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Please visit the Township's website www.townshipofperry.ca for more information pertaining to the 2026 Election.



QUALIFICATIONS OF CANDIDATES MEMBER OF COUNCIL

Municipal Elections Act, 1996

Qualifications for members of Council are set out in Section 256 of the *Municipal Act, 2001* and Section 17 of the *Municipal Elections Act, 1996*.

In order to run for office in the Township of Perry, a person must:

1. Be a Canadian citizen;
2. Be at least 18 years old;
3. Be a resident of the Township of Perry or the owner or tenant of land here, or the spouse of such owner or tenant;
4. Not be legally prohibited from voting; and
5. Not be disqualified by any legislation from holding office.

Ineligibility

The following are ineligible to be elected as Members of Council:

- a) An employee of the Township of Perry except during an authorized leave of absence (the leave of absence must begin upon filing the Nomination Form);
- b) A person who is not an employee of the municipality but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or Registrar, or who holds any administrative position of the municipality;
- c) A judge of any court; and
- d) A member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada.



Nomination Procedures

Municipal Elections Act, 1996

Filing Nomination Papers

Every person who proposes to be a candidate must file Nomination Papers prior to receiving any campaign contributions and/or expending any funds on a campaign. A candidate may file their Nomination Papers as of Monday May 1, 2026 during regular business hours. Nomination Papers will be available at the Municipal Office and on the Township of Perry's (www.townshipofperry.ca) website under Municipal Services - Elections.

Please note that Nomination Papers submitted by facsimile or mail or electronically will not be accepted. Forms must be completed in person at the Municipal Office, 1695 Emsdale Road, Emsdale ON, and must include a Declaration of Qualification taken before a Commissioner of Oaths. Commissioners of Oaths are available at the Municipal Office and they can administer this declaration. Photo identification containing the candidate's signature is also required.

The final day for filing for the 2026 Municipal Election is Friday August 21, 2026 (Nomination Day) between 9 a.m. and 2 p.m.

The nomination must be accompanied by the prescribed nomination filing fee. The prescribed fee is \$200 for the Head of Council and \$100 for Councillor and can be paid by cash, debit, certified cheque, or money order payable to the Township of Perry.

Candidates are responsible for ensuring that they meet all the qualifications and have followed the procedures with respect to the filing of Nomination Papers.

Exceptions for Additional Nominations

If the number of nominations filed for an office is less than the number of persons to be elected to an office, additional nominations may be filed between 9 a.m. to 2 p.m. on the Wednesday following Nomination Day – Wednesday August 26, 2026.

Refund of Nomination Filing Fee

A candidate is entitled to receive a refund of the nomination filing fee if they file their financial statements with the Clerk by the filing date. For the 2026 Municipal Election, the filing date is Tuesday March 30, 2027 by 2 p.m.

Examination and Certification of Nominations by Clerk

The Clerk shall examine each nomination that has been filed before 4 p.m. on the Monday following Nomination Day – Monday August 24, 2026.

Any additional nominations filed on Wednesday August 26, 2026 under Section 33(5) of the *Municipal Elections Act* shall be examined before 4 p.m. on Thursday August 27, 2026.

If the Clerk rejects a nomination, she will provide notice as soon as possible to the individual seeking nomination and to all candidates. The Clerks' decision to certify or reject a nomination is final.

Withdrawal of Nomination

A person may withdraw their nomination by filing a written withdrawal with the Clerk before 2 p.m. on Nomination Day – Friday August 21, 2026.

Acclamations

If, at 4 p.m. on Monday August 24, 2026, the number of certified candidates for an office is the same as or less than the number to be elected, the Clerk shall immediately declare the candidate or candidates elected by acclamation.

Township of Perry
1695 Emsdale Road
Emsdale, ON POA 1J0
705-636-5941
www.townshipofperry.ca





Candidate's Information

Before beginning a campaign, candidates should familiarize themselves with the *Municipal Elections Act, 1996* and its Regulations. Candidates are obliged to satisfy themselves either through their own determination or through the assistance of their own legal counsel as to the legal requirements relating to their candidacy. Further, candidates are required to comply with the provisions relating to election campaign finances as set out in the *Municipal Elections Act, 1996*.

Candidates should ensure they are using the most current version of any legislation and its regulations. An updated *Municipal Elections Act, 1996* can be found online at e-laws website at www.e-laws.gov.on.ca

Key Dates

There are many key dates that candidates should be aware of, such as:

Nomination Period Begins	May 1, 2026
Nomination Day (last day to be nominated)	August 21, 2026 until 2:00 pm
Final Day to Withdrawal Candidacy	August 21, 2026 by 2:00 pm
Nominations Certified	August 24, 2026 by 4:00 pm
Acclamations	August 24, 2026 by 4:00 pm
Voting Day	October 26, 2026
2026-2030 Council Term Begins	November 15, 2026
Campaign Period Ends	December 31, 2026
Financial Filing Deadline	March 30, 2027

Elected Positions

MAYOR

One (1) Mayor candidate is elected (at large)

COUNCILLORS

Four (4) Councillors are elected (at large)

The term of office for all elected positions is four years, commencing on November 15, 2026. The Inaugural Meeting will be held on Wednesday, November 18, 2026.



TOWNSHIP OF PERRY

NOTICE OF MUNICIPAL ELECTION – October 26, 2026 INFORMATION FOR VOTERS

WHO MAY VOTE?

Any person who on election day (October 26, 2026) meets the following qualifications is eligible to vote:

1. Is a Canadian citizen;
2. Is at least 18 years old on election day;
3. Resides in the municipality or is the owner or tenant of land in the local municipality, or the spouse of such a person;
Non-residential commercial or industrial property electors are not entitled to vote for school board trustees, but are entitled to vote for other municipal offices or questions;
4. Not prohibited by law from voting.

I have just moved to Perry Township. How do I vote? An individual(s) who moves prior to Election Day is eligible to vote in the municipality of their new residence. Contact the Township Office to confirm or be added to the Voters List.

WHAT SCHOOL BOARD DO I VOTE FOR?

Voters are entitled to vote for school boards if their qualifying address is residential. Each eligible voter may vote for school representation once in a school board jurisdiction.

The following is a list of the School Boards for which qualified voters will be entitled to vote unless there are acclamations.

1. **Near North District School Board** (anyone can support)
2. **Nipissing/Parry Sound Catholic School Board English Separate** (*must be Roman Catholic*)
3. **Conseil Scolaire Catholique – French Separate** (*must be Roman Catholic and have French Language Education Rights*)
4. **Conseil Scolaire Public – French Public** (*must have French Language Education Rights*)

VOTER LIST INFORMATION

From Tuesday September 1, 2026, up to and including Monday October 26, 2026, an eligible voter may contact the Township Office to confirm, amend or be added to the Voters List.

METHOD OF VOTING

The Township of Perry is using ‘Internet and Telephone Voting’ method of voting for the 2026 Municipal Election.

There will be no advance poll or proxy voting as Internet and Telephone Voting allows casting your vote anytime starting at 10:00 am on Friday, October 16, 2026, up to 8:00 p.m. on Election Day, Monday, October 26, 2026.

Voter Information Letters will be mailed to all eligible Electors to enable them to use the Telephone/Internet Voting service.

If you do not receive your Voter Information Letter, need to be added to the voter list, or for more information on the 2026 Municipal Election, contact the Township Office by email, telephone, in-person during regular business hours or visit our website.

Township of Perry
1695 Emsdale Road, Emsdale ON
T: 705-636-5941
E: election@townshipofperry.ca
www.townshipofperry.ca

ELECTION DAY

For the 2026 Municipal and School Board Election, voting day is

Monday October 26, 2026





Register today.

RegisterToVoteON.ca
1.866.242.3025

Learn how to vote in Municipal Elections in the Township of Perry, register as a candidate, view campaigning guidelines, election results, and other relevant information about elections in the Township.

Are you registered to vote?

All residents of the Township of Perry must be on the [Register of Voters](#) to cast a ballot during municipal elections.

Now you can register once to vote in both provincial and local elections. Visit [RegistertoVoteON.ca](#) for information on eligibility, registration, and how to confirm, update, or add yourself to the Register.

[Register to Vote with Elections Ontario](#)

THE CORPORATION OF THE TOWNSHIP OF PERRY

BY-LAW NO. 2022-19

Being a by-law to adopt a Use of Corporate Resources for Election Purposes Policy

WHEREAS the Province of Ontario passed the *Municipal Elections Act*, 1996, S.O. 1996, c. 32;

AND WHEREAS Section 88.18 of the *Municipal Elections Act*, 1996, as amended, requires that before May 1 in the year of a regular election, municipalities establish rules and procedures with respect to the use of municipal resources during the election campaign period;

NOW THEREFORE the Council of The Corporation of the Township of Perry hereby enacts as follows:

1. That the "Use of Corporate Resources for Election Purposes" policy, attached as Schedule "A" to this by-law and forming part of this by-law, be hereby adopted.
2. That this by-law shall take effect on the date of final passing thereof.
3. That By-law 2018-13 is hereby repealed.

READ a First, Second, and Third Time and Finally Passed and Enacted in Open Council this 16th day of February, 2022.



Norm Hofstetter, Mayor



Beth Morton, Clerk-Administrator

THE CORPORATION OF THE TOWNSHIP OF PERRY

Use of Corporate Resources for Election Purposes Policy

1. PURPOSE

- 1.1 The purpose of this policy is to provide a consistent approach and direction regarding the use of Corporate Resources during the election campaign period in accordance with the *Municipal Elections Act, 1996*.

2. APPLICATION

- 2.1 This Policy applies to all Members of Council, Candidates, Registered Third Parties' in a municipal election, and Staff during a campaign period.

This Policy is intended to:

- ensure compliance with the *Municipal Elections Act, 1996*, with respect to the role of the Township contribution to a municipal and trustee election campaign;
- ensure Candidates and Registered Third Parties' are treated fairly and consistently within the Township;
- ensure the integrity of the election process is maintained at all times;
- establish the appropriate use of resources during an election period, in order to:
 - protect the interests of Members of Council, Candidates, Registered Third Parties', Staff and the Corporation; and
 - ensure accountable and transparent election practices.

3. DEFINITIONS

"Act" means the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, as amended.

"Campaign Period" for candidates, the date on which the Nomination Form is filed until December 31 in the year of an election (unless a request for extension of campaign period has been filed).

For Registered Third Parties', "Campaign Period" is the date on which the Notice of Registration as a Third Party Advertiser is filed until December 31 in the year of an election (unless a request for extension or campaign period has been filed).

"Candidate" means a person who has filed a Nomination Form for an office pursuant to Section 33 of the Act, and includes a person who has filed a nomination for election to a school board pursuant to the *Education Act, R.S.O. 1990*, c. E.2, as amended.

"Clerk" means the Clerk of the Township, or their designate.

“Corporate Resources” means real property, goods and/or services owned, controlled, leased, acquired, or operated by the Township including but not limited to: facilities, parks, materials, equipment, monetary funds, technology, Township IT system and resources, databases, social media, intellectual property, and supplies.

“Election Day” for a regular election is the fourth Monday in October in the year of the election, as prescribed by the *Municipal Elections Act, 1996*.

“Members of Council” means the Council of the Township of Perry.

“Member” means a Member of the Council of the Township of Perry.

“Nomination Day” for a regular election is the third Friday in August in the year of the election, as prescribed by the *Municipal Elections Act, 1996*.

“Policy” means this Use of Corporate Resources for Election Purposes Policy.

“Registered Third Party” means an individual, corporation or trade union that has filed a Notice of Registration as a Third Party Advertiser in the municipal election.

“Staff” means all full-time, part-time and contract persons hired by the Township.

“Township” means The Corporation of the Township of Perry.

“Township Logo” means the current logo or wordmark adopted or created by the Township which may be displayed on the Township website, social media platforms, letterhead, signage or equipment/vehicles owned by the Township.

“Voting Day” means, in a regular election, is the fourth Monday in October in the year of the election –or- in the case of a by-election, the 45th day after Nomination Day, as noted in Section 5 and Subsection 65(4) of the *Municipal Elections Act, 1996*.

