



The Corporation of the Township of Perry

REGULAR MEETING

Wednesday December 3rd, 2025

7:00 p.m.

**Municipal Office and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Chambers:

Mayor Norm Hofstetter
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector
Mike Wilmon, CBO/By-law Enforcement Officer
Douglas Holland, Fire Chief/CEMC
Randy McLaren, Working Roads Supervisor

Electronic Attendance:

Councillors: Jim Cushman, Joe Lumley, and
Margaret Ann MacPhail

Absent

Councillor Paul Sowrey

Members of the Public:

Nil

Declaration of Pecuniary Interest

Nil

Resolution No. 2025-412

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

3.1. Regular Meeting Minutes of Wednesday, November 19, 2025

Carried

Resolution No. 2025-413

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives and approves the Minutes and/or Reports from the following Municipal Boards and Committees:

5.1 Almaguin Highlands Health Centre

5.1.1 October 2025 Minutes

5.2 District of Parry Sound Social Services Administration Board

5.2.1 October 2025 Minutes

5.2.2 November 2025 CAO Report

- 5.3 **Almaguin Community Economic Development (ACED) Committee**
 - 5.3.1 October 2025 Minutes
 - 5.3.2 November 2025 DoED Report
- 5.4 **Perry Township Recreation and Culture Committee**
 - 5.4.1 November 2025 Minutes - Draft
- 5.5 **Perry Township Public Library Board**
 - 5.5.1 November 2025 Minutes
 - 5.5.2 November 2025 CEO Monthly Report
 - 5.5.3 November 2025 Treasurer's Report
 - 5.5.4 November 2025 Program Committee Minutes
- 5.6 **Board of Health for North Bay Parry Sound District Health Unit**
 - 5.6.1 Board of Health September 2025 Meeting Minutes
 - 5.6.2 Medical Officer of Health Report – November 2025
 - 5.6.3 Personnel Policy, Labour/Employee Relations Committee – April 2025
- 5.7 **Regional Fire Services Committee**
 - 5.7.1 November 2025 - Draft
- 5.8 **Almaguin Highlands OPP Service Board**
 - 5.8.1 September 2025 Minutes
 - 5.8.2 October 2025 Minutes
 - 5.8.3 November 2025 Minutes – Draft
- 5.9 **Almaguin Community Transportation Committee**
 - 5.9.1 October 2025 Agenda Package

Carried

Resolution No. 2025-414

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry has received and accepts the Monthly Reports, as circulated, from the following Municipal Departments:

- 6.1 **Fire Department**
 - 6.1.1 November 2025 Fire Chief/Training Report
- 6.2 **By-law Enforcement Department**
 - 6.2.1 November 2025 Monthly Report
- 6.3 **Building Department**
 - 6.3.1 November 2025 Monthly Report
- 6.4 **Transfer Station**
- 6.5 **Public Works**
- 6.6 **Finance Department**

Carried

Resolution No. 2025-415

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2025-74 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry." be given first and second reading.

Carried

Resolution No. 2025-416

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law 2025-74 "Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Perry." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-417

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that By-law 2025-75 "Being a By-law of the Corporation of the Township of Perry to authorize long-term borrowing pursuant to the issue of debentures to Ontario Infrastructure and Lands Corporation ("OILC") in the principal amount of \$340,000.00 towards the cost of the capital work(s)." be given first and second reading.

Carried

Resolution No. 2025-418

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2025-75 "Being a By-law of the Corporation of the Township of Perry to authorize long-term borrowing pursuant to the issue of debentures to Ontario Infrastructure and Lands Corporation ("OILC") in the principal amount of \$340,000.00 towards the cost of the capital work(s)." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-419

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that By-law 2025-76 "Being a By-law to authorize a Tiered Response Agreement between the Township of Perry Fire Department and Parry Sound District Paramedic Services." be given first and second reading.

Carried

Resolution No. 2025-420

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that By-law 2025-76 "Being a By-law to authorize a Tiered Response Agreement between the Township of Perry Fire Department and Parry Sound District Paramedic Services." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-421

Moved by: Jim Cushman

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2025-77 "Being a By-law authorizing the execution of an Electronic Voting Services Agreement between Intelivote Systems Inc. and The Corporation of the Township of Perry." be given first and second reading.

Carried

Resolution No. 2025-422

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that By-law 2025-77 "Being a By-law authorizing the execution of an Electronic Voting Services Agreement between Intelivote Systems Inc. and The Corporation of the Township of Perry." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2025-423

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the Health and Safety Report dated December 3rd, 2025.

Carried

Resolution No. 2025-424

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Township of Perry hereby receives the annual investment report prepared by the Treasurer.

Carried

Resolution No. 2025-425

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Township of Perry hereby authorize a cost-of-living increase of 2.0% to the 2025 Township of Perry salary grid, Council and Committee remuneration rates for the 2026 calendar year and that the increase to the grid be implemented January 1, 2026.

Carried

Resolution No. 2025-426

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby have no objection to the sale of the Original Shore Road Allowance in front of Lot 16, Plan M287, Township of Perry, municipally known as 1365 Bay Lake Road to the owners of the said lands, James and Theresa Jenkins.

Carried

Resolution No. 2025-427

Moved by: Margaret Ann MacPhail

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry hereby approve Change Order 1 in the amount of \$8590 +hst for the upgrades to the Pre-Engineered Building.

Carried

Resolution No. 2025-428

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 10.1 to 10.24 as outlined in the Agenda of Wednesday December 3rd, 2025.

Carried

Resolution No. 2025-429

Moved by: Jim Cushman

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby shall proceed into Closed Session at 7:56 pm Council in order to address matters relating to Section 239(2)(d) labour relations or employee negotiations (Succession Planning); and 239(2)(f) advice that is solicitor-client privilege, including communications necessary for that purpose (re: correspondence from CLPOA)

Carried

Resolution No. 2025-430

Moved by: Joe Lumley

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the Closed Minutes of the following Closed Session as presented:

- November 5th, 2025

Carried

Resolution No. 2025-431

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry adjourns this 'Closed Session' Meeting of Wednesday December 3rd, 2025 at 9:24 p.m.

Carried

Resolution No. 2025-432

Moved by: Joe Lumley

Seconded by: Jim Cushman

Be it resolved that the Council of the Corporation of the Township of Perry reconvenes to its Regular Meeting of Council of Wednesday, December 3rd, 2025, at 9:25 p.m.

Carried

Resolution No. 2025-433

Moved by: Margaret Ann MacPhail

Seconded by: Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry direct the Clerk-Administrator to draft a response letter to CLPOA.

The Meeting adjourned at approximately 9:26 p.m.

Dated this 17th day of December, 2025.

"Original signed by Norm Hofstetter"

Norm Hofstetter, Mayor

"Original signed by Kim Seguin"

Kim Seguin, *Deputy Clerk/Treasurer*