



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday, December 7<sup>th</sup>, 2022**

**7:00 p.m.**

**Municipal Office and Electronic Attendance  
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Municipal Office:**

Norm Hofstetter, Mayor  
Beth Morton, Clerk-Administrator  
Kim Seguin, Treasurer-Tax Collector  
Erica Cole, Deputy Clerk

**Electronic Attendance:**

Councillors: Joe Lumley, Paul Sowrey, Margaret Ann MacPhail, and Jim Cushman

Staff: Mike Wilmon, By-law Enforcement/CBO  
Randy McLaren, Working Roads Supervisor

**Members of the Public:**

April Best-Sararas, Lanny Dennis, Graeme Huzinga

**Declaration of Pecuniary Interest**

Nil

**Resolution No. 2022-473**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry approves the Minutes of the following Meetings as presented:

- 3.1. Regular Meeting of Council on Wednesday November 2<sup>nd</sup>, 2022
- 3.2. Public Meeting of Council on Wednesday November 2<sup>nd</sup>, 2022 – Zoning By-law Amendment for lands legally described as Part of Lot 7, Concession 14, Township of Perry (Ballantine)
- 3.3. Inaugural Meeting of Council on Wednesday November 16<sup>th</sup>, 2022

**Carried**

**Resolution No. 2022-474**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 7:03 p.m. to commence a 'Public Meeting' for a proposed Zoning By-law Amendment for lands legally described as Part of Lot 18, Concession 8, located on the corner of Hwy 592 and Station Road (Manzo)

**Carried**

**Resolution No. 2022-475**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry receives the report prepared by Beth Morton, Clerk-Administrator, for lands legally described as Part of Lot 18, Concession 8, located on the corner of Hwy 592 and Station Road (Manzo)

**Carried**

**Resolution No. 2022-476**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 7:11 p.m. in order to recommence the Regular Meeting of Council of December 7<sup>th</sup>, 2022.

**Carried**

**Resolution No. 2022-477**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 7:12 p.m. to commence a 'Public Meeting' for the purpose of hearing comments from members of the public with regards to a proposed Zoning By-law Amendment for lands legally described as Part of Lot 30, Concession 12, located at 516 Bevan's Road (Dodds)

**Carried**

**Resolution No. 2022-478**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry receives the report prepared by Beth Morton, Clerk-Administrator, for lands legally described as Part of Lot 30, Concession 12, located at 516 Bevan's Road (Dodds)

**Carried**

**Resolution No. 2022-479**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 7:20 p.m. in order to recommence the Regular Meeting of Council of December 7<sup>th</sup>, 2022.

**Carried**

**Resolution No. 2022-480**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1. **Almaguin Highlands Health Centre**
  - 5.1.1. November 2022 Draft Minutes
  - 5.1.2. AHHC Update
- 5.2. **District Social Services Administration Board**
  - 5.2.1. November 2022 CAO Report
- 5.3. **Almaguin Community Economic Development (ACED) Committee**
  - 5.3.1. October 2022 Minutes
  - 5.3.2. Director of Economic Development October 2022 Report
  - 5.3.3. 2023 ACED Budget
- 5.4. **Eastholme Board of Management**
  - 5.4.1. October 2022 Administrator's Report
  - 5.4.2. November 2022 Administrator's Report
- 5.5. **Township of Perry Public Library**
  - 5.5.1. October 2022 Minutes
- 5.6. **POA Advisory Committee**
  - 5.6.1. May 2022 Meeting Minutes
  - 5.6.2. Court Manager's Q3 Report
  - 5.6.3. 2022 POA Summary of Operations
  - 5.6.4. 2023 Proposed Budget
- 5.7. **Township of Perry Recreation and Culture Committee**
  - 5.7.1. November 2022 Draft Meeting Minutes

**Carried**

**Resolution No. 2022-481**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
  - 6.1.1 Chiefs Meeting and Fire Training Report – November 2022
- 6.2 **By-law Enforcement**
  - 6.2.1 November 2022 Report
- 6.3 **Building Report**
  - 6.3.1 November 2022 Report
- 6.4 **Transfer Station**
  - 6.4.1. November 2022 Report
- 6.5 **Public Works**
  - 6.5.1 November 2022 Report
- 6.6 **Finance Department**
  - 6.6.1 November 2022 Report

**Carried**

**Resolution No. 2022-482**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law 2022-99 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (November 2022 Meetings)" be given first and second reading.