4. POLICY

4.1 In accordance with the provisions of the *Municipal Elections Act, 1996*, Members of Council, Candidates, and /or Registered Third Parties’ in a Campaign Period are not permitted to:

- Use equipment, supplies, services, Staff, or other resources of the Township for any campaign or campaign related activities;
- Use Township funds to acquire any resources for any campaign or campaign related activities, including order of stationary and office supplies;
- Use Township facilities or property for campaign events, unless the facility or property is rented in accordance with the Township’s Rental Agreement and the appropriate rates and necessary insurance are paid by the Candidate or Registered Third Party. Notwithstanding the foregoing, no facility/property shall be rented or used for any municipal election-related purpose by members of Council, Candidates, Registered Third Parties’, or the

public during any day that voting is taking place on the property, including the set-up, hosting or take-down activities;

- Benefit from the use of any corporate pricing established under the Township's Purchasing Policy;
- Use Township funds to print or distribute any material that makes reference to, or contains the names or photographs, or identifies Candidates or Registered Third Parties';
- Use the Township logo on any election campaign related material, either printed or on a campaign website. This includes any Township municipal election logo and any related identifiers;
- Use any Council or Councillor budgets for election-related purposes or to advertise, promote or support any Candidate, Registered Third Party or any position related to any questions which may be authorized to be placed on the ballot; and
- Use corporate Information Technology (IT) assets, infrastructure, or data (e.g. computers, wireless devices, portals, corporate email, web pages, blogs, telephone) to communicate election related messages;

Note: The Clerk will include the contact information for Candidates and Registered Third Parties' on the Township's website, on the "Election" page of the Township website during the Campaign Period.

4.2 The following services shall be discontinued for the Members of Council who are candidates as of the end of Nomination Day:

- all forms of advertising, including Township publications (i.e. paper or web-based);
- all printing services, including printing, photocopying and distribution of publications, such as newsletters, with the exception of communications specifically related to an authorized or scheduled Township event (i.e. Public Meeting);
- the ordering of office furniture and furnishings, except those of an emergency nature, as well as no movement of furniture and furnishings; and
- the ordering of stationary and business cards.

4.3 Candidate, Registered Third Party and Staff Conduct

- A Member of Council attending an event as a representative of Township Council is not permitted to campaign while conducting Township business. A Member of Council may speak at an event as a representative of Township Council, but is not permitted to use the event as an opportunity to campaign;
- Candidates or Registered Third Parties' are not permitted to engage in campaign activities directed at Township Staff while those Staff are at their workplace or engaged in work for the Township; and

- Township Staff shall not perform any work in support of a Candidate or Registered Third Party during hours in which the Township Staff is receiving any compensation from the Township, except during scheduled time off (i.e. vacation, leave of absence without pay, lieu time). Township Staff shall not post or distribute campaign material on behalf of a Candidate or Registered Third Party at Township facilities or on Township property.

5. LIMITATIONS

- 5.1 It is recognized that Members of Council are holders of their office until the end of the Council term. Nothing in this Policy shall preclude a Member of Council from performing their job as a Councillor, nor inhibit them from representing the interests of the constituents who elected them.

6. ENFORCEMENT

- 6.1 Should any written complaint arise regarding the alleged use of corporate resources in contravention of this policy, the Clerk or designate, is authorized and directed to take the necessary action to give effect to this policy.

7. IMPLEMENTATION

- 7.1 This policy shall become effective immediately upon approval by the Council for the Corporation of the Township of Perry.

THE CORPORATION OF THE TOWNSHIP OF PERRY

BY-LAW NO. 2025-61

Being a By-law to authorize the use of alternative voting methods
(Internet and Telephone) for the 2026 Municipal and School Board
Election
(2026 Municipal & School Board Election Voting Methods)

WHEREAS Section 42(1) of the *Municipal Elections Act, 1996*, as amended, (the Act) provides that the Council of a local municipality may pass by-laws authorizing the use of voting and vote-counting equipment such as voting machines, voting recorders or optical scanning vote tabulators, and authorizing electors to use alternative voting methods; and

AND WHEREAS Section 42(2) of the Act provides that a by-law passed under Section 42(1) or under a predecessor of it, applies to a regular election if the by-law is passed on or before May 1 in the year of the election, and applies to a by-election if the by-law is passed more than 60 days before voting day;

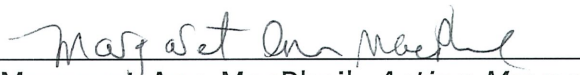
AND WHEREAS the Council of the Corporation of the Township of Perry was presented a report at its meeting held on September 3, 2025, recommending internet and telephone voting methods for the 2026 Municipal and School Board Election;

AND WHEREAS the Council of the Corporation of the Township of Perry deems it desirable and appropriate to utilize vote by internet and telephone as the methods for conducting the 2026 Municipal and School Board Election;

NOW THEREFORE the Council of the Corporation of the Township of Perry hereby enacts as follows:

1. That internet and telephone voting is hereby authorized as alternative voting methods for the 2026 Township of Perry Municipal and School Board Election.
2. By-law No. 2021-50 is hereby repealed.
3. This By-law shall take effect on the date of final passing thereof.

READ a first, second and third time and finally passed this 1st day of October, 2025.


Margaret Ann MacPhail, *Acting Mayor*


Beth Morton, *Clerk/Administrator*



**THE CORPORATION OF
THE TOWNSHIP OF PERRY**

**TELEPHONE/INTERNET VOTING
ELECTION POLICIES and PROCEDURES
for the 2026 ONTARIO MUNICIPAL ELECTIONS**

Approved by the
Clerk / Returning Officer of
The Corporation of the Township of Perry
This 7th day of April, 2026

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Any changes or unforeseen cases not dealt with in these procedures will be recorded, action taken, and reflected in an addendum signed by the Clerk.

Section 42(4) 2 of the *Municipal Elections Act* states that the procedures and forms, established by the Clerk, if they are consistent with the principles of the Act, prevail over anything in the Act and the regulations made under it.

For accurate reference, please refer to the *Municipal Elections Act*, as amended.

1. AUTHORITY

On October 1, 2025, the Council of The Corporation of the Township of Perry adopted By-law Number 2025-61 authorizing the use of an alternative voting method, that being the Telephone/Internet Voting method.

The *Municipal Elections Act*, more specifically Subsection 42(3), states as follows:

Procedures and forms

(3) *The clerk shall,*

(a) *establish procedures and forms for the use of,*

(i) *any voting and vote-counting equipment authorized by by-law, and*

(ii) *any alternative voting method authorized by by-law; and*

(b) *provide a copy of the procedures and forms to each candidate when his or her nomination is filed. 2009, c. 33, Sched. 21, s. 8 (22); 2016, c. 15, s. 31 (3).*

Subsection 42(4), states that *the clerk shall provide the procedures and forms on or before June 1 in the year of the election.*

Subsection 42(4), states *that the procedures and forms established by the clerk, if they are consistent with the principles of the Act, prevail over anything in the Act and the regulations made under it.*

In addition, the Council of The Corporation of the Township of Perry has adopted By-law Number 2025-77 on December 3, 2025, being a by-law to enter into an agreement with an eVoting Service Provider for Telephone/Internet Voting service for the 2026 Municipal & School Board Elections.

Subsection 11(2) of the *Municipal Elections Act* states that *the Clerk of a local municipality has responsibility for conducting elections within that municipality and responsibility for,*

(a) *preparing for the election;*

(b) *preparing for and conducting a recount in the election;*

(c) *maintaining peace and order in connection with the election; and*

(d) *in a regular election, preparing and submitting the report described in subsection 12.1 (2). 1996, c. 32, Sched., s. 11 (2); 2009, c. 33, Sched. 21, s. 8 (7).*

With respect to the duties and authority of a Municipal Clerk, the *Municipal Elections Act* further states as follows:

12(1) *A clerk who is responsible for conducting an election may provide for any matter or procedure that,*

(a) *is not otherwise provided for in an Act or regulation; and*

(b) *in the clerk's opinion, is necessary or desirable for conducting the election.*

2026 Ontario Municipal Elections – Policies, Procedures and Forms

12(2) *The power conferred by subsection (1) includes power to establish forms, including forms of oaths and statutory declarations, and power to require their use.*

12(3) *The power conferred by subsection (1) includes power to require a person, as a condition of doing anything or having an election official do anything under this Act, to furnish proof that is satisfactory to the election official of the person's identity or qualifications, including citizenship or residency, or of any other matter.*

13(1) *Any notice or other information that this Act requires the clerk to give shall be given in a form and manner and at a time that the clerk considers adequate to give reasonable notice or to convey the information, as the case may be.*

13(2) *The clerk shall provide electors, candidates and persons, who are eligible to be electors with information to enable them to exercise their rights under this Act.*

Subsection 42(5) states that when a by-law authorizing the use of an alternative voting method is in effect, Sections 43 (advance votes) and 44 (voting proxies) apply only if the by-law so specifies. Since the purpose for the use of the alternative voting, being Telephone/Internet Voting, was to eliminate proxies, and By-law Number 2025-61 of The Corporation of the Township of Perry is silent on these issues, therefore voting proxies are not applicable.

The Municipal Elections Act, more specifically Section 53, also provides that the Clerk may declare an emergency if he or she is of the opinion that circumstances have arisen that are likely to prevent the election being conducted in accordance with this Act and provides the authority to the Clerk to make arrangements for the proper conduct of the election. Any arrangements made by the clerk, if they are consistent with the principles of the Municipal Elections Act, prevail over anything in the Act and the regulations and all such arrangements, if made in good faith, shall not be reviewed or set aside on account of unreasonableness or supposed unreasonableness.

Therefore, as Clerk of The Corporation of the Township of Perry and Returning Officer for the 2026 Municipal & School Board Elections, I do hereby certify and approve the following procedures for conducting the 2026 Municipal & School Board Elections and also establish that the attached forms are the forms permitted to be used during this election process.



April 7, 2026
Date Approved

Beth Morton
Clerk / Returning Officer

2. DEFINITIONS

- a. Advance Voting - means voting conducted between the hours of 10:00 a.m. on Friday, October 16, 2026, and 9:59 a.m. on Monday, October 26, 2026.
- b. Ballot - means either an image on a computer screen, or any web enabled device, of a ballot card for an election to be voted for, including all choices available to the electors and containing spaces in which the electors mark their votes; or when voting using a telephone or wireless phone, an audio set of instructions which describe all choices available to the electors and instruction to mark their selection by depressing the numbered touchtone keypad.
- c. Candidate - means a person who has been nominated under Section 33 of the *Municipal Elections Act, 1996*.
- d. Certified Candidate - means a candidate whose nomination has been certified by the municipal clerk under Section 35 of the *Municipal Elections Act, 1996*.
- e. Clerk - means the clerk of The Corporation of the Township of Perry who is responsible for conducting this election under the authority of the *Municipal Elections Act, 1996*, as amended. (*This legislation provides that the clerk of a municipality may provide for any matter that is not otherwise provided for in an Act or regulation and is, in the clerk of the municipality's opinion, necessary or desirable - Section 12 of the Municipal Elections Act*)
- f. Election Official - means the Clerk or other person(s) appointed in writing by the clerk to carry out election duties under the *Municipal Elections Act, 1996*. An Election Official can only carry out the tasks and duties as assigned in writing by the clerk and must take the prescribed oath.
- g. Eligible Elector - means a person who is entitled to be an elector at an election held in the local municipality, if on voting day he or she meets the qualifications outlined in Section 17(2) and 17(3) of the *Municipal Elections Act, 1996*.
- h. Password - means an additional access control word assigned by the eVoting Service Provider to each authorized user to provide additional security for access to the voting system.
- i. Personal Identification Number (PIN) - means a unique multiple digit number assigned by the eVoting Service Provider to each voter to provide security for access to the voting system.
- j. Preliminary List of Electors - means a list of electors for The Corporation of the Township of Perry compiled by Elections Ontario (EO) and provided to The Corporation of the Township of Perry between July 31 and September 1 of an election year as agreed upon by EO and the clerk.

