



*The Corporation of the Township of Perry*

**MINUTES**

**REGULAR MEETING**

**Wednesday April 5<sup>th</sup>, 2023**

**7:00 p.m.**

**Municipal Office and Electronic Attendance  
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Municipal Office:**

Norm Hofstetter, Mayor  
Beth Morton, Clerk-Administrator  
Kim Seguin, Treasurer-Tax Collector  
Erica Cole, Deputy Clerk

**Electronic Attendance:**

Councillors: Joe Lumley, Margaret Ann MacPhail, and Jim Cushman  
Staff: Mike Wilmon, CBO/By-law Enforcement Officer  
Randy McLaren, Working Roads Supervisor  
Dan Marshall, Fire Chief

**Members of the Public:**

None

**Declaration of Pecuniary Interest**

Nil

**Resolution No. 2023-87**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby approves the Addendum to include Agenda Item 9.16, Change Order #10 for Relocation of Standby Generator, on the April 5<sup>th</sup>, 2023, Regular Meeting of Council.

**Carried**

**Resolution No. 2023-88**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

- 3.1. Special Meeting Minutes – Preliminary Budget Discussion on Wednesday March 15<sup>th</sup>, 2023
- 3.2. Regular Meeting Minutes on Wednesday March 15<sup>th</sup>, 2023
- 3.3. Public Meeting Minutes on Wednesday March 15<sup>th</sup>, 2023 – Zoning By-law Amendment for lands legally described as Lot 6, Plan 42M-636, Township of Perry, located at 382 Pine Grove Road (Heiydt)

**Carried**

**Resolution No. 2023-89**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 7:07 p.m. to commence a 'Public Meeting' for a proposed Zoning By-law Amendment for lands legally described as Part of Lot 12, Concession 11, in the Township of Perry, located at 194 Star Lake Road (Ellis)

**Carried**

**Resolution No. 2023-90**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry receives the report prepared by Beth Morton, Clerk-Administrator, for lands legally described as Part of Lot 12, Concession 11, in the Township of Perry, located at 194 Star Lake Road.

**Carried**

**Resolution No. 2023-91**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 7:13 p.m. in order to recommence the Regular Meeting of Council of April 5<sup>th</sup>, 2023.

**Carried**

**Resolution No. 2023-92**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

**Be it resolved that** the Council of the Corporation of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1. **Almaguin Highlands Health Centre**
  - 5.1.1. March 2023 Draft Minutes
  - 5.1.2. AHHC Progress Report – March 2023
- 5.2. **District Social Services Administration Board**
  - 5.2.1. March 2023 Report
- 5.3. **Almaguin Community Economic Development (ACED) Committee**
  - 5.3.1. February 2023 Minutes
  - 5.3.2. Director of Economic Development March 2023 Report
- 5.4. **Perry Township Recreation and Culture Committee**
  - 5.4.1. Draft February 2023 Regular Meeting Minutes
- 5.5. **Eastholme Board of Management**
  - 5.5.1. March 2023 Report

**Carried**

**Resolution No. 2023-93**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1. **Fire Department**
  - 6.1.1. Fire Training and Chiefs Report – April 2023

- 6.2. By-law Department**  
6.2.1. April 2023
- 6.3. Building Department**  
6.3.1. April 2023
- 6.4. Transfer Station**
- 6.5. Public Works Department**
- 6.6. Finance Department**

**Carried**

**Resolution No. 2023-94**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law 2023-09 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (March 2023 Meetings)" be given first and second reading.

**Carried**

**Resolution No. 2023-95**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law 2023-09 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (March 2023 Meetings)" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2023-96**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law 2023-10 "Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Lot 6, Plan 42M-636, in the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2023-97**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2023-10 "Being a By-law to amend By-law No. 2014-21, as amended, the Zoning By-law for the Township of Perry with respect to lands legally described as Lot 6, Plan 42M-636, in the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2023-98**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** By-law 2023-11 "Being a By-law authorizing the execution of a Temporary License Agreement between Alan Hounsell and Jane Yoo and the Corporation of the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2023-99**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law 2023-11 "Being a By-law authorizing the execution of a Temporary License Agreement between Alan Hounsell and Jane Yoo and the Corporation of the Township of Perry" be given first and second reading.

Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2023-100**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** By-law 2023-12 "Being a By-Law to confirm participation in the OMERS Primary Pension Plan ("Primary Plan") and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan ("RCA"), each as amended from time to time, of the employees of the Corporation of the Township of Perry ("Employer") identified herein" be given first and second reading.

**Carried**

**Resolution No. 2023-101**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2023-12 "Being a By-Law to confirm participation in the OMERS Primary Pension Plan ("Primary Plan") and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan ("RCA"), each as amended from time to time, of the employees of the Corporation of the Township of Perry ("Employer") identified herein" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2023-102**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby receives the Health and Safety Report prepared by the Clerk-Administrator dated April 5<sup>th</sup>, 2023.

**Carried**

**Resolution No. 2023-103**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby approves the cancellation of the July 19<sup>th</sup>, 2023 and August 16<sup>th</sup>, 2023 Regular Meetings of Council and hereby directs the Clerk-Administrator to provide notice to the public.

**Carried**

**Resolution No. 2023-104**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby supports the request from the Burk's Falls Family Health Team to provide a one-time 1/5th share contribution in the amount of \$11,123.00 towards the renovations to the clinic space within the Almaguin Highlands Health Centre occupied by the physician's group and the Burk's Falls Family Health Team.

**Carried**

**Resolution No. 2023-105**

**Moved by: Jim Cushman**

**Seconded by: Joe Lumley**

***Whereas*** improved financial stability allows municipal residents to participate, contribute, and invest in their local economies and communities; and

**Whereas** poverty puts additional pressure on municipalities, who are responsible for delivering necessary and strained public and social services to support residents who are struggling with the consequences of inadequate income; and

**Whereas** food insecurity has a detrimental impact on physical and mental health; and

**Whereas** adequate income is an important social determinant of health that greatly impacts food security and other social determinants of health such as mental health, housing and transportation; and

**Whereas** the 2022 Cost of Eating Well report shows that households reliant on social assistance do not have enough money for the costs of living, including food; and

**Whereas** 67% of households in Ontario with social assistance as their main source of income experience food insecurity;

**Be It Resolved That** the Council of the Corporation of the Township of Perry hereby supports efforts to raise awareness about, and work to reduce, health inequities, including food insecurity;

**And Further That** the Council of the Township of Perry hereby endorse the letter from the North Bay Parry Sound District Health Unit and call on the Province of Ontario to:

- legislate targets for the reduction of food insecurity as part of the Ontario Poverty Reduction Strategy; and
- increase social assistance rates to reflect the costs of living, and to index Ontario Works rates to inflation going forward; and
- urge the province to resume investigating the feasibility of creating a guaranteed living wage (basic income) in the Province of Ontario;

**And Further That** the Council of the Township of Perry directs the Clerk-Administrator to provide a copy of this resolution to the North Bay Parry Sound District Health Unit, neighbouring municipalities, Victor Fedeli, MPP Nipissing, Graydon Smith, MPP Parry Sound-Muskoka, John Vanthof, MPP Timiskaming-Cochrane, the Honourable Doug Ford Premier, the Honourable Merrilee Fullerton Minister of Children, Community and Social Service, the Honourable Sylvia Jones Minister of Health and the Association of Local Public Health Agencies (ALPHA), MP Anthony Rota, MP Scott Aitchison, MP Marc Serre, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM);

**And Further That** the Council of the Township of Perry directs the Clerk-Administrator to forward the letter to the Premier of Ontario to support the recommendations made within this resolution.

**Carried**

**Resolution No. 2023-106**

**Moved by: Joe Lumley**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby consider amending "Schedule A" of By-law 2020-33 to revise the hourly rate of pay for volunteer firefighters.

