



The Corporation of the Township of Perry

MINUTES

REGULAR MEETING

Wednesday December 6th, 2023

7:00 p.m.

**Municipal Office and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Chambers:

Norm Hofstetter, Mayor
Councillors: Margaret Ann MacPhail, Paul Sowrey, Jim Cushman, and Joe Lumley
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector
Erica Cole, Deputy Clerk
Mike Wilmon, CBO/By-law Enforcement Officer
Randy McLaren, Working Roads Supervisor

Electronic Attendance:

None

Members of the Public:

Doug and Bonnie Templeton, Matthew Haggart

Declaration of Pecuniary Interest

Nil

Resolution No. 2023-283

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry approves the Addendum to the December 6th, 2023 regular Council Meeting Agenda for "Item 9.18: 2024 Salary Grid Cost of Living Increase".

Carried

Resolution No. 2023-284

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

3.1. Regular Meeting Minutes of Council of Wednesday November 15th, 2023

Carried

Item 4.1. Certificate Presentation to Doug Templeton re: Ontario Senior of the Year Award

On behalf of Council, Mayor Hofstetter presented the Ontario Senior of the Year Award to Mr. Doug Templeton and thanked him for the many years he served on

the Perry Township Public Library Board and being an original advocate and supporting the construction of a new library for Perry Residents.

Resolution No. 2023-285

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 7:05 p.m. to commence a 'Public Meeting' for a proposed Zoning By-law Amendment for lands legally described as Part of Lot 10, Concession 9, Part 3 on Plan 42R-4172, Township of Perry, located at 78 Mason's Road (Sen)

Carried

Resolution No. 2023-286

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry receives the report prepared by Beth Morton, Clerk-Administrator, for lands legally described as Part of Lot 10, Concession 9, Part 3 on Plan 42R-4172, Township of Perry, located at 78 Mason's Road.

Carried

Resolution No. 2023-287

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 7:11 p.m. in order to recommence the Regular Meeting of Council of December 6th, 2023.

Carried

Resolution No. 2023-288

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives and approves the Minutes and/or Reports from the following Municipal Boards and Committees:

5.1. Almaguin Highlands Health Centre (AHHC)

5.1.1. November 2023 Draft Minutes

5.1.2. Special November 2023 Meeting and Presentation

5.1.3. 2023 Terms of Reference

5.2. District Social Services Administration Board

5.2.1. November 2023 CAO Report

5.3. Almaguin Community Economic Development (ACED) Committee

5.3.1. September 2023 Minutes

5.3.2. Director of Economic Development November 2023 Report

5.3.3. 2024-2027 ACED Budget

5.3.4. Final BRE Survey Results

5.4. Easthomle Board of Management

5.4.1. November 2023 Administrator's Report

5.5. Township of Perry Public Library Board

5.5.1. October 2023 Minutes

5.5.2. October 2023 CEO Report

5.6. Township of Perry Recreation and Culture Committee

5.6.1. November 2023 Draft Meeting Minutes

Carried

Resolution No. 2023-289

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry has received the Monthly Reports, as circulated, from the following Municipal Departments:

6.1. Fire Department

6.1.1. Chiefs Meeting and Fire Training Report – November 2023

6.2. By-law Enforcement Department

6.2.1. November 2023 Report

6.3. Building Department

6.3.1. November 2023 Report

6.4. Transfer Station

6.4.1. November 2023 Report

6.5. Public Works Department

6.5.1. November 2023 Report

6.6. Finance Department

6.6.1. November 2023 Report

Carried

Resolution No. 2023-290

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby places \$20,000 in Fire Department Reserves for the burn building project which was not completed in 2023.

Carried

Resolution No. 2023-291

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby places \$200,000 into Building/Equipment Reserves for the Electronic Message Sign and Baseball Diamond at Emsdale which was not able to be completed in 2023.

Carried

Resolution No. 2023-292

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law 2023-59 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (November 2023 Meetings)" be given first and second reading.

Carried

Resolution No. 2023-293

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that By-law 2023-59 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry (November 2023 Meetings)" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-294

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that By-law 2023-60 "Being a By-law to establish a Leave for Jury and Witness Duty Policy" be given first and second reading.

Carried

Resolution No. 2023-295

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2023-60 "Being a By-law to establish a Leave for Jury and Witness Duty Policy" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-296

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that By-law 2023-61 "Being a By-law to authorize the execution of an Agreement between Product Care Association of Canada and The Corporation of the Township of Perry" be given first and second reading.

Carried

Resolution No. 2023-297

Moved by: Jim Cushman

Seconded by: Joe Lumley

Be it resolved that By-law 2023-61 "Being a By-law to authorize the execution of an Agreement between Product Care Association of Canada and The Corporation of the Township of Perry" be given third and final reading and enacted in open Council.

Carried

Resolution No. 2023-298

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby receive the Health and Safety Report prepared by the Clerk-Administrator dated December 6th, 2023.

Carried

Resolution No. 2023-299

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the draft Waste Management By-law as presented and directs the Clerk-Administrator to bring forward the By-law to the December 20th, 2023 Regular Meeting of Council for passing.

Carried

Resolution No. 2023-300

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry have no objection to Consent Application B-036/23 (Lickiss/Barraclough), subject to the following conditions:

1. The Township requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value of the newly created lot.
2. The Township requires four (4) copies of the new survey, together with a digital pdf copy for our records.

3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration. If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized. Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.
4. The Township requires confirmation from the Working Road Supervisor that an entrance permit can be obtained.
5. The Township requires that the severed lot be rezoned to the Rural Residential (RR) Zone.
6. The Township requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.
7. The Township requires payment of \$500 administration fee as per the Fees and Charges By-law.