- k. Satisfactory Identification - means the identification required under the *Municipal Elections Act, 1996* (Ontario Regulation 304/13) which would provide proof of identity and residence of an individual to the satisfaction of an Election Official.
- l. Script - means all information flow and system prompts from the eVoting system including instructions, informational messages, error messages, and exceptions.
- m. Scrutineer - means an individual, appointed in writing by a certified candidate, to represent him or her during the voting process.
- n. Support person - means a person who has been requested by an elector to assist him or her in the voting process.
- o. Voter Help Centre - means a location provided by The Corporation of the Township of Perry to assist electors with the Telephone/Internet Voting process or other general election inquiries, including revisions. The Voter Help Centre(s) is located at the Municipal Office, 1695 Emsdale Road, Emsdale, Ontario; Novar Community Centre, 25 Laurie Street, Novar, Ontario; and Emsdale Community Centre, 25 Joseph Street, Emsdale, Ontario.
- p. Voters' List - means the Preliminary List of Electors, as corrected by the Clerk, under the provisions of Section 22 of the *Municipal Elections Act 1996*, c. 32, Sched., s. 22; 2006, c. 33, Sched. Z.3, s. 18 (3).
- q. Voting Day - means the final day on which the vote is to be taken in an election and shall be until 8:00 p.m. on that day. **For the 2026 Municipal and School Board Elections that is Monday, October 26th, 2026.**
- r. Voter Information Letter - means a sealed envelope containing a Personal Identification Number (PIN) for each person on the voters' list or who has completed an application, duly approved by an Election Official, for inclusion on the voters' list, a telephone access number and internet address for voting, a Voter Help Centre number for assistance and a list of candidates for office. These envelopes shall be mailed individually, or hand delivered as required, to every person on the voters' list.

3. APPLICATION

1. This procedure has been developed under the authority of Subsection 42(4) pursuant to Subsection 42(3) (a) (ii) of the *Municipal Elections Act*, and applies to the Telephone/Internet Voting being conducted by The Corporation of the Township of Perry between **Friday, October 16, 2026, and Monday, October 26, 2026, at 8:00 p.m.**

2. The procedures and forms established by this document prevail over anything in the Act and its regulations, as per Subsection 42(4) of the *Municipal Elections Act*.
3. Where these procedures do not provide for any matter, the election shall be conducted as far as is consistent and practical within the principles of the *Municipal Elections Act* with the same being determined and established by the Clerk.
4. These procedures may be amended, as necessary and deemed appropriate, by the Clerk of The Corporation of the Township of Perry. Any amendment to these procedures shall be signed by the Clerk and a copy of the amendment(s) shall be provided forthwith to all certified candidates for office for The Corporation of the Township of Perry and/or School Boards.

4. SECRECY

1. The Clerk shall require all Election Official(s) and/or other persons working in connection with the municipal elections to swear or affirm an oath of secrecy in accordance with Section 49 of the *Municipal Elections Act*, 1996.
2. No person shall interfere or attempt to interfere with an elector while in the process of accessing the Telephone/Internet Voting service or interfere or attempt to interfere in the voting process while using the Telephone/Internet Voting service unless expressly requested and authorized by an elector asking for assistance.
3. No person shall obtain or attempt to obtain information about how an elector intends to vote or has voted. Any individual requested by an elector to assist him or her in voting is required to maintain the secrecy of the vote(s) cast by the elector and shall vote according to the instructions and wishes of the elector.
4. No person shall communicate any information that might have been inadvertently obtained about how an elector intends to vote or has voted.
5. No elector shall reveal how he or she intends to vote except when obtaining assistance in voting from either a support person or an Election Official.
6. All electors voting at the Voter Help Centre(s) may vote with the assistance of a support person; however, the support person shall be required to take the appropriate oath prior to providing assistance.
7. All complaints regarding any and/or all breaches of secrecy shall be investigated by the proper authorities and shall be prosecuted according to the provisions of “Corrupt Practices and Other Offences - Penalties and Enforcement” under Sections 89 and 90 of the *Municipal Elections Act*, 1996.

5. PRELIMINARY LIST OF ELECTORS / VOTERS' LIST

1. The Preliminary List of Electors shall be requested from Elections Ontario (EO) in an electronic format. The list shall be reviewed by the Clerk of The Corporation of the Township of Perry and obvious errors shall be corrected as permitted under Section 22 of the *Municipal Elections Act*, and the list shall be approved for use as the Voters' List.
 - a. The list shall then be reproduced in paper or electronic format and distributed to those who are entitled to copies under Subsections 23(3), (4) and (5) of the Act. All certified Municipal candidates shall be entitled to one (1) copy or an electronic format and shall complete the *Candidate's Declaration – Proper Use of Voter's List*.

The Municipal candidates shall receive login ID(s) and password(s) allowing them to view the voters' list that contains the names of the electors who are entitled to vote for their office. They can use the module to identify and track individual electors during the course of the election campaign and voting period to observe participation.
 - b. The list shall be available in an electronic format to accommodate the administration in the voting process at the Voter Help Centre(s).
 - c. Additions, corrections and deletions may be made to the list in accordance with the *Municipal Elections Act, 1996*.
 - d. The Clerk and/or the eVoting Service Provider shall produce an electronic list of the additions, corrections and deletions, as stated in paragraph (c) of this document, and make available online these additions, corrections and deletions to those who are entitled to copies of the voters' list under the Act and the same shall be the final voters' list. This list, as required under Section 27 of the *Municipal Elections Act*, shall be available on or before September 18, 2026, at the Township of Perry Municipal Office, 1695 Emsdale, Road, Emsdale, Ontario.
 - e. The voters' list, as corrected by the Clerk pursuant to Section 22 of the *Municipal Elections Act, 1996* shall be provided to the eVoting Service Provider in computer format in order for the eVoting Service Provider to manage the Voter Information Letter.

Voter Information Letters shall be distributed by incentive letter mail or hand delivered as required, to all eligible electors to enable them to use the Telephone/Internet Voting service.

2. The Voter Help Centre(s) shall be responsible for the following:
 - a. Eligible electors who attend the Voter Help Centre(s) and are not on the voters' list will be able to be added to the list by filling out a declaration form and providing satisfactory identification.

- i. Their names will be added to the voters' list and they will be assigned and receive (or mailed) a Voter Information Letter containing a (PIN); and
 - ii. they will be able to vote at the Voter Help Centre(s) if they so wish during the voting period.
- b. Verifying and re-issuing a Voter Information Letter or Personal Identification Number (PIN) to qualified voters:
 - i. where a person on the voters' list has lost their Voter Information Letter and or PIN or did not receive it in the mail, or does not have access to it, they can attend a Voter Help Centre (or prove to the satisfaction of the authorized Election Official that they require a new PIN) in order to receive a new one. The authorized Election Official will disable the voter's lost PIN and electronically mark it in the system with the appropriate details. Upon providing satisfactory identification to an Election Official, a declaration shall be taken by the voter and a new Voter Information Letter containing a new PIN shall be issued.

6. NOTICES

1. The Clerk of The Corporation of the Township of Perry shall notify voters of the following election information using advertisements:
 - a. that Municipal & School Board elections are being held for The Corporation of the Township of Perry and that the Municipality has adopted an alternative voting method (and the manner in which electors may use the alternative voting method), being Telephone/Internet Voting;
 - b. the date(s), time(s) and location(s) for the holding of the vote including advance voting, and the methods of voting for each;
 - c. the office(s) of the council and/or school boards;
 - d. the manner in which electors may or may not use voting proxies;
 - e. who is eligible to vote in the municipal & school board elections; and
 - f. the location(s) and dates, and hours of operation of the Voter Help Centre(s), how persons can check to see if their name is on the voters' list and the procedures by which their name can be added or information corrected on the voters' list.
2. At the Clerk's discretion, notices will be published in the local newspapers and/or posted on the Municipality's website. All notices shall be made available in English only.

The following essential notices shall be issued:

- a. Notice of Election Information. See paragraph 6.1;
- b. Notice of Revision of Voters' List. See paragraph 6.1(f);
- c. Notice of Nomination; and
- d. Certified Election Results.

The Clerk reserves the right to publish additional advertisements and notices as deemed appropriate.

3. Where possible, cooperative advertising may take place - costs to be approved and shared by the participating municipalities.
4. Each person on the voters' list shall be mailed, by "Incentive Letter Mail" a sealed Voter Information Letter containing:
 - a. his or her Personal Identification Number (PIN), the telephone number(s) to call to cast a vote, and the designated internet address (URL) to access to cast a vote using the internet;
 - b. instructions on how to vote;
 - c. dates and hours of voting; and
 - d. the location(s) and telephone number(s) of the Voter Help Centre(s).
5. All Voter Information Letters shall be made available in English only.

7. VOTING

1. A Telephone/Internet Voting method shall be used for the 2026 Municipal & School Board Elections.
 - a. Telephone/Internet Voting:
 - i. Eligible voters shall be required to telephone a designated number or access a designated internet address and cast their vote.
 - ii. Every eligible elector shall be limited to only one vote through the use of a PIN distributed by Incentive Letter Mail, or hand delivered as required, in a sealed and personalized Voter Information Letter.
 - iii. The eVoting Service Provider, will allow the eligible voter to vote using a telephone or the internet.
 - iv. Following the voter's selection, the voting system response shall identify the voter's choice and provide the voter with the option of changing or confirming their vote.

improperly use the Voter Information Letter shall be reported to the Ontario Provincial Police for further investigation as to possible corrupt practices under the *Municipal Elections Act, 1996*.

7. Should a Voter Information Letter be returned to the Municipal Office unopened, the PIN status will be disabled by an Election Official in a manner that prevents the PIN from being successfully validated in the voting process. The Voter Information Letters will then be marked “unused” and be retained in a secure means and subsequently destroyed at the same time as all other Municipal Election material as provided for under Section 88(2) of the *Municipal Elections Act, 1996*.
8. Should a Voter Information Letter be returned to the Municipal Office that has been opened but has not been used for voting purposes, the PIN status will be disabled by an Election Official in a manner that prevents the PIN from being successfully validated in the voting process. In this circumstance, the Voter Information Letter shall be marked unused and be retained and destroyed as in item 8 above.
9. The Clerk and the Election Official(s) shall ensure a complete audit trail is maintained of all Voter Information Letters:
 - a. that were sent to voters on the voters’ list;
 - b. that were undeliverable and returned from the Post Office;
 - c. that were returned by a voter or other individual(s) either opened or unopened but unused for voting purposes;
 - d. that were re-issued to an eligible elector;
 - e. whose PIN on the Letters were set to a status that prevented them from being validated in the voting process.
 - f. Where an eligible voter has attempted to validate his or her PIN and they have determined that the PIN has already been used, the voter can attend the location determined by the Clerk, bringing satisfactory identification and have an Election Official confirm that the PIN has been used by an impersonator.
 - g. Prior to authorizing the re-issuance of a new Voter Information Letter which contains a new PIN, the voter shall be required to respond and answer any and all questions from the Election Official. The Election Official shall document, to his or her satisfaction, questions and answers of the voter and, if deemed appropriate, the Clerk shall submit same to the Ontario Provincial Police for further investigation and prosecution.
 - h. If the Election Official believes that all questions have been answered truthfully and to his or her satisfaction, the Election Official may authorize the provision of a new Voter Information Letter which contains a new PIN or, at the discretion of the Election Official the elector will be required to make a declaration as to his or her statement and take an oath which shall be given by the Election Official. A copy of this declaration shall also be submitted to the Ontario Provincial Police should further questioning be required in order to ascertain if corrupt practices have occurred. The elector will be required to assist and cooperate in the investigation in determining the individual(s) who has fraudulently used the voter’s assigned PIN.

- i. Once the voter has properly answered all questions and if required, taken the prescribed oath, a new Voter Information Letter containing a new PIN can be issued.
- j. Where an eligible voter has received an incorrect Voter PIN in terms of school support association, the voter can contact a Voter Help Centre(s) and have the proper information applied to the existing PIN. The voter may re-access the system and vote all races not yet completed.

The eligible voter shall be able to re-enter the system at any time during the election using the existing PIN or the re-categorized PIN until voting for all races has been completed.

10. New PIN(s) shall not be given out over the telephone or by mail without the expressed approval of the Clerk or their designate. A Voter Information Letter containing a PIN shall not be given to any person at the Voter Help Centre(s) unless satisfactory identification is provided and the individual has taken the required oath, if required, as administered by an Election Official.

8. VOTER QUALIFICATIONS

1. A person is entitled to be an elector at an election held in a local municipality if, on Voting Day, October 26, 2026, he or she:
 - a. is a Canadian citizen,
 - b. is at least 18 years old,
 - c. resides in the local municipality, or is the owner or tenant of land in the local municipality, or the spouse, or same-sex partner of such a person; and
 - d. is not prohibited from voting under subsection 17(3) of the Municipal Elections Act, 1996 or otherwise, by law.

