



The Corporation of the Township of Perry

REGULAR MEETING

Wednesday November 5th, 2025

7:00 p.m.

**Municipal Office and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Chambers:

Mayor Norm Hofstetter
Councillors: Joe Lumley, Margaret Ann MacPhail, and Paul Sowrey
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector
Douglas Holland, Fire Chief/CEMC
Leah Perron, CEO Perry Township Public Library

Absent:

None

Electronic Attendance:

Councillor Jim Cushman

Members of the Public:

Graeme Huizinga
Adam Mancini

Declaration of Pecuniary Interest

Nil

Resolution No. 2025-366

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

- 3.1. Regular Meeting Minutes of Wednesday, October 15, 2025
- 3.2. Special Meeting of Council on Thursday, October 23, 2025 (Firefighter Meeting)

Carried

Resolution No. 2025-367

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 7:01 p.m. to commence a 'Public Meeting' for a proposed Zoning By-law Amendment for lands legally described as Lot 5, Plan 42M670, Township of Perry located on Fish Lake Road (Mancini).

Carried

Resolution No. 2025-368

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry receives the report prepared by Jordan Fraser, Development and Planning Coordinator Intern and Beth Morton, Clerk-Administrator, for lands legally described as Lot 5, Plan 42M670, Township of Perry located on Fish Lake Road.

Carried

Resolution No. 2025-369

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 7:11 p.m. in order to recommence the Regular Meeting of Council of Wednesday, November 5, 2025.

Carried

Resolution No. 2025-370

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives and approves the Minutes and/or Reports from the following Municipal Boards and Committees:

- 5.1 **Almaguin Highlands Health Centre**
 - 5.1.1 July 2025 Minutes
 - 5.1.2 September 2025 Minutes
- 5.2 **District of Parry Sound Social Services Administration Board**
 - 5.2.1 September 2025 Board Minutes
 - 5.2.2 September 2025 CAO Report
 - 5.2.3 October 2025 CAO Report
- 5.3 **Almaguin Community Economic Development (ACED) Committee**
 - 5.3.1 September 2025 Minutes
 - 5.3.2 DoED Report – October 2025
- 5.4 **Perry Township Recreation and Culture Committee**
 - 5.4.1 October 2025 Minutes - Draft
- 5.5 **Perry Township Public Library Board**
 - 5.5.1 October 2025 Minutes
 - 5.5.2 October 2025 CEO Monthly Report
 - 5.5.3 October 2025 Treasurer's Report – September 2025
 - 5.5.4 October 2025 Program Committee Agenda & Minutes
- 5.6 **Kearney Perry Joint Waste Management Committee**
 - 5.6.1 October 2025 Minutes – Draft
 - 5.6.2 2026 Meeting Schedule
- 5.7 **EMS Advisory Committee**
 - 5.7.1 October 2025 Minutes

Carried

Resolution No. 2025-371

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry has received and accepts the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
 - 6.1.1 October 2025 Fire Chief/Training Report
- 6.2 **By-law Enforcement Department**
 - 6.2.1 October 2025 Monthly Report
- 6.3 **Building Department**
 - 6.3.1 October 2025 Monthly Report
- 6.4 **Transfer Station**
- 6.5 **Public Works**
- 6.6 **Finance Department**

Carried

Resolution No. 2025-372

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that By-law 2025-67 "Being a By-law authorizing the Execution of an Agreement between The Corporation of the Township of Perry and The Minister of Transportation for the Province of Ontario (Little East River Bridge Replacement)." be given first and second reading.

Carried

Resolution No. 2025-373

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2025-67 "Being a By-law authorizing the Execution of an Agreement between The Corporation of the Township of Perry and The Minister of Transportation for the Province of Ontario (Little East River Bridge Replacement)." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-374

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law 2025-68 "Being a By-Law to authorize the execution of a Development Agreement between Sean Tobias Rowe and the Corporation of the Township of Perry with respect to Part of Lot 24, Concession 6, Township of Perry and Part of the Original Shore Road Allowance lying in front of Lot 24, Concession 6, Township of Perry." be given first and second reading.

