by Beth Morton

\_\_\_\_\_  
Beth Morton, *Clerk-Administrator*