**Carried**

**Resolution No. 2022-483**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2022-99 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (November 2022 Meetings)" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-484**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law 2022-100 "Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 7, Concession 14, Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2022-485**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law 2022-100 "Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Part of Lot 7, Concession 14, Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-486**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law 2022-101 "Being a By-Law to Delegate Site Plan Application Approvals to Staff; and To Adopt Certain Procedures for the Processing of Site Plan Applications Subject to Delegated Authority" be given first and second reading.

**Carried**

**Resolution No. 2022-487**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2022-101 "Being a By-Law to Delegate Site Plan Application Approvals to Staff; and To Adopt Certain Procedures for the Processing of Site Plan Applications Subject to Delegated Authority" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-488**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law 2022-102 "Being a By-law to Enter into a Boundary

Road Agreement with the Corporation of the Township of Armour” be given a first and second reading.

**Carried**

**Resolution No. 2022-489**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** By-law 2022-102 “Being a By-law to Enter into a Boundary Road Agreement with the Corporation of the Township of Armour” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-490**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**Be it resolved that** By-law 2022-103 “Being a By-Law to appoint signing authorities for financial transactions” be given first and second reading.

**Carried**

**Resolution No. 2022-491**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** By-law 2022-103 “Being a By-Law to appoint signing authorities for financial transactions” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-492**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** By-law 2022-104 “Being a By-law to authorize the execution of a Development Agreement between Tracey Lynn Ridler and the Corporation of the Township of Perry with respect to Lots 13 and 14, Plan 255, in the Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2022-493**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** By-law 2022-104 “Being a By-law to authorize the execution of a Development Agreement between Tracey Lynn Ridler and the Corporation of the Township of Perry with respect to Lots 13 and 14, Plan 255, in the Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-494**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**Be it resolved that** By-law 2022-105 “Being a By-law to Establish Speed Limits within the Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2022-495**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** By-law 2022-105 “Being a By-law to Establish Speed Limits

within the Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-496**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** By-law 2022-106 “Being a By-Law to adopt an Emergency Management Program for the Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2022-497**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** By-law 2022-106 “Being a By-Law to adopt an Emergency Management Program for the Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-498**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**Be it resolved that** By-law 2022-107 “Being a By-Law to adopt an Emergency Response Plan for the Township of Perry” be given first and second reading.

**Carried**

**Resolution No. 2022-499**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** By-law 2022-107 “Being a By-Law to adopt an Emergency Response Plan for the Township of Perry” be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2022-500**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby receive the Health and Safety Report prepared by the Clerk-Administrator dated December 7<sup>th</sup>, 2022.

**Carried**

**Resolution No. 2022-501**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby approves and establishes the 2022-2026 Perry Township Library Board to be composed as follows:

- Two (2) Appointed Council Representatives
- Three (3) Appointed Public Representatives

**And further that** this revised composition run in perpetuity with the Board, until a time where future revisions are approved by Council.

**Carried**

**Resolution No. 2022-502**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Margaret Ann MacPhail to the Almaguin Community Economic Development Committee (ACED); and that Joe Lumley be appointed as Alternate.

**Carried**

**Resolution No. 2022-503**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Paul Sowrey to the Provincial Offences Act Advisory Committee (POA)

**Carried**

**Resolution No. 2022-504**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Norm Hofstetter to the South East Parry Sound District Planning Board (SEPSDPB); and that Paul Sowrey be appointed as Alternate.

**Carried**

**Resolution No. 2022-505**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Jim Cushman and Paul Sowrey to the Joint Waste Management Committee (JWMC)

**Carried**

**Resolution No. 2022-506**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Margaret Ann MacPhail and Paul Sowrey to the Perry Township Public Library Board.

**Carried**

**Resolution No. 2022-507**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Joe Lumley and Margaret Ann MacPhail to the Recreation and Culture Committee (RCC)

**Carried**

**Resolution No. 2022-508**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby appoints Norm Hofstetter to the Almaguin Highlands Health Centre Council Committee (AHCC); and that Margaret Ann MacPhail be appointed as Alternate.

**Carried**

**Resolution No. 2022-509**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby supports the following Acting Mayor appointments for the 2022 – 2026 Term:

December 7, 2022 to May 31, 2023	Jim Cushman
June 1, 2023 to November 30, 2023	Margaret Ann MacPhail
December 1, 2023 to May 31, 2024	Joe Lumley
June 1, 2024 to November 30, 2024	Paul Sowrey
December 1, 2024 to May 31, 2025	Jim Cushman
June 1, 2025 to November 30, 2025	Margaret Ann MacPhail
December 1, 2025 to May 31, 2026	Joe Lumley
June 1, 2026 to November 14, 2026	Paul Sowrey

**Carried**

**Resolution No. 2022-510**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby appoints Amy Marshall, Administrative Assistant, as the Recording Secretary of the Recreation and Culture Committee for the 2022-2026 Term.

