



The Corporation of the Township of Perry

MINUTES
REGULAR MEETING
Wednesday February 1st, 2023
7:00 p.m.
Municipal Office and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Municipal Office:

Norm Hofstetter, Mayor
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector
Erica Cole, Deputy Clerk

Electronic Attendance:

Councillors: Joe Lumley, Paul Sowrey, Margaret Ann MacPhail, and Jim Cushman

Staff: Mike Wilmon, CBO/By-law Enforcement
Randy McLaren, Working Roads Supervisor

Members of the Public:

Dave Gray

Declaration of Pecuniary Interest

Nil

Resolution No. 2023-14

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

3.1. Regular Meeting of Council on Wednesday January 18th, 2023

Carried

Item 4.1 DELEGATION

Dave Gray, Director of Economic Development, Almaguin Community Economic Development (ACED) re: Update on ACED Programs and General Information

Dave Gray highlighted the following ACED programs and initiatives:

- Offers business support, business planning practices, connections to local, provincial, and federal resources and tools;

- Approximately 48 businesses in Perry Township listed through ACED business directory, 10 of which have participated in the 2022 BR&E Survey;
- Expanding on Community Development programs, including “shop local”, “staycation”, “eat local Bingo Cards”, and building a Regional Brand, Logo, and Strategy;
- Explore Almaguin Website (<https://explorealmaguin.ca/>) and Facebook Page (<https://www.facebook.com/AlmaguinTourism/>), to advertise not only within Almaguin Highlands, but targeted advertising outside of Almaguin Highlands (e.g. GTHA) to bring tourism into the area;
- Examining a Volunteer Engagement program to support ‘one-stop-shop’ for organizations seeking volunteers.

Additionally, Mr. Gray noted the following regarding proposed 2023 ACED budgeting and funding:

- Over the past three years, received CENO and FedNor funding that supported ACED and allowed for participating municipalities to allocate \$10,000 each, respectively, towards ACED and its programs and business support. This funding has now ended or will be ending July 2023 – however, ACED is investigating options to re-apply in future;
- The proposed 2023 ACED budget is based on 2021 census numbers and household assessments, without CENO and FedNor funding;
- If the proposed 2023 budget was broken down in commercial vs. industrial businesses, would only a savings of \$4,000 for Perry Township;
- For municipalities currently not financially committed to ACED, discussion on how to approach those businesses (e.g. play-to-play or service fee).

Mayor Hofstetter thanked Mr. Gray for his presentation and commented that Perry Township always pays a greater sum towards area organizations and local boards as it has the largest assessment base in Almaguin Highlands. Council had no further questions.

Resolution No. 2023-15

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the proposed 2023 budget for the Almaguin Community Economic Development and supports that Perry Township’s share of \$28,824.74 be included in the 2023 Municipal Budget.

Carried

Resolution No. 2023-16

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the Addendum to Include Agenda Item 11.1 on the February 1st, 2023 Regular Meeting of Council.

Carried

Resolution No. 2023-17

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

5.1. Almaguin Highlands Health Centre

- 5.1.1 December 2022 Draft Minutes
- 5.1.2 January 2023 Draft Minutes
- 5.1.3 AHHC Progress Status January 2023
- 5.1.4 AHHC Revised Terms of Reference

5.2. Eastholme Board of Management

- 5.2.1 December 2022 Report
- 5.2.2 January 2023 Report

5.3. Almaguin Community Economic Development (ACED) Committee

- 5.3.1 October 2022 Minutes
- 5.3.2 December 2022 Minutes
- 5.3.3 November 2022 DoED Monthly Report
- 5.3.4 ACED – 2023 Marketing Campaign Partnership
- 5.3.5 ACED Draft 2023 Budget {Res}

Carried

Resolution No. 2023-18

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

6.1. Fire Department

- 6.1.1 December 2022 and January 2023 Fire Chief/Training Report

6.2. By-Law Enforcement

- 6.2.1 January 2023 Monthly Report

6.3. Building Report

- 6.3.1 2022 Year End Report
- 6.3.2 December 2022 Monthly Report
- 6.3.3 January 2023 Monthly Report

6.4. Transfer Station

6.5. Public Works

6.6. Finance Department

Carried

Resolution No. 2023-19

Moved by: Paul Sowrey

Seconded by: Jim Cushman

Be it resolved that By-law 2023-03 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (January 2023 Meetings)" be given first and second reading.

Carried

Resolution No. 2023-20

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2023-03 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (January 2023 Meetings)" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-21

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives the Health and Safety Report prepared by the Clerk-Administrator dated February 1st, 2023.

Carried

Resolution No. 2023-22

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry receives the Report for Site Plan Agreement between the Township and Andreas Meier for lands legally described as Part of Lot 24, Concession 14, Township of Perry.

Carried

Item 9.2 Proposal for Council Training – Code of Conduct, the role of Integrity Commissioner and the Municipal Conflict of Interest Act

Council discussed the proposed Council Training and its associated costs and directed staff to investigate other possible training opportunities to see if other less expensive opportunities are available.

Resolution No. 2023-TABLED

Moved by:

Seconded by:

Be it resolved that the Council of the Corporation of the Township of Perry provide direction to the Clerk-Administrator on a proposed Council Training Session on Code of Conduct, the role of the Integrity Commissioner and the *Municipal Conflict of Interest Act*.

Resolution No. 2023-23

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry have no objection to Consent Application B-095/22 (Sluman), subject to the following conditions:

1. The Township of Perry requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot as per By-Law No. 2007-33.

2. The Township of Perry requires four (4) copies of the new survey, together with a digital pdf copy for our records.

3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration. If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

4. The Township of Perry requires that the proposed severed lot be rezoned to the Rural Residential (RR) Zone.

5. The Township of Perry requires confirmation from the Working Road Supervisor that an entrance permit can be obtained.

6. The Township of Perry requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.

7. The Township requires payment of \$500 administration fee as per the Fees and Charges By-law.

Carried

Resolution No. 2023-24

Moved by: Jim Cushman

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry have no objection to Consent Application B-044/22 (Sen), subject to the following conditions:

1. The Township of Perry requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot as per By-Law No. 2007-33.

2. The Township of Perry requires four (4) copies of the new survey, together with a digital pdf copy for our records.

3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

4. The Township of Perry requires that the proposed severed and retained lot be rezoned to the Rural Residential (RR) Zone.

5. The Township of Perry requires confirmation from the Working Road Supervisor that an entrance permit can be obtained.

6. The Township of Perry requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.

7. The Township requires payment of \$500 administration fee as per the Fees and Charges By-law.

Carried

Resolution No. 2022-25

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.11 as outlined in the Agenda of February 1st, 2023.

Carried

Resolution No. 2023-26

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:20 p.m. in order to address matters relating to Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Proposed Purchase of Land to Increase Size of Emsdale Community Park); and Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Carried

Resolution No. 2023-31

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry reconvenes to its Regular Meeting of Council of Wednesday February 1st, 2023 at 9:04 p.m.

Carried

REPORTING OUT OF CLOSED

Mayor Hofstetter advised that Council approved the Closed Session Minutes of December 21st, 2022, and received and provided direction to staff regarding a litigation or potential litigation affecting the municipality or local board and proposed or pending acquisition of land to increase the size of the community park in Emsdale.

The Meeting adjourned at approximately 9:05 p.m.

Dated this 15th day of February, 2023.

"Originally Signed"

Norm Hofstetter, Mayor

"Originally Signed"

Beth Morton, Clerk-Administrator