Carried

Resolution No. 2025-375

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law 2025-68 "Being a By-Law to authorize the execution of a Development Agreement between Sean Tobias Rowe and the Corporation of the Township of Perry with respect to Part of Lot 24, Concession 6, Township of Perry and Part of the Original Shore Road Allowance lying in front of Lot 24, Concession 6, Township of Perry." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-376

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that By-law 2025-69 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry." be given first and second reading.

Carried

Resolution No. 2025-377

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2025-69 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-378

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law 2025-70 "Being a by-law to amend By-law 2022-25 to adopt the Community Safety and Well-Being Plan for Almaguin Highlands." be given first and second reading.

Carried

Resolution No. 2025-379

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that By-law 2025-70 "Being a by-law to amend By-law 2022-25 to adopt the Community Safety and Well-Being Plan for Almaguin Highlands." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-380

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council provide direction to the Clerk-Administrator to bring forward a By-law to adopt the Workplace Washroom Cleaning and Recordkeeping Policy to the November 19, 2025 Regular Meeting of Council.

Carried

Resolution No. 2025-381

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Township of Perry hereby waive all building permit fees associated with the Novar Outdoor Rink project located at 54 McCrandle Street, Novar, Ontario.

Carried

Resolution No. 2025-382

Moved by: Paul Sowrey

Seconded by: Joe Lumley

Be it resolved that the Council of the Township of Perry hereby approves Martina Dube to use the Emsdale Community Centre, Main Hall and Kitchen, on Tuesday, November 11th, 2025, for the Remembrance Day Service, in case of inclement weather, along with refreshments after the service.

Carried

Resolution No. 2025-383

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Whereas each year Council Member(s) attend the three Remembrance Day Services within the local communities of Emsdale and Kearney;

Now therefore be it resolved that the Council of the Township of Perry hereby support Paul Sowrey laying the wreath on behalf of the Township at the Kearney Service on Tuesday, November 11th, 2025; Joe Lumley will be laying the wreath

on behalf of the Township at the Evergreen Heights Education Centre Service on Tuesday, November 11, 2025; and Margaret Ann MacPhail will be laying the wreath on behalf of the Township at the Emsdale Cenotaph Service on Tuesday, November 11, 2025.

Carried

Resolution No. 2025-384

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby reschedule the Regular Council Meeting originally set for Wednesday, May 6, 2026, to Wednesday, April 29, 2026, to accommodate staff attendance at professional development training.

Carried

Resolution No. 2025-385

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby accepts the recommendation to approve the Water Monitoring Grant Application submitted by the Bay Lake Property Owners Association in the amount of \$1,000.00.

Carried

Resolution No. 2025-386

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby provide direction to bring the by-law to adopt the policy for Community Gardens to the November 19, 2025 meeting.

Carried

Resolution No. 2025-387

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby accept the Treasurers recommendation and authorize the Treasurer to have the documents prepared for an Amortizing Debenture in the amount of \$340,000 with a 5-year term with Infrastructure Ontario subject to the current rate upon debenture.

Carried

Resolution No. 2025-388

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby receive the Report for the executed Site Plan Agreement between the Township and Sean Rowe for lands legally described as Part of Lot 24, Concession 6, Township of Perry and Part of the Original Shore Road Allowance lying in front of Lot 24, Concession 6, Township of Perry.

Carried

Resolution No. 2025-389

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby adopts the new logo design as presented for the Township of Perry Fire Department.

Carried

Resolution No. 2025-390

Moved by: Joe Lumley

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby approve the modification of the library building by installing a wall-mounted pulley system to support the safe and flexible hanging of current and future artwork and photo displays within the library.

Carried

Information Only: OMPF Funding

Resolution No. 2025-391

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.41 as outlined in the Agenda of Wednesday November 5th, 2025.

Carried

Resolution No. 2025-392

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby shall proceed into Closed Session at 8:02 pm Council in order to address matters relating to Section 239(2) (a) the security of the property of the municipality or local board (Transfer Station); and Section 239 (2)(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory of a Crown agency of any other them (Funding for Emergency Generator at the Novar Community Centre)

Carried

Resolution No. 2025-396

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby reconvenes the Regular Meeting of November 5, 2025 at 8:39 pm.

Carried

The Meeting adjourned at approximately 8:40 p.m.

Dated this 19th day of November, 2025.

"Original Signed by Norm Hofstetter"

Norm Hofstetter, Mayor

"Original Signed by Beth Morton"

Beth Morton, Clerk-Administrator