9. VOTING PROCESS

2. Eligible voters may vote by:
 - a. accessing the telephone number provided by using a touch-tone telephone - but not a rotary dial telephone. "Digi-pulse" telephones will be able to access the system if the telephone over-ride button is set to a "touch-tone" mode. Should the preceding not be done correctly, the interactive response system will provide an error message requesting that the eligible elector obtain assistance,
 - b. or by accessing the internet address provided by using an internet connected device.
 - c. Eligible voters may vote by:
 - i. Attending a Voter Help Centre during the following hours:

Novar Community Centre located at 25 Laurie Street, Novar, Ontario, on **Saturday, October 17, 2026, from 11:00 am to 3:00 pm**; and Emsdale Community Centre located at 25 Joseph Street, Emsdale, Ontario, on **Sunday, October 18, 2026, from: 11:00 am to 3:00 pm**. Township of Perry Municipal Office located 1695 Emsdale Road, Emsdale, Ontario, from 10:00 am to 3:00 pm on the following days: Friday, October 16, 2026; Tuesday, October 20, 2026, Wednesday, October 21, 2026, and Thursday, October 22, 2026; and from 10:00 am to 8:00 pm on Monday, October 26, 2026.

- ii. Attending the following other locations and using the internet access provided:
Perry Township Public Library, 25 Joseph Street, Emsdale, Ontario, during library business hours from Friday, October 16, 2026, to Saturday, October 24, 2026.
- d. Attending a Voter Help Centre during hours identified in paragraph (c) with a support person, taking the appropriate oath(s), and having a support person vote using the internet access provided. In the absence of a support person, the voter may request the assistance of an Election Official, who may provide assistance only after the appropriate oath, if required, has been taken.
- e. Attending a Voter Help Centre during hours identified in paragraph (c) with an interpreter, taking the appropriate oral oath(s), and voting using the internet access provided.

10. SCRUTINEERS

1. Scrutineers may be appointed, in writing by the candidate, as stated under Section 16 of the *Municipal Elections Act, 1996*. If appointed, scrutineers will be entitled to the following:
 - a. upon request and after producing the properly signed “Appointment of Scrutineer” and prescribing to the oath(s) of secrecy, they will be provided access to a Candidate module; showing them a voter sequence number and/or the elector names who are entitled to vote for their designate office, allowing them to identify, observe, and list all electors that have participated. Scrutineers may log in to the system any time after the election has started and voters have cast ballots and determine who has voted.
 - b. to be present at the time and place where results are received by the Clerk including signing the results report indicating the final results and votes cast.
2. Use of a cellular telephone or any other electronic device shall NOT BE PERMITTED within a Voter Help Centre or the voting place by any candidate or scrutineer.

11. SYSTEM

1. The integrity of the voting process shall be the responsibility of the Clerk of The Corporation of the Township of Perry and shall be preserved by:
 - a. ensuring that every eligible elector on the voters' list is mailed, using Incentive Letter Mail or hand delivered as required, a sealed Voter Information Letter which contains the voter's unique PIN;
 - b. ensuring that no one except the eVoting Service Provider, the Clerk of The Corporation of the Township of Perry, or designate, maintains a list of Personal Identification Numbers that match each voter's name and address; and
 - c. providing an opportunity for eligible electors who do not appear on the voters' list to be added to the list, or to make amendments to the list, up to and including election day, Monday, October 26, 2026, until 8:00 p.m.
2. The voting system shall be tested on several occasions. The test(s) shall include, but not be limited to the following:
 - a. checking the wording of the script;
 - b. checking the Voter Help Centre telephones and internet access;
 - c. checking Script and input timing;
 - d. attempting to use a PIN more than once;
 - e. balancing a predetermined number of votes with those cast;
 - f. matching PINs to names and addresses;
 - g. checking the system which is used for activating PINs; and
 - h. deliberately entering the wrong information.
3. All certified candidates are to provide to the Clerk the proper pronunciation of their name, in English and, in French if applicable, no later than Friday, August 28, 2026.

12. CORRUPT ELECTION PRACTICES PROVINCIAL OFFENCE AND PROSECUTION

1. Sections 89 and 90 of the *Municipal Elections Act* provides for penalties and enforcement of corrupt practices and other offences during an election process.
2. Although The Corporation of the Township of Perry will be using an alternative voting method, being Telephone/Internet Voting, the principles and the integrity of the election process will remain and is enforceable.

3. Section 89 of the *Municipal Elections Act* continues by stating:
A person is guilty of an offence if he or she
- a. votes without being entitled to do so;
 - b. votes more times than this Act allows;
 - c. votes in a voting place in which he or she is not entitled to vote;
 - d. induces or procures a person to vote when that person is not entitled to do so;
 - e. having appointed a voting proxy that remains in force, votes otherwise than by the proxy;
 - f. having been appointed a voting proxy, votes under the authority of the proxy when the elector has cancelled the proxy, is no longer entitled to vote or has died;
 - g. before or during an election, publishes a false statement of a candidate's withdrawal;
 - h. furnishes false or misleading information to a person whom this Act authorizes to obtain information;
 - i. without authority, supplies a ballot to anyone;
 - j. delivers to the deputy Returning Officer to be placed in a ballot box a paper other than the ballot the deputy Returning Officer gave him or her;
 - k. takes a ballot away from the voting place;
 - l. at an election, takes, opens or otherwise deals with a ballot, a ballot box, or a book or package of ballots without having authority to do so;
 - m. attempts to do something described in clauses (a) to (l). 1996, c. 32, Sched., s. 89."

Penalties for offences under the Act are described in Section 94.1 of the act and include amounts of fines (not more than \$25,000) and terms of imprisonment (maximum six (6) months).

4. No person(s) shall solicit a Voter Information Letter from an eligible elector. All valid complaints or knowledge of solicitation shall be reported immediately to the Ontario Provincial Police for investigation of corrupt practices.
5. In addition, under the provisions of Section 90 of the *Municipal Elections Act*, if a person is convicted of an offence and the offence was committed knowingly, the offence also constitutes a corrupt practice and the person is liable, in addition to any other penalty, for a term of imprisonment of not more than six (6) months.
6. Although many provisions of the *Municipal Elections Act* also deal with voting places, ballots and ballot boxes, etc. the same must be used interchangeably with the "alternative form" of voting since the principle of the Act must be maintained and is therefore enforceable and subject to penalties.
7. As such, the Municipal Clerk of The Corporation of the Township of Perry in this alternative form of voting, has agreed to the following rules and regulations:
 - a. THAT all complaints about actions which may contravene the provisions of the *Municipal Elections Act*, either verbally or written, will be investigated by the Clerk;

- b. THAT all such valid complaints, once investigated to the extent and knowledge of the Clerk, will be submitted to the local detachment of the Ontario Provincial Police;
- c. THE Detachment Commander of the Ontario Provincial Police has been advised that all such complaints will be turned over to his or her office for further investigation;
- d. THE Detachment Commander of the Ontario Provincial Police, once the investigation is completed will communicate with the Crown Attorney's Office to determine if an individual(s) will be prosecuted.
- e. THE Clerk or any Election Official will not attempt to intervene in the prosecution and may be called to give evidence during prosecution.

13. MAIL TAMPERING – CRIMINAL OFFENCE AND PROSECUTION

1. The Criminal Code of Canada states that tampering with the mail of an individual is a criminal offence and a person(s) found guilty is liable to a term of imprisonment not exceeding ten (10) years.
2. Since The Corporation of the Township of Perry will be using an alternative voting method, that being Telephone/Internet Voting, and the notification of the voting process and how electors can access the voting system in order to exercise their right to vote will be completed through the mail, mail tampering is a criminal offence under the Criminal Code of Canada.
3. As such and in order to ensure the integrity and confidence of the voting process for all electors and the candidates, the Municipal Clerk of The Corporation of the Township of Perry in this alternative form of voting has agreed to the following rules and regulations:
 - a. THAT all complaints about actions which may contravene the provisions of the Criminal Code of Canada with respect to mail tampering, either verbally or written, will be investigated by the Clerk;
 - b. THAT all such valid complaints, once investigated to the extent and knowledge of the Clerk, will be submitted to the local detachment of the Ontario Provincial Police;
 - c. THE Detachment Commander of the Ontario Provincial Police has been advised that all such complaints will be turned over to his or her office for further investigation;
 - d. THE Detachment Commander of the Ontario Provincial Police, once the investigation is completed, will communicate with the Crown Attorney's Office to determine if an individual(s) will be prosecuted.

- e. THE Clerk or any Election Official will not attempt to intervene in the prosecution and may be called to give evidence during prosecution.

14. RESULTS

1. The Corporation of the Township of Perry shall keep its public internet and telephone voting open until 8:00 p.m. on Monday, October 26, 2026 and its Voter Help Centre(s) (not polling locations) access opened until the Clerk confirms that all eligible voters in the Voter Help Centre(s) at 8:00 p.m. on Monday, October 26, 2026 have completed voting.
2. The Clerk of The Corporation of the Township of Perry at 8:00 p.m. on Monday, October 26, 2026, providing that all eligible electors within the Voter Help Centre(s) have voted, shall request the close and deactivation of the Telephone/Internet Voting service and shall also request the tabulation of the results for each candidate. The final results of each candidate shall be available as soon as practicable after 8:00 p.m. on Monday, October 26, 2026 at the Municipal Office located at 1695 Emsdale Road, Emsdale, Ontario.
3. The Clerk shall report the “unofficial” results when received from the eVoting Service Provider as soon as practicable after 8:00 p.m. on Monday, October 26, 2026 at Election Headquarters located at the Municipal Office located at 1695 Emsdale Road, Emsdale, Ontario.
4. Pursuant to Subsection 55(4) and subject to the provisions of Section 56 of the *Municipal Elections Act*, 1996 concerning “Recount”, the Clerk shall by 4:30 p.m. on Tuesday, October 27, 2026 at the Municipal Administration Office located at 1695 Emsdale Road, Emsdale, Ontario;
 - a. declare the candidate or candidates, as the case may be, who received the highest number of votes to be elected.
 - b. declare the result of any vote on a by-law or question.
5. The “Official Results” of each candidate shall be available at the Municipal Office as soon as possible after Voting Day. Also, the Clerk shall post the “Official” results on the Municipality’s website.

15. TIE VOTE – RECOUNT PROCEDURES

1. In the case of a tie vote, as provided under Section 56 of the *Municipal Elections Act*, the Clerk of The Corporation of the Township of Perry shall request from the eVoting Service Provider a re-tabulation of the votes cast.
2. Pursuant to Subsection 56(2) of the *Municipal Elections Act*, the recount shall be held within fifteen (15) days after the Clerk's declaration of the results of the election, and therefore the recount shall occur on or before 4:30 p.m. on Tuesday, November 10, 2026, at the Municipal Administration Office located at 1695 Emsdale Road, Emsdale, Ontario.
3. Pursuant to Subsection 61(1) of the *Municipal Elections Act*, the following persons will be authorized to attend the recount:
 - a. the Clerk and any other Election Official appointed by the Clerk for the recount procedure including the Municipal lawyer;
 - b. every certified candidate for the office;
 - c. the lawyer for each of the candidate(s); and
 - d. only one (1) scrutineer for each of the candidate(s).
4. Within 15 days after the declaration of the election results, the Clerk shall request the eVoting Service Provider to re-tabulate the results for the office(s) that are subject to the recount procedure and that the results for the office(s) that are subject to the recount procedure. The eVoting Service Provider shall send the results of the recount by electronic mail (E-mail) and these results will be compared to the results tabulated by the Auditor assigned to the election.
5. The Clerk shall announce the results of the recount and in the event of a tied vote, Subsection 62(3) of the *Municipal Elections Act* shall apply, being as follows:

“If the recount indicates that two or more candidates who cannot both or all be declared elected to an office have received the same number of votes, the Clerk shall choose the successful candidate or candidates by lot”.
6. In the event that a tied vote occurs after the statutory recount, the following procedure shall be used and applied:
 - a. The Clerk shall determine the texture and quality of the paper used for this process and each candidate or the candidates' lawyer and/or scrutineer will have an opportunity to examine the paper to be used to inscribe the names of the candidates;
 - b. The Clerk shall inscribe the name of each candidate on a similar size paper and the candidates, the candidates' lawyer and/or scrutineer, without touching the paper, examine the same. In addition, all persons present will have an opportunity to examine the box which will be used for conducting the lot;

- c. Upon acceptance by the all candidates, the candidates' lawyer and/or scrutineer, that the processes outlined in paragraphs a) and b) have been adhered to, the Clerk shall fold the papers bearing each candidate's name twice in two (2) equal parts and shall deposit these papers, in full view of all persons present and authorized to attend, in an open-end box that will be acceptable to all persons present. In the event of a conflict or difference of opinion as to the selection of the box, the Clerk shall determine the box to be used for this process.
7. Upon completion of this process, the Clerk shall hold the box and, without looking into the box, ensure that the contents have been displaced sufficiently, and the Clerk shall draw only one (1) or the required number for the purpose of determining the successful candidate(s).
8. The Clerk shall open the paper and read aloud the name of the candidate or candidates and proceed to declare this or these individuals elected.
9. Once completed, the Clerk shall remove the remaining contents from the box and provide an opportunity for all persons present to examine these slips of papers including the box.