**Carried**

**Resolution No. 2022-511**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby accept the 2023 Municipal Insurance Quotation from Intact Public Entities Inc through Rivet Insurance which is to include the quotation from CFC Insurance for the Cyber Liability.

**Carried**

**Resolution No. 2022-512**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**Whereas** the Council of the Corporation of the Township of Perry has received a request from Eastholme to consider a financial contribution towards the special light display which will continue into other seasons;

**Be it resolved that** the Council of the Corporation of the Township of Perry support a donation to Eastholme in the amount of \$275.

**Carried**

**Resolution No. 2022-513**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry receive the report from the Clerk-Administrator on the Emsdale Outdoor Rink and direct staff that it remain closed for the 2022-2023 Season.

**Carried**



**Resolution No. 2022-514**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby accepts the recommendation of the Treasurer to approve the Water Monitoring Grant Application submitted by:

- Clear Lake Property Owners Association in the amount of \$1000.00.

**Carried**

**Item 9.9 – OMPF Funding – INFORMATION ONLY**

**Resolution No. 2022-TABLED**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry authorize a cost-of-living increase of 6.5% to the 2022 Township of Perry salary grid, Council and Committee remuneration rates for the 2023 calendar year and that the increase to the grid be implemented January 1, 2023.

**Carried**

Council will further discuss and consider the proposed cost-of-living increase at the December 21<sup>st</sup>, 2022 Regular Meeting of Council.

**Item 9.11 Bridge at Brook’s Falls Park – INFORMATION ONLY**

Council reviewed the information provided by Staff regarding a proposed Bridge over the river at Brook’s Falls Park and will further review and explore the proposed bridge in Spring 2023.

**Resolution No. 2022-515**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby recommends the appointment of George Sterling, Township of Ryerson, as Area 4 Representative on the Eastholme Board of Management for the 2022-2026 Term.

**Carried**

**Resolution No. 2022-516**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby recommends the appointment of Norm Hofstetter, as Area 4 Ward Director for the District of Parry Sound Municipal Association for the 2022-2026 Term.

**Carried**

**Resolution No. 2022-517**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

**Be it resolved that** Council of the Corporation of the Township of Perry approve

the issuance of an RFP for the purchase of 3-ton truck to replace the existing 2014 Dodge 3 ton that is scheduled to be replaced in 2023 budget.

**Carried**

**Resolution No. 2022-518**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby supports the storage of the Burk's Falls Fire Department Aerial Truck at the Perry Township Fire Hall for the winter months while Burk's Falls extends their Fire Hall to accommodate the new aerial truck;

***And Further That*** the Clerk-Administrator is directed to enter into an Agreement with the Village of Burk's Falls for the storage of the aerial truck, and to outline who is responsible for the truck during the storage period.

**Carried**

**Resolution No. 2022-DEFER**

**Moved by:**

**Seconded by:**

***Be it resolved that*** the Council of the Corporation of the Township of Perry make recommendation for the appointments of \_\_\_\_\_ and \_\_\_\_\_ as the Area 4 representatives to the Parry Sound District Social Services Administration Board.

**Carried**

**Resolution No. 2022-519**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby recommends the appointment of Joe Lumley, to represent Kearney, Burk's Falls, Armour, Joly, McMurrich/Monteith, Perry, Ryerson, Strong and Magnetawan on the Board of Health – District of Parry Sound/Southeast.

**Carried**

**Resolution No. 2022-DEFER**

**Moved by:**

**Seconded by:**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby recommends the appointment of \_\_\_\_\_, to the Parry Sound District Emergency Medical Service Advisory Committee for the East Parry Sound Group comprised of Ryerson, Armour, Perry, Burk's Falls, Kearney, Magnetawan and McMurrich/Monteith.

**Carried**

**Resolution No. 2022-520**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.6 as outlined in the Agenda of December 7<sup>th</sup>, 2022.

**Carried**

The Meeting adjourned at approximately 9:40 p.m.

Dated this 21<sup>st</sup> day of December, 2022.

***"Originally Signed"***

Norm Hofstetter, Mayor

***"Originally Signed"***

Beth Morton, Clerk-Administrator