**Carried**

**Resolution No. 2023-107**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby approves the inclusion of all three Edraulic units (cutter, spreader, and ram) within the 2023 budget;

**And Further That** the funds from the sale of the surplus pumper be used to offset the cost of the purchase.

**Carried**

**Resolution No. 2023-108**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

**Whereas** the Council of the Township of Perry received the proposed Land Acknowledgement Statement for Perry Township on March 15<sup>th</sup>, 2023;

**Be it resolved that** the Council of the Township of Perry hereby approves the Land Acknowledgement and Commitment Rock Monument wording, as presented, with the implementation of the Land Acknowledgement to commence at the May 17<sup>th</sup>, 2023 regular Council meeting and all meetings, events, and public gatherings as recommended within the "*Guide for the Delivery of our Land Acknowledgement Statement*", pending the outcome of the comments and suggestions received by the members of the public;

**And further that** Council directs staff to place a notification on the Township's website and Facebook Page asking for public comments and suggestions to be submitted on the proposed Land Acknowledgement by April 25<sup>th</sup>, 2023.

**Carried**

**Resolution No. 2023-109**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**Whereas** on February 15<sup>th</sup>, 2023, Council supported, in principle, the sale and conveyance of a portion of road allowance abutting Part of Lot 25, Concession 1, to the neighbouring landowner Kartik Singla (Lang's Lane);

**And Whereas** the neighbouring landowner obtained an appraisal of the subject portion of the road allowance, which has a market value of \$10,000;

**And Whereas** the neighbouring landowner has provided Council with an offer of \$10,000 for the subject road allowance;

**Be it resolved that** Council hereby receives and accepts the letter of offer from Kartik Singla, for the sum of \$10,000 plus HST.

**Carried**

**Resolution No. 2023-110**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry have no objection to Consent Application B107/22 (Will), subject to the following conditions:

1. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.
2. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

3. The Township of Perry requires four (4) copies of the new survey, together with a digital pdf copy for our records.
4. The Township requires that the North Bay-Mattawa Conservation Authority provide comments that the proposed development will meet the minimum requirements for development as set out in Part 8 of the OBC.
5. The Township of Perry requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot as per By-Law No. 2007-33.
6. The Township requires payment of the \$500 administration fee per application as per the Fees and Charges By-law.

**Carried**

**Resolution No. 2023-111**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry have no objection to Consent Applications B-105/22 and B- 106/22 (Dodds), subject to the following conditions:

1. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width

and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized. Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

2. The Township of Perry requires four (4) copies of the new survey, together with a digital pdf copy for our records.

3. The Township of Perry requires that the proposed severed lot be rezoned to the Rural Residential (RR) Zone.

4. The Township of Perry requires confirmation from the Working Roads Supervisor that an entrance permit can be obtained on the newly created lot.

5. The Township of Perry requires confirmation that the North Bay Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.

6. The Township of Perry requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot as per By-Law No. 2007-33.

7. The Township requires payment of \$500 administration fee for each Consent Application as per the Fees and Charges Bylaw.

**Carried**

### **Item 9.10 2023 Annual Repayment Limit – Information Only**

### **Item 9.11 Almaguin Highlands Health Council – MAHC Hospital Build "Local Share" Commitment {Discussion}**

Council discussed and highlighted the following:

- The ask on the table of \$12 million dollars from the Almaguin Highlands Region for the 'Local Share' of the MAHC Hospital Build is too much with little notice. We are not Toronto, we do not have two million people to draw taxes from. While the money stays in the Township hands until the two hospitals are built, there is no guarantee today that they will be built;
- The Township of Perry is being asked to donate over \$1.6 million dollars over 10 years, which equates roughly to a 3-5% tax increase each year for the hospital build alone;
- Have concerns that adding the 'Local Share' on the tax bill is unfair to residents who may not be able to afford food, utilities, and mortgage. How many properties will be sold under tax sale over 10 years because ratepayers cannot afford their taxes due to the hospital 'Local Share' portion;
- Still waiting to see how the formula for Perry and area Township's was calculated or if any other formula was reviewed;
- Majority of Perry ratepayers, including seasonal residents and tourists, use the Huntsville Hospital for emergency visits, specialist, tests, etc. Perry's contribution to the Local Share should be meaningful;



- Perry, like all area Township's, do not want to lose the local hospital and healthcare services. But also do not want to overtax property owners.

