



The Corporation of the Township of Perry

MINUTES
REGULAR MEETING
Wednesday August 2nd, 2023
7:00 p.m.
Municipal Office and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Chambers:

Norm Hofstetter, Mayor
Councillors: Margaret Ann MacPhail, Paul Sowrey, Jim Cushman, and Joe Lumley
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector
Erica Cole, Deputy Clerk
Mike Wilmon, By-law Enforcement Officer/CBO
Randy McLaren, Working Roads Supervisor

Electronic Attendance:

None

Members of the Public:

Dick Gibb, Samantha MacLeod, Penny Appleyard, Elizabeth Aitchison, Linda Hofstetter, Annette Gilpin, Lynn McIntosh

Declaration of Pecuniary Interest

Nil

Resolution No. 2023-250

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the Addendum for Item 9.13 "2023 Township Benefit Package" to the August 2nd, 2023 Regular Meeting of Council.

Carried

Resolution No. 2023-251

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meetings as presented:

- 3.1. Regular Meeting Minutes of Council on Wednesday July 5th, 2023
- 3.2. Public Meeting Minutes for Subdivision Application S-01/23 (CN Landscaping Ltd.) on Wednesday July 5th, 2023

Carried

DELEGATION: Perry Township Public Library Board re: Thank You to Council for New Library Facility

On behalf of the Perry Township Public Library Board and Library Staff, Board Member Linda Hofstetter wished to personally thank the Mayor and Council for the incredible new Perry Township Library in Emsdale. The bright, clean, and large space is already well-loved by patrons and the envy of neighbouring libraries. The Board recognizes the commitment undertaken by Council through the build of the new facility and looks forward to welcoming everyone through its doors.

Mayor Hofstetter thanked Ms. Hofstetter and attending Board Members for their delegation.

Resolution No. 2023-252

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry has received the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1. **Almaguin Highlands Health Centre**
 - 5.1.1. July 2023 Draft Minutes
 - 5.1.2. Health Council Update
- 5.2. **District Social Services Administration Board**
 - 5.2.1. July 2023 CAO Report
- 5.3. **Almaguin Community Economic Development Committee**
 - 5.3.1. June 2023 Minutes
 - 5.3.2. Director of Economic Development Report – June 2023
 - 5.3.3. Approval of Almaguin Housing Task Force Terms of Reference {RES}
 - 5.3.4. Support for ACED’s 3 Year Renewal Application to FedNor’s CIINO Program {RES}
- 5.4. **Perry Township Recreation and Culture Committee**
 - 5.4.1. July 2023 Draft Minutes
- 5.5. **Board of Health – North Bay Parry Sound District Health Unit**
 - 5.5.1. April 2023 Minutes

Carried

Resolution No. 2023-253

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives and approves the Almaguin Community Economic Development Committee (ACED’s) June 29th, 2023 Terms of Reference for the Almaguin Housing Task Force.

Carried

Resolution No. 2023-254

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Whereas the Council of the Corporation of the Township of Perry recognizes the benefit of participating in Almaguin Community Economic Development (ACED) with

regional partners to jointly deliver economic development services to the Almaguin Highlands Region;

And whereas the Council of the Corporation of the Township of Perry has invested in the delivery of economic development services through making annual contributions to ACED in partnership with conditional contributions from FedNor's Community Investment Initiative for Northern Ontario program;

Be it resolved that the Council of the Corporation of the Township of Perry hereby declares their support for the Township of Armour's application to renew the ACED funding for another three-year term.

Carried

Resolution No. 2023-255

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1. **Fire Department**
 - 6.1.1. Chiefs Meeting and Fire Training Report – July 2023
- 6.2. **By-law Enforcement Department**
 - 6.2.1. July 2023 Report
- 6.3. **Building Department**
 - 6.3.1. July 2023 Report
- 6.4. **Transfer Station**
 - 6.4.1. July 2023 Report
- 6.5. **Public Works Department**
 - 6.5.1. July 2023 Report
- 6.6. **Finance Department**
 - 6.6.1. July 2023 Report

Carried

Resolution No. 2023-256

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that By-law 2023-38 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (July 2023 Meetings)" be given first and second reading.