16. AFTER VOTING DAY

1. At no time after voting day shall any information regarding the voter, PINs and ballots come together to allow anyone to know how an elector has voted.
2. All election materials shall be destroyed in accordance with the principles of Section 88 of the *Municipal Elections Act, 1996*.

17. EMERGENCIES

Pursuant to the *Municipal Elections Act, 1996*, Section 53, an emergency shall be declared in the event of a flood, fire or power failure in the municipality; acute illness or accident of the Clerk/Returning Officer or assistant Returning Officer which prevents her/him from conducting the election pursuant to the *Municipal Elections Act*.

In the event of an emergency, the Clerk/Returning Officer shall advertise and/or post notices to the extent possible, that the election has been delayed.

In the event of an emergency, the eVoting Service Provider under direction from the Clerk/Returning Officer, shall stop the eVote system from accepting calls via a telephone and connections from the Internet, thus preventing the election from continuing, or starting, as the case may be.

In the event the Clerk/Returning Officer or assistant Returning Officer is unable to be present to conduct procedures on voting day, there shall be a substitute qualified person appointed or available to attend to the election details.

18. ACCESSIBILITY

The Clerk shall have regard for the needs of candidates and electors with accessibility requirements.

The Clerk shall ensure the Voter Help Centre(s) is accessible to candidates and electors with accessibility requirements.

The Clerk shall prepare a Report to be submitted to the Council 90 days after Voting Day about identification, removal, and prevention of barriers that affect voters and candidates with accessibility requirements.

Election Officials will be available for assistance during the Voting Period and on Voting Day.

The Corporation of the Township of Perry has an Accessibility Policy. The Municipal Election for The Corporation of the Township of Perry will be conducted with having regard to the policies as established.

19. AMENDMENTS TO PROCEDURES

The Clerk has the right, at any time, up to and including Voting Day, to amend the procedures contained herein. A copy of any amendment will be forwarded to each candidate.

20. ATTACHMENTS – FORMS

The following forms have been approved for use by The Corporation of the Township of Perry for the election process. This is not a complete list and forms may be revised as needed. Please check with the Voter Help Centre for the most current version:

Form #	Name of Form	Section
EL07	List of Certified Candidates	(S.11(4) 2)
EL08	Certificate of Election Results	(S.11(4) 3)
EL09	Final Summary of Election Results	(S.11(4) 4)
EL10	Appointment and Oath of DRO	(S.15(1))
EL11	Appointment and oath of an Election Official	(S.15(2))
EL12(A)	Appointment of Scrutineer by Candidate	(S.16(1))
EL12(B)	Oral Oath of Secrecy	
EL14	Candidate's Declaration-Proper Use of Voters' List	(S.23(5))
EL15	Application to Amend Voters' List	(S.24)
EL16	Application for Removal of Another's Name from the Voters' List	(S.25)
EL17	Notice of Nomination for Office	(S.32)
EL18(A)	Declaration of a Qualified Candidate – Municipal	(S.35(2))
EL18(B)	Declaration of a Qualified Candidate - School Trustee	

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EL19	Withdrawal of Nomination	(S.36)
EL20	Declaration of Acclamation to Office	(S.37(1))
EL21	Notice of Death of Candidate	(S.39(A))
EL22	Certificate on Voters' List	(S.28(1))
EL10	FOI Freedom of Information Release	
EL24	Sample Notice of Election Information (For Newspaper Ad)	(S.40)
EL25(A)	Certificate and Receipt for Ballots	(S.41(1))
EL26	Oath of Qualification	(S. 52(1) 3)
EL27	Oral Oath of Friend or Interpreter	
EI 27A	Oath of Elector Requesting Assistance of a Friend	
EL29(A)	Voting Instructions	(S.52(3),(4))
EL29(B)	Voter Instructions and Sample Ballot	
EL30	List of Objections to Vote Count	(S.54(4))
EL31(A)	Statement of Election Results (Deputy Returning Officer)	(S.55(1) A)
EL32	Declaration of Election Candidate	(S.55(4) A)
EL34	Statutory Provisions Regulating Voting Procedures	(S.48, 49)
EL35	Notice of Offence, Notice of Corrupt Practice	(S.89)
EL36	Disclaimer to Right to Office	(S.84(1)-(3))
EL37	Certificate of Maximum Campaign Expenses	(S.76(7))
EL38	Witness Statements as to Destruction of Ballots	(S. 88(2))
EL39	Notice of Recount	(S.56 - 58)
EL40	Recount Results	(S.62(1))
EL41	Declaration of Recount Results	(S.62(4))
EL42	Notice to Candidate of Filing Requirements	(S.78(6))
EL43	Notice of Default	(S.80(3))
EL46	Ballots Account	
EL47	Election Official Application	
EL48	Refund of Nomination Fee	

Additional forms have been prepared for the 2026 Municipal Elections and will be utilized when necessary or desirable for conducting the election under the direction of the Clerk, as per Section 12(1) and 12(2) of the *Municipal Elections Act, 1996*, S. O. 1996.

THE CORPORATION OF THE TOWNSHIP OF PERRY

BY-LAW 2022-23

Being a By-law to regulate Election Signs in Municipal, Provincial and Federal Elections

WHEREAS Section 10 of the *Municipal Act*, 2001, S.O. 2001, as amended provides broad authority for single tier municipalities for any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS Section 10(2).10 of the *Municipal Act*, 2001 provides that a municipality may pass By-laws respecting structures, including fences and signs;

AND WHEREAS Section 88 of the *Municipal Elections Act*, 1996, S.O. 1996, c.32, Schedule states that where a municipality is satisfied that there has been a contravention of the Act with regard to a sign used as a Third Party Advertisement, the municipality may require a person who the municipality believes contravened the section or caused or permitted the contravention, or the owner or occupier of the land on which the contravention occurred, to remove the sign.

AND WHEREAS the Council of The Corporation of the Township of Perry deems it expedient to pass a by-law to regulate election signs in the Township of Perry;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PERRY ENACTS AS FOLLOWS:

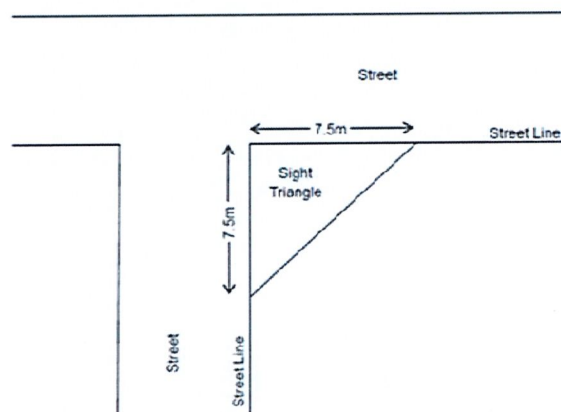
PART 1. DEFINITIONS

1.1 In this By-law:

- a. **Agent** means any person who is directly or indirectly working on behalf of a candidate regardless of whether the work is being done on a voluntary or compensated basis or with the direct knowledge or approval of the candidate.
- b. **Boulevard** means that portion of a highway between the street line and the roadway, which is not used or intended for use for vehicular travel by the general public and includes any landscaped area between a street line and sidewalk including a shoulder.
- c. **Candidate** means a Candidate within the meaning of the *Canada Elections Act*, the *Election Act* (Ontario) or the *Municipal Elections Act*, 1996 as amended; and shall be deemed to include a person seeking to influence other persons to vote for or against any question or by-law to the electors under Section 8 of the *Municipal Elections Act*, 1996 as amended.
- d. **Clerk/Administrator** means the Clerk/Administrator (or their designate) of the Township of Perry.

- e. **Election Sign** means any temporary notice, device or sign that advertises or promotes a candidate in a municipal, provincial or federal election including an election of a local board or commission intended to influence persons to vote for or against any candidate or any question or By-law submitted to the electors under Section 8 of the *Municipal Elections Act*, 1996.
- f. **Highway** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.
- g. **Nomination Day** means the deadline to file a nomination with the Clerk/Administrator under the *Municipal Elections Act*, 1996 as amended.
- h. **Officer** means an individual appointed as a By-law Enforcement Officer by the Council of the Corporation of the Township of Perry.
- i. **Official Sign** means a sign or device placed by the Township for the purpose of regulating, warning or controlling traffic and includes signs approved by the Ministry of Transportation and signs described in the *Highway Traffic Act*.
- j. **Prescribed Legislation** means the *Municipal Elections Act*, 1996, S.O. 1996, c.32, Schedule.
- k. **Private Property** means lands which are not defined as Public Property or a Public Utility Facility including lands leased by the Township to others.
- l. **Public Utility Facility** means a pole, transformer box, service container, equipment or other such structure owned or controlled by an entity that provides a public utility service.
- m. **Registered Third Party** means an individual, corporation or trade union that is registered with the municipality in accordance with prescribed legislation.
- n. **Restricted Period** means the period during which an election sign used as a Third Party advertisement is permitted as outlined under prescribed legislation.
- o. **Roadway** means the portion of the highway that is improved, designed or ordinarily used for vehicular traffic but does not include the shoulder.

- p. **Sight Triangle** means the triangular space formed by the street lines and a line drawn from a point in one street line to a point in the other street line, each such point being 7.5 metres, measured along the street line from the point of intersection of the street lines. Where the two street lines do not intersect at a point, the point of intersection of the street lines shall be deemed to be the intersection of the projection of the street lines or the intersection of the tangents to the street lines.



- q. **Sign Face** means the surface of the sign upon, against or through which the message of the sign is exhibited, but does not include the sign structure. An election sign may have a maximum of two (2) back to back faces with the interior angle of the two sign faces not exceeding 90 degrees.
- r. **Sign Height** means the vertical distance from the ground on which the sign is installed to the highest physical point of the sign.
- s. **Street Line** means the limit of a street or road allowance as the dividing line between a lot and a street or road.
- t. **Third Party Advertisement** means a third party sign.
- u. **Third Party Sign** means an election sign not installed or erected directly or indirectly by a candidate.
- v. **Township** means the Corporation of the Township of Perry.
- w. **Writ of Election** means the date as defined in the *Canada Elections Act* and the *Elections Act* (Ontario).
- x. **Voting Place** means a place where electors cast their ballots and when a Voting Place is located on Public Property, includes any Street abutting; or when a Voting Place is located on private property, includes any Street abutting.

PART 2. TIMING OF DISPLAY

- 2.1 No candidate, registered Third Party or their agent or any other person shall affix, install or otherwise display an election sign or permit an election sign to be affixed, installed or otherwise displayed:
- a. In the case of a Municipal Election, prior to Nomination Day as set out in the prescribed legislation and no earlier than the day that Candidate has filed their nomination with the Clerk/Administrator;
 - b. In the case of a Provincial or Federal Election, prior to the issuance of the writ for the election; or
 - c. Longer than 3 days immediately after the last Voting Day for the Election.

PART 3. LOCATION OF SIGN(S)

- 3.1 No candidate, registered Third Party or their agent or any other person shall affix, install or otherwise display an election sign or permit an election sign to be affixed, installed or otherwise displayed:
- a. On any Township property including but not limited to:
 - All Municipal Buildings and Facilities
 - All Municipal Parks, Beaches and Boat Launches
 - Any other lands owned or leased by the Township.
 - b. Overhanging any Township property or on any road allowances immediately adjacent to the properties noted above;
 - c. On any utility pole, official sign or official sign structure or any location where the election sign might interfere with underground services;
 - d. On any tree, tree support or fence on Township property;
 - e. On private property without having first obtained written permission from the property owner;
 - f. On any centre median, traffic island, or centre boulevard;
 - g. Within any sight triangle;
 - h. On any public boulevard;
 - i. That obstructs the view or interferes with pedestrian traffic, the driver of a motor vehicle, the visibility of any official sign or device, another election sign, or where it interferes with vehicular traffic movement in a manner that could endanger any person;
 - j. That obstructs or impedes any fire escape, fire exit, door, window, skylight, flue, air intake or exhaust so as to prevent or impede the free access of emergency personnel to any part

of a building including fire department Siamese connections and/or fire hydrants.

