



The Corporation of the Township of Perry

MINUTES

REGULAR MEETING

Wednesday, December 1st, 2021

7:00 p.m.

**Council Chambers and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Chambers:

Mayor Norm Hofstetter
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector

Electronic Attendance:

Councillors: Joe Lumley, Margaret Ann MacPhail, and Paul Sowrey

Staff: Mike Wilmon, Chief Building Official
Randy McLaren, Working Roads Supervisor

Members of the Public:

Ami Gagne, Cheryll Ann May

Absent

Councillor Jim Cushman

Declaration of Pecuniary Interest

None

Resolution No. 2021-458

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meetings as presented:

- 3.1 Regular Meeting of Council on Wednesday, November 17th, 2021
- 3.2 Public Meeting Minutes on Wednesday, November 17th, 2021 – Zoning By-law Amendment for Part of Lot 25, Concession 7, in the Township of Perry, designated as Part 2 on Plan 42R-21719 (May)
- 3.3 Public Meeting Minutes on Wednesday, November 17th, 2021 – Zoning By-law Amendment for Part of Lot 14, Concession 8, in the Township of Perry, designated as Part 4 on Plan 42R-15559 (Brumpton)
- 3.4 Special Meeting of Council on Tuesday, November 23rd, 2021

Carried

Item 4.1 Delegation: Ami Gagne, Project Coordinator, Municipal Solutions with Food Cycle Science Corporation RE: Food Waste Diversion Pilot Program

Ami Gagne, Project Coordinator - Municipal Solutions, with Food Cycle Science Corporation, presented the following information to Council:

- Founded in Canada, Food Cycle is 100% focused on Food Waste Diversion Solutions;
- The FoodCycler Unit is a simple solution: add waste to the bucket, add the bucket to the FoodCycler Unit, and that's it. Within 4-8 hours, the waste becomes a dry, odor-free soil by-product that can be used for many applications;
- The program recommendation for municipalities is to have 50 households participate and purchase the unit, which equates to a cost for the municipality of \$5,000 plus taxes and shipping. The municipal cost per unit, broken down, is \$100; the cost for the household/resident is \$150; and the Federal Government provides a \$250 in subsidy, to purchase one \$500 FoodCycler Unit;
- Households participating use the Unit for 12 weeks, during which the Unit tracks an estimate of the total waste diverted;
- The Units have a life expectancy of 6-7 years, which includes a standard one year warranty. Households/participants can purchase extended warranties;
- The original Federal subsidy of \$250 was originally to end December 31, 2020, but this has been extended to January 31, 2022 for municipalities.

Mayor Hofstetter thanked Ms. Gagne for her presentation and the information on the Food Waste Diversion Pilot Program.

Resolution No. 2021-459

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1. **Almaguin Highlands Health Centre**
 - 5.1.1. Progress Report – November 2021
 - 5.1.2. Minutes – November 2021
- 5.2. **ACED Committee**
 - 5.2.1. Draft 2022 Budget
 - 5.2.2. Monthly Report – November 2021
 - 5.2.3. Minutes – November 2021
 - 5.2.4. Minutes – October 2021
 - 5.2.5. Presentation – The Great Northern Ontario Roadshow

- 5.3. **District of Parry Sound Social Services Administration Board**
 - 5.3.1. CAO Report – November 2021
- 5.4. **Municipal Partners POA Advisory Committee**
 - 5.4.1. Minutes – May 2021
 - 5.4.2. Court Manager’s Report Q3 2021
- 5.5. **Library Board**
 - 5.5.1. CEO Report – June 2021
 - 5.5.2. CEO Report – July 2021
 - 5.5.3. CEO Report – August 2021
 - 5.5.4. CEO Report – September 2021
 - 5.5.5. Minutes – May 2021
 - 5.5.6. Minutes – June 2021
 - 5.5.7. Minutes – September 2021
 - 5.5.8. Minutes – October 2021
- 5.6. **Emergency Management Program Committee and Municipal Emergency Control Group**
 - 5.6.1. Minutes – November 2021

Carried

Resolution No. 2021-460

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry has received the Monthly Reports, as circulated from the following Municipal Departments:

6.1 Fire Department

6.1.1 Fire Training & Chiefs Meeting Report

6.2 By-law Enforcement

6.3 Transfer Station

6.4 Public Works

6.5 Building Department

6.6 Finance Department

Carried

Resolution No. 2021-461

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry authorizes the following transfer to reserves:

\$40,000 to Roads Reserve, \$292,500 to Building and Equipment Reserve

Carried

Resolution No. 2021-462

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law No. 2021-93 “Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (November

2021 Meetings)” be given first and second reading.

Carried

Resolution No. 2021-463

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that By-law No. 2021-93 “Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (November 2021 Meetings)” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-464

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that By-law No. 2021-94 “Being a By-law to amend By-law 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 25, Concession 7, in the Township of Perry, designated as Part 2 on Plan 42R-21719” be given first and second reading.