Carried

Resolution No. 2023-257

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2023-38 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (July 2023 Meetings)" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-258

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that By-law 2023-39 "Being a By-law to authorize the execution of an Agreement adjusting the boundaries for First Response Medical Calls Only

between the Corporation of the Township of Perry and the Corporation of the Town of Kearney” be given first and second reading.

Carried

Resolution No. 2023-259

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that By-law 2023-39 “Being a By-law to authorize the execution of an Agreement adjusting the boundaries for First Response Medical Calls Only between the Corporation of the Township of Perry and the Corporation of the Town of Kearney” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-260

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that By-law 2023-40 “Being a By-law to authorize the Execution of a Fire Training Program and Service Provider Agreement between the Corporations of the Township of Ryerson, Township of Armour, Village of Burk’s Falls, Municipality of Magnetawan, the Township of McMurrich/Monteith and the Town of Kearney” be given first and second reading.

Carried

Resolution No. 2023-261

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2023-40 “Being a By-law to authorize the Execution of a Fire Training Program and Service Provider Agreement between the Corporations of the Township of Ryerson, Township of Armour, Village of Burk’s Falls, Municipality of Magnetawan, the Township of McMurrich/Monteith and the Town of Kearney” be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-262

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that By-law 2023-41 “Being a By-law to establish a Donation Policy” be given first and second reading.

Carried

Council reviewed and directed staff to update the proposed Donation Policy with amendments to the Emsdale Agricultural Society’s Meetings, Fall Fair, and Bingo; the Emsdale Lions Club Meetings, Pancake Breakfasts; the Sprucedale Horticultural Society’s Meetings; inclusion of Emsdale-Scotia Institute’s Remembrance Day Ceremony; and to remove the VON group as they are no longer active due to limited volunteers.

Council deferred this matter and directed Staff to bring the revised Donation Policy to its September 6th, 2023 regular Meeting.

Resolution No. 2023-DEFER

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that By-law 2023-41 "Being a By-law to establish a Donation Policy" be given third and final reading and enacted in open Council.

DEFERRED

Resolution No. 2023-263

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives the Health and Safety Report prepared by the Clerk-Administrator dated August 2nd, 2023.

Carried

Resolution No. 2023-264

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry have no objection to Consent Application B-021/23 (Jurk), subject to the following conditions:

1. The Township requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot.
2. The Township requires four (4) copies of the new survey, together with a digital pdf copy for our records.
3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

4. The Township requires confirmation from the Working Road Supervisor that an entrance permit can be obtained.
5. The Township requires that the severed lot be rezoned to the Rural Residential (RR) Zone.

6. The Township requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.
7. The Township requires payment of \$500 administration fee as per the Fees and Charges By-law.

Carried

Resolution No. 2023-265

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the request from BLPOA for the installation of pedestrian safety signage; boat safety signage; and a small book exchange to be incorporated on the boat safety sign at the expense of BLPOA;

And further that all work and the location of all signage be approved by the Working Roads Supervisor prior to installation.

Carried

Resolution No. 2023-266

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the use of the Emsdale Community Centre for the Annual ACED Gala on Friday, October 27th, 2023 and hereby waives the rental costs associated with the event.

Carried

Resolution No. 2023-267

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves for staff to complete a full test run of the kitchen and facilities at the Emsdale Community Centre complete with cooking a full meal on Thursday August 10th, 2023;

And further that Council approves the Municipal Office to be closed on Thursday August 10th, 2023.

Carried

Resolution No. 2023-DEFER

Moved by:

Seconded by:

Be it resolved that the Council of the Corporation of the Township of Perry provides direction on a Council & Staff Training Day with Fred Dean on Thursday September 14th, 2023;

And further that Council approves the Municipal Office be closed during the Training Session so that all Staff can attend the training.

DEFERRED

Mayor Hofstetter advised he is unavailable from September 7th-19th, 2023. Staff will contact Fred Dean with other available training dates.

Resolution No. 2023-268

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby provides staff with direction on both the proposed fee schedule and amendments to the rental package for Community Centre Rentals.