PART 4. GENERAL PROVISIONS

- 4.1 No candidate, registered Third Party or their agent or any other person shall affix, install or otherwise display an election sign or permit an election sign to be affixed, installed or otherwise displayed:
- a. That is flashing, inflatable, obsolete, or affixed to a roof;
 - b. That can be confused with a traffic sign, signal or official sign;
 - c. That is not maintained in a proper state of repair or in a safe and aesthetically pleasing condition;
 - d. That is indecent in any word, picture, symbol or the like;
 - e. That bares a logo, corporate image, trademark or official mark of the Township of Perry;
 - f. On a vehicle, except in accordance with this By-law.
- 4.2 Every candidate or registered Third Party to whom the election sign relates shall be responsible for the installation, maintenance or display of the election sign and shall ensure compliance with this sign by-law and regulations of the Province of Ontario (Ministry of Transportation of Ontario).
- 4.3 No person shall pull down or remove or relocate a lawfully installed election sign on private property without the consent of the candidate to whom the sign relates or the owner of the property on which the sign is installed.
- 4.4 No person shall deface or wilfully cause damage to a lawfully installed election sign.
- 4.5 No person shall Place or permit to be Placed an Election Sign on or in a Voting Place.

PART 5. SIZE – SPECIFIED DIMENSIONS AND SETBACKS

- 5.1 Signs must be set back a minimum of 1 metre from all road allowance;
- 5.2 Signs must be set back a minimum of 1.5 metres from any common lot boundary with an adjacent lot;
- 5.3 Election signs cannot exceed a maximum sign area of 1.5 square metres.

PART 6. ADMINISTRATION

- 6.1 The administration of this By-law is delegated to the Clerk/Administrator.

**PART 7. REMOVAL AND RETURN OF ELECTION SIGNS –
POWERS OF THE CLERK/ADMINISTRATOR OR
OFFICER**

- 7.1 The Clerk/Administrator or the Officer may remove any Election Sign erected in contravention of this By-law without notice or compensation;
- 7.2 Election signs that have been removed under Section 7.1 shall be stored by the Township for a period of 30 days, during which time the sign owner, registered Third Party or authorized Agent may retrieve the sign upon payment of a fee of \$25.00 per sign;
- 7.3 Any Election signs which have been seized and not claimed or retrieved by the sign owner, registered Third Party or authorized Agent within 30 days may be destroyed or otherwise disposed of by the Township without notice or compensation;
- 7.4 Despite Section 7.2, the Township shall not be obliged to store Election signs made entirely of paper material; and may dispose of such Election signs immediately upon removal.

PART 8. ENFORCEMENT

- 8.1 This By-law may be enforced by the Clerk-Administrator or Officer.

PART 9. OFFENCE

- 9.1 No person shall prevent, hinder or interfere or attempt to prevent, hinder or interfere with the Clerk/Administrator or Officer enforcing the provisions of this By-law.

PART 10. SHORT TITLE OF BY-LAW

- 10.1 This By-law may be referred to as the "Election Sign By-law".

PART 11. TOWNSHIP NOT LIABLE

- 11.1 The Township assumes no liability for property damage or personal injury resulting from remedial action or remedial work undertaken with respect to any person or property that is subject of this By-law.

PART 12. FORCE AND EFFECT

12.1 This By-law shall come into force and effect on the date of passage.

12.2 That By-law 2018-22 is hereby repealed.

READ a First, Second, and Third Time and Finally Passed and Enacted in Open Council this 2nd day of March, 2022.



Norm Hofstetter, *Mayor*



Beth Morton, *Clerk-Administrator*

Ministry of Transportation

Provincial Highways Management
Northeastern Region
Corridor Management Section
207 Main Street W
Huntsville, ON P1H 1Z9
Tel.: (705) 789-2391 ext. 234
Fax.: (705) 789-3606

Ministère des Transports

Gestion des routes provinciales
Région du Nord-Est
Section de gestion des couloirs routiers
207, rue Main Ouest
Huntsville (Ontario) P1H 1Z9
Tel.: (705) 789-2391 ext. 234
Fax.: (705) 789-3606



General Guidelines for Election Signs

Election signs placed by or on behalf of a candidate or a political party, and signs designed to encourage citizens to vote, may be placed on the right-of-way of a highway after an official election has been issued, or for municipal elections in accordance with any by-law outlining a time frame for the placement of municipal election signs, subject to the following conditions:

An Election sign must not be placed upon or adjacent to the right-of-way of a Class 1A Freeway, Class 1B Staged Freeway and Class 2A Principal Arterial Highway (i.e. Highway 400, Highway 11 and Highway 69).

Election signs may be erected on the right-of-way or adjacent to a Class 2B Undivided Arterial Highway, a Class 3 Collector Highway or Class 4 Local Highway after an official election has been called.

Everyone has the right to place an election sign on their private property no matter what Class of Highway. A maximum of two election signs are permitted upon any one property. Any election sign over 3.7 m² (40 ft²) require a sign permit.

Election signs up to 0.7m² (8 ft²) in size must be placed a minimum of 4m (12 ft) from edge of pavement. Election signs over 0.7m² (8 ft²) and up to 3.7 m² (40 ft²) must be placed at the outer limit of the highway right-of-way.

Election signs must not be affixed to any permanent or official highway sign, a guide rail or other highway structure or facility. They must not be placed where they may interfere with visibility, official signs, traffic signals, or other safety devices. They must not be placed on a safety island at intersections.

An election sign must not exceed one sign facing in each direction of travel on the right-of-way on any 2.0 km section of a provincial highway.

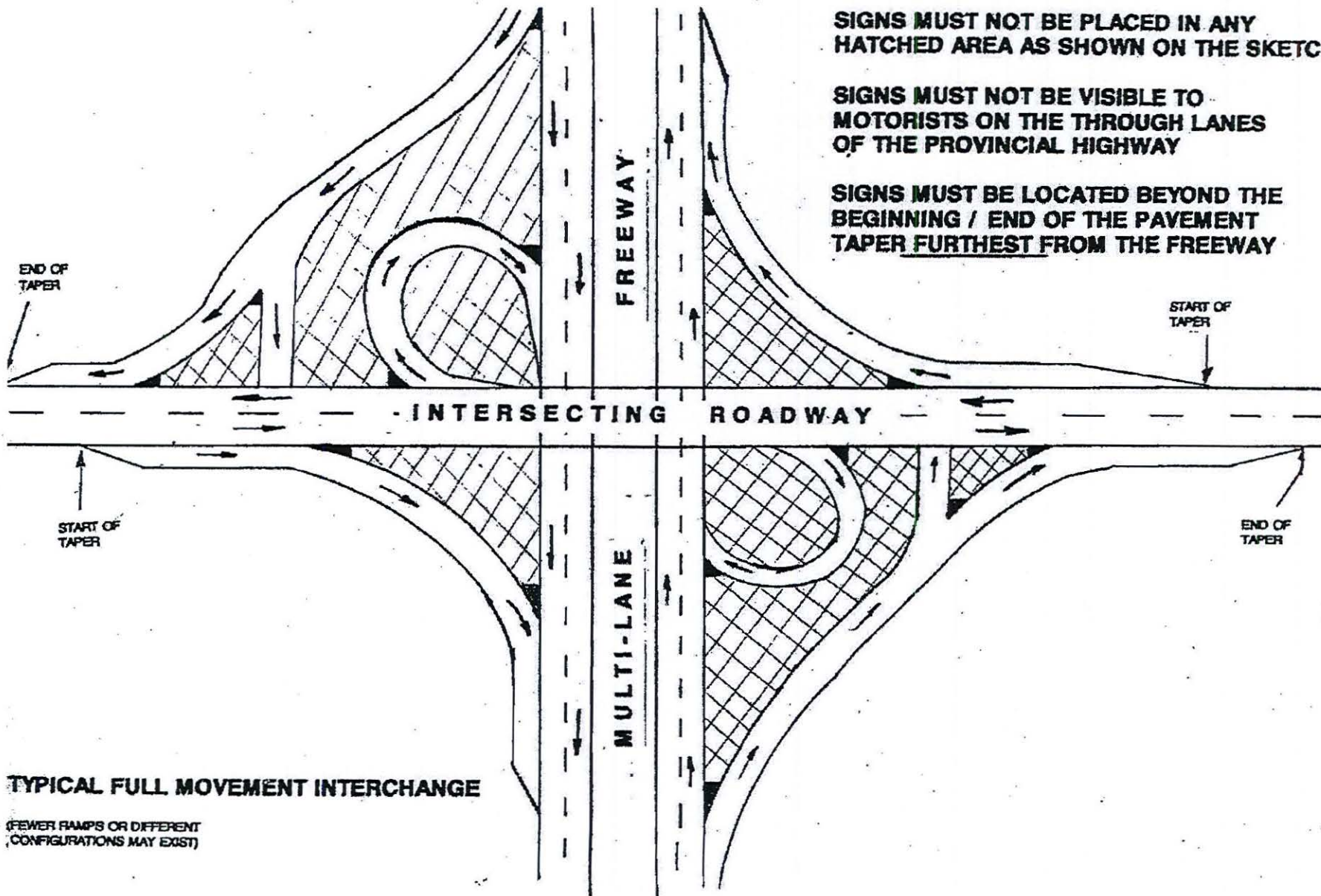
Portable read-o-graph sign trailers are prohibited on the right-of-way of a highway. Such read-o-graph sign trailers may be utilized, providing they are erected on private property and meet the requirements of the ministry for portable read-o-graph signing.

Permits or Letters of Approval are not required for any election signs erected under the Ministry of Transportation's Corridor Signing Policy. A Sign Permit will be required for any signs in excess of 3.7 m² (40 sq. ft.) in size and they must be placed on private property.

Any signs contravening this policy will be removed by the Ministry of Transportation.

Candidate committees, volunteers and/or workers shall be required to remove all candidate advertising (election signs) from the Ministry of Transportation right-of-way and adjacent properties within three (3) working days following Election Day.

Signs not retrieved by this time will be picked up by the Ministry of Transportation patrol forces and stored in a safe place (patrol yard, etc.) for a period of two (2) weeks. After this time the election signs will be disposed of.



SIGNS MUST NOT BE PLACED IN ANY HATCHED AREA AS SHOWN ON THE SKETCH

SIGNS MUST NOT BE VISIBLE TO MOTORISTS ON THE THROUGH LANES OF THE PROVINCIAL HIGHWAY

SIGNS MUST BE LOCATED BEYOND THE BEGINNING / END OF THE PAVEMENT TAPER FURTHEST FROM THE FREEWAY

TYPICAL FULL MOVEMENT INTERCHANGE

(FEWER RAMPS OR DIFFERENT CONFIGURATIONS MAY EXIST)



Acceptable Documents for Voter Identification

As per O.Reg 304/13 . Voter Identification under the *Municipal Elections Act*, you must present one of the following documents showing your name and address:

- Ontario driver's licence
- Ontario Health Card (photo card)
- Ontario Photo Card
- Ontario motor vehicle permit (vehicle portion)
- cancelled personalized cheque
- mortgage statement, lease or rental agreement relating to property in Ontario
- insurance policy or insurance statement
- loan agreement or other financial agreement with a financial institution
- document issued or certified by a court in Ontario
- any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency or such a government
- any document from a Band Council in Ontario established under the *Indian Act* (Canada)
- income tax assessment notice
- child tax benefit statement
- statement of employment insurance benefits paid T4E
- statement of old age security T4A (OAS)
- statement of Canada Pension Plan benefits T4A(P)

- Canada Pension Plan statement of contributions
- statement of direct deposit for Ontario Works
- statement of direct deposit for Ontario Disability Support Program
- Workplace Safety and Insurance Board statement of benefits T5007
- property tax assessment
- credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement
- CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities
- hospital card or record
- document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution
- document showing residence at a long-term care home under the *Long-Term Care Homes Act, 2007*, issued by the Administrator for the home
- utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission
- cheque stub, T4 statement or pay receipt issued by an employer
- transcript or report card from a post-secondary school

Municipal Elections 2026 – Campaign Finance Information for Municipal Council Candidates

Voting Day: Monday, October 26, 2026

Campaign Period ends on December 31, 2026 (unless an extension has been filed)

A **Bank Account** must be opened if you accept any contributions (including contributions of money from yourself) or incur any expenses. The nomination fee is considered a personal expense – not a campaign expense.