Carried

Resolution No. 2021-465

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2021-94 “Being a By-law to amend By-law 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 25, Concession 7, in the Township of Perry, designated as Part 2 on Plan 42R-21719” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-466

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law No. 2021-95 “Being a By-law to amend By-law 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 14, Concession 8, in the Township of Perry, designated as Part 4 on Plan 42R-15559” be given first and second reading.

Carried

Resolution No. 2021-467

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that By-law No. 2021-95 “Being a By-law to amend By-law 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 14, Concession 8, in the Township of Perry, designated as Part 4 on Plan 42R-15559” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-468

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2021-96 “Being a By-Law to adopt an Emergency

Management Program for the Township of Perry” be given a first and second reading.

Carried

Resolution No. 2021-469

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2021-96 “Being a By-law to adopt an Emergency Management Program for the Township of Perry” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-470

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law No. 2021-97 “Being a By-Law to adopt an Emergency Response Plan for the Township of Perry” be given first and second reading.

Carried

Resolution No. 2021-471

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that By-law No. 2021-97 “Being a By-Law to adopt an Emergency Response Plan for the Township of Perry” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-472

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation Township of Perry hereby declares the lands described as part of the Original Road Allowance between Concessions 6 and 7, designated as Part 1, Plan 42R-21726; Township of Perry; District of Parry Sound to be surplus and that it be sold by direct sale to 2305253 Ontario Inc., for the sum of \$2,000.00 plus HST and any and all Township administrative and legal costs.

Carried

Resolution No. 2021-473

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2021-98 “Being a By-law to close and sell part of the original road allowance between Concessions 6 and 7, Township of Perry (2305253 Ontario Inc.)” be given first and second reading.

Carried

Resolution No. 2021-474

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law No. 2021-98 “Being a By-law to close and sell part of the original road allowance between Concessions 6 and 7, Township of Perry (2305253 Ontario Inc.)” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-475

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that By-law No. 2021-99 "Being a By-law to authorize the Execution of an Amending Agreement between Product Care Association ("PCA") and the Corporation of the Township of Perry" be given first and second reading.

Carried

Resolution No. 2021-476

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that By-law No. 2021-99 "Being a By-law to authorize the Execution of an Amending Agreement between Product Care Association ("PCA") and the Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-477

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law No. 2021-100 "Being a By-law to authorize the Execution of a Grant Agreement between The Corporation of the Township of Perry and the Federation of Canadian Municipalities" be given first and second reading.

Carried

Resolution No. 2021-478

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that By-law No. 2021-100 "Being a By-law to authorize the Execution of a Grant Agreement between The Corporation of the Township of Perry and the Federation of Canadian Municipalities" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2021-479

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receive the December 1st, 2021 Health and Safety Report from the Clerk-Administrator.

Carried

Resolution No. 2021-480

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry reviewed the draft 2021 Fees and Charges By-law at their Regular Meeting on December 1st, 2021, and direct staff to bring the By-law to the next Regular Council Meeting on December 15th, 2021, for consideration.

Carried

Resolution No. 2021-481

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby accept the 2022 Municipal Insurance quotation from Intact Public Entities Inc. through Rivet Insurance Brokers in the amount of \$78,630.00 plus applicable taxes.

Carried

Resolution No. 2021-482

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the recommendation of the Treasurer to approve the Water Monitoring Grant Application submitted by the Bay Lake Property Owners Association in the amount of \$1,000.00.

Carried

Resolution No. 2021-483

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry authorize a Cost of Living increase of 2.7% to the 2021 Township of Perry salary grid, Council and Committee remuneration rates for the 2022 calendar year and that the increase to the grid be implemented January 1, 2022.

Carried

Resolution No. 2021-484

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the recommendation of the Treasurer to approve the Water Monitoring Grant Application submitted by the Clear Lake Property Owners Association in the amount of \$1,000.00.

Carried

Resolution No. 2021-485

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby award the Tender for the Design and Construction of the Community Centre/Library project to W.S. Morgan Construction Ltd. The Contract will incorporate the original submission in the amount of \$4,264,000 plus HST and adjusted with the information contained in the email responses to RFP #1 that address the Timelines and Library Demolition Timing.

Carried

Resolution No. 2021-486

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby support the relocation of the Perry Township Public Library to the Council Chambers

located within the Municipal Building at 1695 Emsdale Road, Emsdale, Ontario as outlined in the Clerk’s Report dated December 1st, 2021.

Carried

Resolution No. 2021-487

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.4 as outlined in the Agenda of December 1st, 2021.

Carried

The Meeting adjourned at approximately 8:00 p.m.

Dated this 15th day of December, 2021.

“Originally Signed”
Norm Hofstetter, Mayor

“Originally Signed”
Beth Morton, Clerk-Administrator