



*The Corporation of the Township of Perry*

**REGULAR MEETING**  
**Wednesday September 18<sup>th</sup>, 2024**  
**7:00 p.m.**  
**Municipal Office and Electronic Attendance**  
**(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

**In Attendance:**

**Council Chambers:**

Norm Hofstetter, Mayor  
Councillors: Margaret Ann MacPhail, Paul Sowrey, and Jim Cushman  
Beth Morton, Clerk-Administrator  
Kim Seguin, Treasurer-Tax Collector  
Mike Wilmon, Chief Building Official/By-law Enforcement Officer

**Absent:**

Councillor Joe Lumley  
Erica Cole, Deputy Clerk

**Electronic Attendance:**

None

**Members of the Public:**

See Sign In Sheet

Mayor Hofstetter, on behalf of Council and Staff, offered his deepest condolences to the Lumley Family on the recent tragic passing a family member.

Mayor Hofstetter advised members in the Gallery that the review of the draft Discharge of Firearms By-law and further discussion has been deferred until the December 4<sup>th</sup>, 2024 Regular Council Meeting.

**Declaration of Pecuniary Interest**

None

**Resolution No. 2024-291**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

3.1. Regular Meeting Minutes – Wednesday September 18<sup>th</sup>, 2024

**Carried**

**Item 4.1. Delegation: Bob MacPhail, re: Proposed Discharge of Firearms By-law**

Item 4.1. was deferred until the December 4<sup>th</sup>, 2024 Regular Council Meeting.

**Resolution No. 2024-292**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2024-57 "Being a By-law to Enter into a Shared Service Agreement with the Township of Armour for the Services of Chief Building Officials/Building Inspectors for the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2024-293**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2024-57 "Being a By-law to Enter into a Shared Service Agreement with the Township of Armour for the Services of Chief Building Officials/Building Inspectors for the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2024-294**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** By-law 2024-58 "Being a By-law to Enter into a Shared Service Agreement with the Township of McMurrich/Monteith for the Services of Chief Building Officials/Building Inspectors for the Township of Perry" be given first and second reading.

**Carried**

**Resolution No. 2024-295**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** By-law 2024-58 "Being a By-law to Enter into a Shared Service Agreement with the Township of McMurrich/Monteith for the Services of Chief Building Officials/Building Inspectors for the Township of Perry" be given third and final reading and enacted in open Council.

**Carried**

**Resolution No. 2024-296**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby receives the Health and Safety Report prepared by the Clerk-Administrator dated September 18<sup>th</sup>, 2024.

**Carried**

**Resolution No. 2024-DEFERRED**

**Moved by:**

**Seconded by:**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby provides direction to staff regarding the current and draft Discharge of Firearms By-law.

**Carried**

Item 7.1. Deferred until December 4<sup>th</sup>, 2024 Regular Council Meeting.

**Resolution No. 2024-297**

**Moved by: Jim Cushman**

**Seconded by: Paul Sowrey**

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby makes the following appointments to the Recreation and Culture Committee for the remainder of the Term of Council (ending November 14<sup>th</sup>, 2026):

- Denaë Laws
- Crystal Boyd
- Kenneth White-Brown

**Carried**

**Resolution No. 2024-298**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry support the Courageous K9 magazine by placing a sponsorship ad in the amount of \$419.00.

**Carried**

**Resolution No. 2024-299**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Jim Cushman**

**Be it resolved that That** the Council of the Corporation of the Township of Perry hereby approves the reduced rental fee of \$200 to the Women’s Own Resource Centre for the use of the Main Hall and Kitchen at the Emsdale Community Centre for their Community Kitchen Program on Thursday October 24, 2024;

**And further that** the Women’s Own Resource Centre shall be responsible for the applicable insurance and deposit for the use of the Emsdale Community Centre for this event.

**Carried**

**Resolution No. 2024-300**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

**Be it resolved that** the Council of the Corporation of the Township of Perry have no objection to Consent Application B-039/24 (Marshall), subject to the following conditions:

1. The Township of Perry requires a “Cash-in-lieu of Parkland” payment of 5% based on the assessed value of the newly created lot as per By-Law No. 2007-33.
2. The Township of Perry requires four (4) copies of the new survey, together with a digital pdf copy for our records.
3. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66’) feet in width and centered upon the centre line of the present travelled road. In situations where this is

impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

4. The Township of Perry requires that the North Bay-Mattawa Conservation Authority provide comments as to the suitability to the severed lot for sewage disposal services.

5. The Township requires payment of \$500 administration fee as per the Fees and Charges By-law.

**Carried**

**Resolution No. 2024-301**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby provide direction to staff regarding the request from the Emsdale Agricultural Society for a reduced rental rate for the Emsdale Community Centre for all their future events outside of their current 68 annual no-cost rentals under the Donation Policy.

**Carried**

Council fully supported the reduced rate of \$200 (Hall Only) and (\$250 Hall and Kitchen) for the Emsdale Agricultural Society's use of the Emsdale Community Centre, for up to 3 events per year.

**Resolution No. 2024-302**

**Moved by: Paul Sowrey**

**Seconded by: Jim Cushman**

***Be it resolved that*** the Council of the Corporation of the Township of Perry continue the practice of hosting a luncheon and providing a \$130 gift certificate from Hope's Clover Farms to all permanent, part-time and temporary Township of Perry employees, in recognition of the festive season;

***And that*** the festive luncheon be held on Friday November 29th, 2024 at the Emsdale Community Centre.

**Carried**

**Resolution No. 2024-303**

**Moved by: Jim Cushman**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 8.1 to 8.6 as outlined in the Agenda of Wednesday September 18<sup>th</sup>, 2024.

**Carried**

**Resolution No. 2024-304**

**Moved by: Margaret Ann MacPhail**

**Seconded by: Paul Sowrey**

***Be it resolved that*** in accordance with Section 239 of the Municipal Act, 2001, as amended, Council of the Corporation of the Township of Perry shall proceed into

Closed Session at 7:34 p.m. in order to address matters relating to Section 239(2)(d) labour relations or employee negotiations; and 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Potential Civil Litigation Matters)

**Carried**

**Resolution No. 2024-307**

**Moved by: Paul Sowrey**

**Seconded by: Margaret Ann MacPhail**

***Be it resolved that*** the Council of the Corporation of the Township of Perry reconvenes to its Regular Meeting of Council of Wednesday September 18<sup>th</sup>, 2024 at 8:28 p.m.

**Carried**

The Meeting adjourned at approximately 8:30 p.m.

Dated this 2<sup>nd</sup> day of October, 2024.

**Originally Signed**

Norm Hofstetter, *Mayor*

**Originally Signed**

Beth Morton, *Clerk-Administrator*