Campaign contributions are any money, goods or services that are given to you for use in your campaign including money and goods that you contribute yourself. You are only allowed to accept contributions or incur campaign expenses during your campaign period, after you file your nomination.

There is a limit on the total amount that you and your spouse may contribute to your own campaign. The formula to calculate the limit is:

- For head of council candidates: \$7,500 plus 20 cents per elector to a maximum of \$25,000
- For other council offices: \$5,000 plus 20 cents per elector to a maximum of \$25,000

The Municipal Clerk will tell you your self-funding limit.

Contribution Limits

- \$1,200 limit that applies to each person who contributes to your campaign
- The maximum total amount that a contributor can give to candidates in the same jurisdiction (i.e. running for the same council or the same school board) is \$5,000

Who can make contributions to municipal candidates?

- Individuals who are normally a resident in Ontario
- Yourself or your spouse

Contribution receipts must be issued for every contribution you receive. The receipt should show who made the contribution, the date and the value and can only come from one person. You are required to list the names and addresses of every contributor who gives more than \$100 in total to your campaign in your financial statement. You should keep a record of the names and addresses of every contributor, regardless of the value of their contribution, because the same contributor may make multiple contributions that end up totaling more than \$100. *Note: contribution receipts are not tax receipts. Contributions to municipal and school board campaigns cannot be credited against provincial or federal income taxes.*

Ineligible contributors

- Corporation
- Trade union
- A federal political party, constituency association, or a registered candidate in a federal election
- A provincial political party, constituency association, or a registered candidate or leadership contestant
- A federal or provincial government, a municipality or a school board

Ineligible contributions

- Made outside your campaign period
- From an anonymous source (except for donations of \$25 or less at a fundraising event)
- From an ineligible source (e.g. someone who doesn't live in Ontario, a corporation, or trade union, etc.)
- Greater than the \$1,200 limit or the \$5,000 total limit
- A cash contribution greater than \$25
- From funds that do not belong to the contributor who gave them to you

Ineligible contributions must be returned as soon as you learn that the contribution is ineligible. If you cannot return the contribution, you must turn it over to the Clerk.

REMEMBER: You are responsible for keeping records of the financial activities related to your campaign. The *Municipal Elections Act, 1996* does not require you to use any specific accounting system. You may want to consult with an auditor or an accountant early in your campaign to make sure that you are using a bookkeeping and accounting system that will suit your needs.

Campaign Expenses are costs incurred for goods and services for use in your campaign.

Your spending limit covers expenses that you incur between the beginning of your campaign and voting day. Expenses that you incur between the day after voting day and the end of your campaign are not subject to the spending limit.

Expenses not subject to the spending limit:

- Expenses related to holding a fundraising event or activity
- Expenses related to a recount
- Expenses relating to a court action for a controverted election
- Expenses relating to a compliance audit
- Expenses incurred by a candidate with a disability that are directly related to the candidate's disability and would not have been incurred if not for the election
- Audit and accounting fees

The **spending limit** for your campaign is calculated based on the number of electors who are eligible to vote for the office that you are running for. The formula to calculate the limit is:

- For head of council: \$7,500 plus \$0.85 per eligible elector
- For council member or trustee: \$5,000 plus \$0.85 per eligible elector

There is a separate spending limit for expenses related to the holding of parties or other expressions of appreciation after the close of voting. This spending limit is calculated as ten percent of the amount of your general spending limit.

Financial Statement: it is the responsibility of a candidate to file a complete and accurate financial statement by the filing deadline which is 2 p.m. Tuesday, March 30, 2027. If you filed a nomination form, you must file a financial statement.

Note: if your campaign has a deficit, you may request to extend your campaign in order to do some additional fundraising. Please contact the Clerk for more information.

Penalties may apply if you are convicted of an offence:

- A fine of up to \$25,000
- Ineligibility to vote or run in the next regular election
- Up to six months imprisonment
- Forfeiture of your elected office, if the judge finds that you committed the offence knowingly

If you are convicted of exceeding the spending limit, you may also be fined the amount by which you exceeded the limit.

There are three contraventions of the Act where penalties apply automatically:

- If you fail to apply to the court for an extension by the filing deadline or file a financial statement by the end of the 30-day grace period
- If your financial statement shows that you exceeded a spending limit
- If you fail to turn over your surplus to the clerk when you file your financial statement

The penalty is that you forfeit your office (if you won the election) and you become ineligible to run or to be appointed to fill a vacancy until after the 2026 Municipal Election.

Auditor's Report: If your campaign expenses or contributions total more than \$10,000 you must have an auditor review your financial statement and provide a report.

A **Compliance Audit Committee** is required to be established by each municipality and school board. An eligible elector who believes you have contravened the election finance rules may apply for a compliance audit of your campaign finances.

Resources

Municipal Elections Guides and Resources

<https://www.ontario.ca/page/municipal-elections>

Municipal Elections Act, 1996

<https://www.ontario.ca/laws/statute/96m32>

Ministry of Municipal Affairs Municipal Services Office, Sudbury ON

1-800-461-1193

This document is provided for convenience only and should not be considered legal advice. For more specific information, please refer to the *Municipal Elections Act, 1996*, and the regulations.



Council Remuneration

Effective January 1st, 2026

Councillor - \$1,218.27/month (\$14,619.21 per year)

Mayor - \$1,740.55/month (\$20,886.65 per year)

Council Meeting Schedule

Regular Council Meetings are held on the 1st and 3rd Wednesday of each month beginning at 6:00 p.m.

Meetings are held in the Township of Perry Council Chambers, located at 1695 Emsdale Road, Emsdale, Ontario.



Committees and Other Council responsibilities

The following is a list of Committees and Boards that Member(s) of Council may be appointed to as a representative:

- Southeast Parry Sound District Planning Board
- Joint Waste Management Committee
- Board of Health
- Parry Sound District Social Services Administration Board
- Perry Township Public Library Board
- Property Standards Committee
- Recreation and Culture Committee
- Almaguin Community Economic Development Committee
- Almaguin Highlands Health Centre Committee
- MAHC Political Leaders Forum
- Board of Management for Eastholme
- Parry Sound District Emergency Medical Services Committee
- Provincial Offences Act Advisory Committee
- The Federation of Northern Ontario Municipalities (FONOM)
- District of Parry Sound Municipal Association (DPSMA)
- Regional Fire Services Committee
- Almaguin Highlands OPP Detachment Board

Other Responsibilities

There are a number of organizations and businesses within the Township that request the support of Council to make a presence at their events. Examples include the local Churches, Ag. Society, Lake Associations, Lions Club, Legion, Public School, etc. in addition to the regular events hosted by the municipality throughout the year (Canada Day, Family Day, Halloween, Fire Department Events, Staff Appreciation Events, etc).

These responsibilities are in addition to the Regular Meetings of Council.



Notice of Third-Party Advertising

This notice is for anyone proposing to be a third-party advertiser or any candidate accepting third party advertising for the 2026 Municipal Election on October 26, 2026 within the Township of Perry.

Rules regarding third-party advertising were implemented in 2018. A third-party advertiser is an individual, corporation, or trade union that causes an election campaign advertisement to appear. Third-party advertisers are required to register with the Clerk in every municipality where they want to advertise. Registrations of third-party advertisers will be accepted between Monday May 1, 2026 and Friday October 23, 2026 by appointment only.

Third-party advertisers are not entitled to a copy of the voter's list.

Until the Clerk certifies the registration, a third-party advertiser may not spend money on their campaign, accept contributions, or begin advertising. The registration form is available on our website (www.townshipofperry.ca) or in-person at the Municipal Office, 1695 Emsdale Road, Emsdale, ON.

Contact the Clerk at 705-636-5941 or at beth.morton@townshipofperry.ca to schedule an appointment to file registration papers.



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON
POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

MEMORANDUM TO: Financial Institution

SUBJECT: 2026 Campaign Accounts

The *Municipal Elections Act, 1996* requires a municipal election candidate to ensure that:

88.22 (1) (a) no contributions of money are accepted or expenses incurred unless one or more campaign accounts are first opened at a financial institution exclusively for the purposes of the election campaign;

88.22 (1) (b) all contributions of money are deposited into the campaign accounts;

88.22 (1) (c) all funds in the campaign accounts are used exclusively for the purposes of the election campaign;

88.22 (1) (d) all payments for expenses are made from the campaign accounts.

The *Municipal Elections Act, 1996* does not contain any prohibition against a candidate being a signing officer on the campaign account, nor does it require a candidate to have a chief financial officer, as is the case with provincial and federal candidates.

If you have any questions, please feel free to contact me.

Yours truly,

Beth Morton
Clerk/Administrator

Telephone 705-636-5941

Fax 705-636-5759

beth.morton@townshipofperry.ca



NOTICE OF PENALTIES RELATED TO CAMPAIGN EXPENSES

Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched. S. 33.1, as amended

Notice is hereby given, in accordance with Section 33.1 of the *Municipal Elections Act, 1996*, of the penalties under subsections 88.23(2) and 92(3) related to election campaign finances.

Filing Requirements:

Section 88.25 of the *Municipal Elections Act, 1996*, as amended, provides in part as follows:

- (1) On or before 2 p.m. on the filing date **Tuesday, March 30, 2027**, a candidate shall file with the clerk with whom the nomination was filed a financial statement and auditor's report, each in the prescribed form, reflecting the candidate's election campaign finances,
 - (a) in the case of a regular election, as of December 31 in the year of the election; and
 - (b) in the case of a by-election, as of the 45th day after voting day.
- (2) If the candidate's election campaign period continues during all or part of a supplementary reporting period, he or she shall, before 2 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the supplementary reporting period.
- (3) A supplementary financial statement or auditor's report shall include all information contained in the initial statement or report filed under subsection (1) and in any previous supplementary statement or report under subsection (2) as the case may be, updated to reflect the changes to the candidate's election campaign finances during the supplementary reporting period.
- (4) An auditor's report shall be prepared by an auditor licensed under the *Public Accounting Act, 2004*.
- (5) No auditor's report is required if the total contributions received and total expenses incurred in the election campaign up to the end of the relevant period are each equal to or less than \$10,000.
- (6) At least 30 days before the filing date, the clerk shall give every candidate whose nomination was filed with him or her notice, by registered mail,
 - (a) of all filing requirements of this section; and
 - (b) of the penalties set out in subsections 88.23(2) and 92(3).

Section 79.1 of the *Municipal Elections Act, 1996* imposes requirements on candidates to file a financial statement in the prescribed form in relation to any return of a surplus and expenses incurred subsequent to the end of a campaign period relating to a recount or a compliance audit or a controverted election.

Expense Limits:

Section 88.20 of the *Municipal Elections Act, 1996*, as amended, provides in part as follows:

(4) During the period that begins on the day a candidate is nominated under section 33 and ends on voting day, his or her expenses shall not exceed an amount calculated in accordance with the prescribed formula.

Penalty Provisions:

Section 88.23 of the *Municipal Elections Act, 1996* provides in part as follows:

- 1) A candidate is subject to the penalties listed in subsection (2), in addition to any other penalty that may be imposed under this Act,
 - (a) if he or she fails to file a document as required under section 88.25 or 88.32 by the relevant date;
 - (b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31(4) to the clerk by the relevant date;
 - (c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or
 - (d) If a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by that section by the relevant date.
- 2) In the case of a default described in subsection (1),
 - (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and
 - (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which this Act applies.

Election Campaign Finance Offence – by Candidate

Section 92 of the *Municipal Elections Act, 1996* provides, in part, as follows:

- 1) A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23(2), if he or she,
 - (a) files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section; or
 - (b) incurs expenses that exceed what is permitted under section 88.20.
- 2) If the expenses incurred by or under the direction of the candidate exceed the amount determined for the office under Section 88.20, the candidate is liable to a fine equal to the excess, in addition to any other penalty provided in the Act.

