



## Township of Perry Fire Department

### Temporary Tent Requirements and Approval Form (Used for the Assembly of Persons)

#### Requirements

The Ontario Fire Code contains specific requirements for the use of tents that exceed 30 square metres in size. For details refer to Section 2.9 of Division B of the Fire Code.

- The tent shall be composed of non-combustible materials or flame proofed to ensure that the materials will pass the match flame test outlined in NFPA 705, "Recommended Practice for Field Flame Test for Textiles and Films."
- The tent shall have at least two exits (each at least 790 mm in width) located remotely from each other.
- Provide at least one listed minimum 2A rated portable fire extinguisher located at or near one of the exits.
- Combustible materials (including decorations) shall not be permitted within the tent.
- Smoking and open flame devices (including, but not limited to citronella candles and oil lamps) shall not be permitted in the tent, unless provisions have been made for such activities under the approved Fire Safety Plan. A **Fire Safety Plan** is required for all commercially used tents (or multiple tents in groupings without a minimum 3 m separation) with an area in excess of 320 sq. ft. or 30 m<sup>2</sup> being used as an assembly occupancy.

Please note the following excerpts from the Fire Code:

- 2.4.2.1(1) – In a building used for public assembly, open flames shall not be used in such quantity or manner as to create a fire hazard unless the use has been approved.
- 2.4.4.3 – Devices having open flames shall be securely supported in non-combustible holders and located or protected so as to prevent accidental contact of the flame with combustible materials.

A person shall be appointed for fire watch duty and shall patrol the area continuously to ensure that the exits are kept clear and the other conditions enforced.

If a fire is detected, this person shall notify the Fire Department at 911 and the occupants (bullhorn) immediately.



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### Temporary Tent Approval Form

If any further assistance or explanation is required, please call the Fire Prevention Officer at 705-783-4328.

#### Form Details

Name of Person Responsible: \_\_\_\_\_

Address: \_\_\_\_\_

Location of Function: \_\_\_\_\_

Date of Function: \_\_\_\_\_

Number of Occupants: \_\_\_\_\_

Telephone Numbers: \_\_\_\_\_

#### Collection of Information

Personal information on this form is collected under the legal authority of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA). The information is collected to gather applicant contact details regarding the safe operation and use of temporary tent applications under Section 2.9 of Division B of the Fire Code. For questions about this collection, please contact the Township of Perry Municipal Office and inquire about 'MFIPPA Laws'.