Carried

Resolution No. 2023-301

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports postponing their in-kind donation to Spring 2024 to the Parish of the Good Shepherd Anglican Church for a one-day use of the Emsdale Community Centre Main Hall and Kitchen for their fundraising event.

Carried

Resolution No. 2023-302

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the recommendation to approve the Water Monitoring Grant Application submitted by the Bay Lake Property Owners Association in the amount of \$1,000.00.

Carried

Resolution No. 2023-303

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the recommendation to approve the Water Monitoring Grant Application submitted by the Clear Lake Property Owners Association in the amount of \$1,000.00.

Carried

Resolution No. 2023-304

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby accept the 2024 Municipal Insurance quotation from Intact Public Entities Inc. through Rivet Insurance Brokers in the amount of \$118,054.00 plus applicable taxes.

Carried

Resolution No. 2023-305

Moved by: Paul Sowrey

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports Bill 21, Fixing the Long-Term Care Amendment Act (Till Death Do Us Part), to allow the right of residents to not be separated from their spouse upon admission and provide appropriate accommodation for both spouses so they may continue to live together in long-term care;

And further that Council direct staff to send a support resolution accordingly.

Carried

Resolution No. 2023-306

Moved by: Jim Cushman

Seconded by: Joe Lumley

Whereas Justice Minister Arif Virani described gender-based violence as “an epidemic” in the federal government’s formal response to a coroner’s inquest on August 16, 2023, also stating that the federal government is committed to ending the gender-based violence “in all its forms, and is working to address any gaps in the Criminal Code to ensure a robust justice system response”; and

Whereas the incidences of gender-based violence and intimate partner violence increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide for the growing demand of services and support for victims and survivors has not kept pace;

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports that Intimate Partner Violence (IPV)/Gender-Based Violence (GBV) be declared an epidemic in the Province of Ontario;

And further that Council direct staff to send a support resolution accordingly.

Carried

Resolution No. 2023-307

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Whereas the Town of Huntsville and Township of Lake of Bays have identified concerns with Floating Accommodations; and

Whereas both the Town of Huntsville and Township of Lake of Bays have requested that Transport Canada address the issue;

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports the Town of Huntsville and Township of Lake of Bays resolutions to the Minister of Transport, Premier of Ontario, Scott Aitchison – MP, Graydon Smith –

MPP, Associations of Municipalities of Ontario (AMO), the Town of Huntsville, and the Township of Lake of Bays;

And further that Council direct staff to send a support resolution accordingly.

Carried

Item 9.10 – Correspondence: Emsdale Lions Club re: Citizen of the Year Award {Discussion}

Council discussed the proposed Citizen of the Year Award received from the Emsdale Lions Club and directed staff to obtain additional information and criteria to bring back to a future meeting of Council for further consideration.

Resolution No. 2023-308

Moved by: Paul Sowrey

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the recommended changes to the Township's Fees & Charges By-law and directs staff to bring forward the updated Fees & Charges By-law to the December 20th, 2023, regular meeting of Council for passing.

Carried

Resolution No. 2023-309

Moved by: Jim Cushman

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby recommends that the seven municipalities, comprised of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Township of McMurrich Monteith, Town of Kearney and the Municipality of Magnetawan, enter into discussions surrounding the Regional Fire Department;

And further that Council hereby directs the Clerk-Administrator to circulate a letter to the seven municipalities to confirm if there is an interest in a meeting to discuss regional fire services in the new year hosted by the Township of Perry.

Carried

Resolution No. 2023-310

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Whereas Crime Stoppers is a program that benefits everyone in the community and has been recognized by the United Nations as a global force in the fight against crime and terrorism; and

Whereas Crime Stoppers mandate is to assist the Police in solving crimes thereby making our communities and schools safer. Through the media, the public is encouraged to call a province wide toll-free number with any information about a crime that has occurred or is about to occur. If the information provided solves or prevents a crime, the anonymous caller is eligible for a cash award; and

Be it resolved that the Council of the Corporation of the Township of Perry does hereby annually proclaims the month of January as Crime Stoppers Month and congratulates everyone involved for their dedication in making our community a safer place to live, work, and play.

Carried

Resolution No. 2023-311

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby accept the offer of MacLang's to supply the 6 winter tires on black rims at the quoted price of \$4585.20 less 50% for a total of \$2292.60.

Carried

Resolution No. 2023-312

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby receive the Emsdale Road Culvert update from the Working Roads Supervisor.

Carried

Resolution No. 2023-313

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry authorize a cost-of-living increase of 3.1% to the 2023 Township of Perry salary grid, Council and Committee remuneration rates for the 2024 calendar year and that the increase to the grid be implemented January 1st, 2024.

Carried

Resolution No. 2023-314

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.13 as outlined in the Agenda of Wednesday December 6th, 2023.

Carried

Resolution No. 2023-315

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that in accordance with Section 239 of the *Municipal Act, 2001*, as amended, Council shall proceed into 'Closed Session' at 8:25 p.m. in order to address matters relating to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board; and Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Building and Zoning Enforcement Matters)

Carried

Resolution No. 2023-318

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry reconvenes to its Regular Meeting of Council of Wednesday December 6th, 2023 at 9:12 p.m.

Carried

Reporting Out of Closed

Mayor Hofstetter advised that Council approved the Closed Session Minutes of October 4th, 2023 and received an update on two matters regarding a personal

matters about an identifiable individual and litigation or potential litigation matter (Building and Zoning Enforcement Matters).

The Meeting adjourned at approximately 9:12 p.m.

Dated this 20th day of December, 2023.

"Originally Signed"
Norm Hofstetter, Mayor

"Originally Signed"
Beth Morton, Clerk-Administrator