**Beth Morton, Clerk
Township of Perry**

Instructions

It is the responsibility of the person being nominated to file a complete and accurate nomination paper. Please print or type information (except signatures).

Nomination paper of a person to be a candidate at an election to be held in the following municipality			
Nominated for the Office of		Ward Name or Number (if any)	
Nominee's name as it is to appear on the ballot paper (subject to agreement of the municipal clerk)			
Last Name or Single Name		Given Name(s)	
Nominee's full qualifying address within municipality			
Suite/Unit Number	Street Number	Street Name	
Municipality	Province		Postal Code
Mailing Address <input type="checkbox"/> Same as qualifying address			
Suite/Unit Number	Street Number	Street Name	
Municipality	Province		Postal Code
If nominated for school board, full address of residence within its jurisdiction			
Suite/Unit Number	Street Number	Street Name	
Municipality	Province		Postal Code
Email Address		Telephone Number	Telephone Number 2

Declaration of Qualification

I, _____, declare that I am presently legally qualified (or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be elected and to hold the office for which I am nominated.

Signature of Nominee

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Nominee or Agent (if filed in person)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

Signature

Date Certified (yyyy/mm/dd)



**Preliminary Estimated
 Campaign Expenses Spending Limits
 2026 Municipal Election**

According to the *Municipal Elections Act, 1996*, as amended, the following are the preliminary calculations based on the number of electors on the Voters' List for the 2022 Election:

Number of Electors determined from the voters' list from the 2022 Election: 3,153

Mayor		
PRELIMINARY SELF-FUNDING SPENDING LIMIT	PRELIMINARY MAXIMUM CAMPAIGN EXPENSES	SPENDING LIMIT FOR EXPRESSIONS OF APPRECIATION
\$7,500 + \$0.20/elector \$8,130.60	\$7,500 + \$0.85/elector \$10,180.05	<i>10% of general spending limit</i> \$1,018.00
Councillor		
PRELIMINARY SELF-FUNDING SPENDING LIMIT	PRELIMINARY MAXIMUM CAMPAIGN EXPENSES	SPENDING LIMIT FOR EXPRESSIONS OF APPRECIATION
\$5,000 + \$0.20/elector \$5,630.60	\$5,000 + \$0.85/elector \$7,680.05	<i>10% of general spending limit</i> \$768.00

April 7, 2026

Date

Beth Morton, Clerk-Administrator

Final Spending Limits will be supplied on or before Wednesday, September 30, 2026

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who use a broadcaster or publisher for an election campaign advertisement must complete Schedule 3. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
------	----	----

 to

YYYY	MM	DD
------	----	----

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name	Given Name(s)
Office for Which the Candidate Sought Election	Ward Name or Number (if any)
Municipality	

Spending Limit General \$	Parties and Other Expressions of Appreciation \$	Contribution Limit Contributions from Candidate and Spouse \$
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I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate _____
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
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Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution _____

Amount borrowed
\$ _____**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	_____
Revenue from items \$25 or less	+ \$	_____
Sign deposit refund	+ \$	_____
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	_____
Interest earned by campaign bank account	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
6. _____	+ \$	_____

Total Campaign Income (Do not include loan)= \$ _____ **C1****EXPENSES** (Note: Include the value of contributions of goods and services)**1. Expenses subject to general spending limit**Inventory from previous campaign used in this campaign
(list details in Table 2 of Schedule 1)

Advertising

Brochures/flyers

Signs (including sign deposit)

Meetings hosted

Office expenses incurred until voting day

Phone and/or internet expenses incurred until voting day

Salaries, benefits, honoraria, professional fees incurred until voting day

Bank charges incurred until voting day

Interest charged on loan until voting day

Other (provide full details)

1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
6. _____	+ \$	_____

Total Expenses subject to general spending limit= \$ _____ **C2****2. Expenses subject to spending limit for parties and other expressions of appreciation**

1. _____	+ \$	_____
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2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Total Expenses subject to spending limit for parties and other expressions of appreciation		= \$	C3

3. Expenses not subject to spending limits

Accounting and audit		+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)		+ \$	_____
Office expenses incurred after voting day		+ \$	_____
Phone and/or internet expenses incurred after voting day		+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day		+ \$	_____
Bank charges incurred after voting day		+ \$	_____
Interest charged on loan after voting day		+ \$	_____
Expenses related to recount		+ \$	_____
Expenses related to controverted election		+ \$	_____
Expenses related to compliance audit		+ \$	_____
Expenses related to candidate's disability (provide full details)			
1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Other (provide full details)			
1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Total Expenses not subject to spending limits		= \$	C4

Total Campaign Expenses (C2 + C3 + C4) = \$ _____ **C5**

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)		+ \$	_____	D1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign		- \$	_____	
Surplus (or deficit) for the campaign		= \$	_____	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$	
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	
Less: Ineligible contributions paid or payable to the contributor Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$	
	– \$	
Total Amount of Contributions (record under Income in Box C)	= \$	1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services
(Note: Must also be recorded as Expenses in Box C.)

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions) \$ _____ 1B**

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

 Additional schedule(s) attached, if completed manually.**Fundraising Event/Activity 1**

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenueAdmission charge (per person) \$ _____ **2A**

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ **2B****Total Part I (2A X 2B) (include in Part I of Schedule 1)** = \$ _____**Part II – Other revenue deemed a contribution**

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part II (include in Part I of Schedule 1) = \$ _____**Part III – Other revenue not deemed a contribution**

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part III (include under Income in Box C) = \$ _____**Part IV – Expenses related to fundraising event or activity**

Provide details

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Schedule 3 – Broadcasters and Publishers

Complete if candidate used a broadcaster or publisher for an election campaign advertisement.

Table 5: Contact information for broadcasters and publishers used during the election campaign

Name	Type of Advertisement (e.g. print, television, radio etc)	Contact Information

Additional information is listed on separate supplementary attachment, if completed manually.

Auditor's Report – *Municipal Elections Act, 1996* (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality	Date (yyyy/mm/dd)
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Contact Information

Last Name or Single Name	Given Name(s)	Licence Number
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Address		
Suite/Unit Number	Street Number	Street Name

Municipality	Province	Postal Code
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Telephone Number	Email Address
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

DECLARATION OF QUALIFICATIONS - COUNCIL

Municipal Elections Act, 1996



**DECLARATION OF QUALIFICATIONS
FOR THE TOWNSHIP OF PERRY 2026 MUNICIPAL ELECTION
MUNICIPAL CANDIDATES**

I, _____, a nominated candidate for the office of:

- Mayor
 Councillor

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:

- Mayor
 Councillor

2. Without limiting the generality of paragraph 1, I am at least eighteen years of age, a Canadian citizen, a resident of the Township of Perry or the owner or tenant of land in the Township of Perry or the spouse of such owner or tenant.
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
- I am not an employee of the Township of Perry, or if I am an employee of the Township of Perry, I am on an unpaid leave of absence as provided for by section 30(1) of the *Municipal Elections Act, 1996*.
 - I am not a judge of any court.
 - I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Township of Perry prior to 2:00 p.m. on Nomination Day, Friday, August 21, 2026. I understand that the Clerk of the Township of Perry will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.

- I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
 - I am not a public servant within the meaning of the *Public Service of Ontario Act, 2006*, or if I am a public servant, I have followed and will continue to follow all the relevant provisions of Part V of such Act.
 - I am not a Federal employee within the meaning of the *Public Service Employment Act*, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part 7 of such Act.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
 6. Without limiting the generality of paragraph 5,
 - I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
 7. I am not prohibited because of conviction of a corrupt practice described in s. 90(1) of the *Municipal Elections Act, 1996* from voting in a municipal election.
 8. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the *Criminal Code (Canada)*, in connection with an act or omission with respect to a municipal election during the last two regular elections prior to Monday, October 26, 2026.
 9. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*.

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Township of Perry
In the District of Parry Sound

This _____ day of _____, 2026

(Signature of candidate)

(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Township of Perry until the next municipal election. Questions about this collection of personal information should be directed to Beth Morton, Clerk at the Township of Perry, 1695 Emsdale Road, Emsdale, Ontario P0A 1J0, 705-636-5941, email beth.morton@townshipofperry.ca.



Township of Perry
Municipal Election October 26, 2026

Candidate's Declaration – Proper Use of Voters' List & Access to Candidates' Portal

Candidate	
Last Name	First Name
Candidate for the office of:	
<input type="checkbox"/> I hereby agree to keep confidential the login and account information provided to me to access the Candidate Portal for the 2026 Municipal Election. I understand that my Candidate Portal login information is not to be shared with anyone, including those on my campaign team.	
<input type="checkbox"/> I hereby agree to use the Voters' List for election purposes only and I understand that I am prohibited by the <i>Municipal Elections Act, 1996</i> from using the Voters' List for any other purpose and I agree to destroy any copies of the Voters' List provided to me by the Township;	
<input type="checkbox"/> I acknowledge that the information available through the Candidates' portal is to be used for Campaign and Election purposes only for the 2026 Municipal Election in the Township of Perry; and that access to the Candidates' Portal will be provided following my registration as a Candidate until the day following the close of Voting	
<input type="checkbox"/> I acknowledge that the list of Electors who voted during the Voting Period, prior to October 26, 2026 will be available through the Candidates' Portal only and that I will not receive this list via email, or hardcopy prior to the conclusion of voting (Should there be a service disruption, the Voters' List will be provided as noted in the Election Procedures)	
Signature of Candidate	Date

Information collected on this form is not personal information as defined under provisions of the Municipal Freedom of Information and Protection of Privacy Act (1990) Pursuant to the Municipal Elections Act (1996) s. 88, despite anything in the Municipal Freedom of Information and Protection of Privacy Act (1990), documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act (1996) are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open.



Freedom Of Information (FOI) Release Form
Municipal Elections Act, 1996

Name of Candidate: _____

Candidate for the Office of:

- Mayor
- Councillor
- Trustee, School Board

Background

After a candidate files a Nomination Form, the news and the public frequently wish to make contact with him/her. In accordance with the *Municipal Elections Act, 1996*, the information contained in the Nomination Form is deemed to be a public record and may be inspected by any person at the Office of the Clerk during regular business hours, however, this is not always practical for non-resident voters. Accordingly, we are seeking your permission to publish your personal information in other manners.

Consent to Release of Personal Information

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), as amended, the *Municipal Elections Act, 1996*, as amended, and any other applicable legislation, I _____, Candidate in the 2026 Municipal Election, in the Township of Perry, hereby authorize the Township of Perry, to publish and/or post on the Municipality's website, www.townshipofperry.ca, and/or make available to any person, the following personal information with respect to my candidacy for elected office:

1. Name as it is to appear on the ballot;
2. Qualifying Address within the Municipality;
3. Telephone Number(s);
4. Email Address;
5. If you have a campaign website (Facebook Page, etc.) and would like that listed, please provide full URL _____

I acknowledge that the Municipality is publishing and/or posting this information as a public service and is no way endorsing me, my candidacy, or any position on any issue I may take.

Dated this _____ day of _____, 2026.

(Candidate Signature)

NOTICE OF COLLECTION: Personal Information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected on this form under the authority of the Municipal Elections Act and in accordance with MFIPPA. The personal information will be used for the nomination process for the office in the municipal election and will be available for public inspection in the office of the Clerk, Township of Perry, until the next municipal election.

Other Candidate Resources

2026 Municipal Election Guides <ul style="list-style-type: none"> • Candidates Guide • Third Party Advertising Guide • Voters' Guide 	https://www.ontario.ca/page/municipal-elections
Ontario Municipal Councillor's Guide	https://www.ontario.ca/document/ontario-municipal-councillors-guide
Association Municipalities of Ontario (AMO) <ul style="list-style-type: none"> • General Information • Programs, Webinars, Courses 	https://www.amo.on.ca/about-us/municipal-101/municipal-elections
Ministry of Municipal Affairs and Housing	https://www.ontario.ca/page/ministry-municipal-affairs-housing
MPAC's voterlookup.ca	https://voterlookup.ca/home.aspx
<i>Municipal Elections Act, 1996</i>	https://www.ontario.ca/laws/statute/96m32#BK36
<i>Municipal Conflict of Interest Act, 1990</i>	https://www.ontario.ca/laws/statute/90m50
<i>Municipal Act, 2001</i>	https://www.ontario.ca/laws/statute/01m25