Carried

Council discussed the proposed fee schedule for the Community Centres and agreed to the following for the Emsdale Community Centre Rental Fees:

- Full Day Event Package (Main Hall): Increase from \$425 to \$500;
- Full Day Hall Rental (no kitchen/bar)(Main Hall): Increase from \$325 to \$425;
- Setup and Cleaning Fee (for Community Groups n/c Rentals)(Main Hall): \$60
- 4-Hour Rental (no kitchen/bar)(Meeting Room 2): Increase from \$90 to \$100;
- Full Day Rental (no kitchen/bar)(Meeting Room 2): Increase from \$120 to \$150.

Council also fully supported the removal of Stag and Does Rentals from the Community Centre Rental Package.

Council directed staff to bring the revised proposed fee schedule and Community Centre rental package back to the September 6th, 2023 regular Council Meeting for further review and consideration.

Resolution No. 2023-269

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Whereas Rail Safety Week is to be held across Canada from September 18th to 24th, 2023; and

Whereas 232 railway crossing and trespassing incidents occurred in Canada in 2022, resulting in 66 avoidable fatalities and 43 avoidable serious injuries; and

Whereas educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Be it resolved that the Council of the Township of Perry does hereby proclaim September 18th to 24th, 2023 as Rail Safety Week and encourages residents to commit to CN's efforts to raise awareness, save lives, and prevent rail related injuries in our communities.

Carried

Resolution No. 2023-270

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Whereas the Council of the Corporation of the Township of Perry hereby receives correspondence from ACED, on behalf of the North Bay & District Chamber of Commerce, regarding the Permanent Implementation of the Rural and Northern Immigration Pilot from the North Bay and District Chamber of Commerce;

Be it resolved that the Council of the Corporation of the Township of Perry hereby declares their support to the Rural and Northern Immigration Pilot and directs staff to forward a letter stating such to Honourable Sean Fraser, Minister of Immigration, Refugees & Citizenship Canada, ACED, and the North Bay & District Chamber of Commerce.

Carried

Resolution No. 2023-271

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby directs staff to bring forward an amendment to the Waste Disposal By-law 2009-14 to allow for each household a maximum of fifty-two (52) bags per year, and repealing Section 5.1 to remove that each household be allowed a maximum of five (5) bags per month; and Section 5.3 to remove that there will be no carry over bag limit from one month to the next month, to be effective January 1st, 2024;

And further that Council directs staff to amend the Fees & Charges By-law to increase additional bags over the fifty-two (52) bags per year limit from \$2 to \$5 per bag.

Carried

Resolution No. 2023-DEFER

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the Land Acknowledgement Statement and Commitment Rock Monument wording, as presented, with the implementation of the Land Acknowledgement to commence at the September 6th, 2023 regular Council meeting and all meetings, events and public gatherings as recommended within the "*Guide for the Delivery of our Land Acknowledgement Statement*".

DEFERRED

Council discussed the proposed Land Acknowledgement Statement for the Township of Perry and directed staff to defer the decision on the matter for one year. In the interim, Council would like to see educational programs and opportunities brought into the community for Spring 2024. Staff will investigate educational options and will bring these options and associated costs to a future Council Meeting.

Resolution No. 2023-272

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby approve for a Staff Appreciation Barbeque to be held on Tuesday October 3rd, 2023 at the Emsdale Community Centre;

And further that all municipal facilities be closed from 12 p.m. to 2 p.m. to allow all staff the opportunity to attend the barbeque.

Carried

Resolution No. 2023-273

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Whereas the Council of the Township of Perry receives the proposed draft Maintenance Standards of Seasonal (Summer) Roads Policy, for consideration, on August 2nd, 2023;

Be it resolved that the Council of the Corporation of the Township of Perry directs staff to bring the proposed draft Seasonal Road Policy for further consideration and/or approval at a future meeting of Council.

Carried

Resolution No. 2023-274

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the Benefits Trust proposal for the provision of benefits for the Township of Perry effective September 1st, 2023.

Carried

Resolution No. 2023-275

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.10 as outlined in the Agenda of Wednesday August 2nd, 2023.

Carried

The Meeting adjourned at approximately 9:37 p.m.

Dated this 6th day of September, 2023.

"Originally Signed"

Norm Hofstetter, Mayor

"Originally Signed"

Beth Morton, Clerk-Administrator