Council directed staff to prepare a resolution to be presented at the April 19<sup>th</sup>, 2023 Budget Meeting for \$10,000 per year, for 10 years, be placed in reserves for the 'Local Share' of the MAHC Hospital Build, with the opportunity to review this amount annually during budget discussions for any surplus funds to be allocated to the 'Local Share'.

**Item 9.12 Southeast Parry Sound District Planning Board – potential Municipal Contribution {Discussion}**

Mayor Hofstetter noted the following:

- Southeast Parry Sound District Planning Board operating numbers have not been reviewed in detail by the Board since 2017;
- In one month, the Board dropped close to \$10,000 on its costs associated with Planning Applications;
- Administration/Application fees have not been raised in 15 years, basically the Board is breaking even or losing money on each application;
- The Board is quickly running out of funds. The Board is seeking some financial assistance at the municipal level to keep it afloat.

On behalf of the Board, Mayor Hofstetter posed the question if the Council of Township of Perry would support \$1,000 per year to be provided to the Board until such a time as it is no longer required. Council was in full support.

Council directed staff to prepare a resolution to be presented at the April 19<sup>th</sup>, 2023 Budget Meeting for \$1,000, per year, beginning in 2023, for the Southeast Parry Sound District Planning Board.

**Resolution No. 2023-112**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby supports the Municipality of Chatham-Kent's resolution "*Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act*";

***And further that*** Council directs the Clerk-Administrator to circulate this resolution to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; Honourable Stephen Blais, local MPP's, the Municipality of Chatham-Kent, and all Ontario municipalities.

**Carried**

**Item 9.14 Consent Applications B-004/23 and B-005/23 – Part of Lot 8, Concession 1, Township of Armour (Maw) - Information Only**

Council had no concerns or comment on Consent Applications B-004/23 and B005/23.

**Resolution No. 2023-113**

**Moved by: Paul Sowrey**

**Seconded by: Joe Lumley**

**Whereas** Council has received the Report from the Clerk-Administrator and CBO/By-law Enforcement Officer recommending that Council re-establish the Development Planning Administrative Assistant position;

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby directs the Clerk-Administrator to advertise for a permanent full-time Development Planning Administrative Assistant at the rate of pay established within the 8-Step salary grid.

**Carried**

**Resolution No. 2023-114**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby approves Change Order 10 to address change to the relocation of the standby generator at a cost of \$5,448.52 plus HST.

**Carried**

**Resolution No. 2023-115**

**Moved by: Joe Lumley**

**Seconded by: Jim Cushman**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.10 as outlined in the Agenda of Wednesday April 5<sup>th</sup>, 2023.

**Carried**

**Resolution No. 2023-116**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

**Be it resolved that** in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:42 p.m. in order to address matters relating to Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board – for the proposed transfer of a portion of land to the adjoining owner, and to discuss proposed purchase of land to increase size of Emsdale Community Park

**Carried**

**Resolution No. 2023-119**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Joe Lumley**

**Be it resolved that** the Council of the Corporation of the Township of Perry reconvenes to its Regular Meeting of Council of Wednesday April 5<sup>th</sup>, 2023 at 9:12 p.m.

**Carried**

**REPORTING OUT OF CLOSED**

Mayor Hofstetter advised that Council approved the Closed Session Minutes of March 1<sup>st</sup>, 2023, and received and provided direction to staff regarding a proposed or pending disposition of land by the municipality to an adjoining property owner and potential increase size of the Emsdale Community Park/Baseball Diamond.

The Meeting adjourned at approximately 9:17 p.m.

Dated this 19<sup>th</sup> day of April, 2023.

***"Originally Signed"***

Norm Hofstetter, Mayor

***"Originally Signed"***

Beth Morton, Clerk-Administrator