



The Corporation of the Township of Perry

REGULAR MEETING
Wednesday May 20th, 2026
6:00 p.m.

Municipal Office and Electronic Attendance
(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by Council at a Regular Meeting of Council

In Attendance:

Council Chambers:

Acting Mayor Joe Lumley
Councillors: Paul Sowrey and Margaret Ann MacPhail
Beth Morton, Clerk-Administrator
Kim Seguin, Treasurer-Tax Collector
Mike Wilmon, CBO/By-law Enforcement Officer
Randy McLaren, Working Roads Supervisor
Douglas Holland, Fire Chief/CEMC
Leah Perron, CEO Perry Township Public Library

Electronic Attendance:

Larry Ross

Absent

Mayor Norm Hofstetter
Councillor Jim Cushman

Members of the Public:

See Sign-in Sheet

Declaration of Pecuniary Interest

Nil

Resolution No. 2026-178

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry approves the Minutes of the following Meeting as presented:

3.1 Regular Meeting Minutes of Wednesday, April 29, 2026

Carried

Item 4.1 – Delegation - Judy Kleinhuis of Doane Grant Thornton - Presentation of 2025 Draft Audited Financial Statements

Resolution No. 2026-179

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby accept the 2025 Draft Financials as presented by Judy Kleinhuis of Doane Grant Thornton for the Township of Perry.

Carried

Resolution No. 2026-180

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 6:31 p.m. to commence a 'Public Meeting' for a proposed Zoning By-law Amendment for lands legally described as Part of Lots 21 and 22, Concession 11, in the Township of Perry, designated as Part 1 and Part 2 on Plan 42R-20089, located at 604 Highway 518 East (Milligan).

Carried

Resolution No. 2026-181

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry receives the report prepared by Jordan Ross, Development and Planning Coordinator Intern for lands legally described as Part of Lots 21 and 22, Concession 11, in the Township of Perry, designated as Part 1 and Part 2 on Plan 42R-20089, located at 604 Highway 518 East.

Carried

Resolution No. 2026-182

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 6:38 p.m. in order to recommence the Regular Meeting of Council of Wednesday, May 20, 2026.

Carried

Resolution No. 2026-183

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry does now adjourn from this Regular Meeting at 6:39 p.m. to commence a 'Public Meeting' for a proposed Zoning By-law Amendment for lands legally described as Part of Lot 31, Concession 3, Township of Perry located on Savage Settlement Road (2152900 Ontario Inc.).

Carried

Resolution No. 2026-184

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry receives the report prepared by Beth Morton, Clerk/Administrator for lands legally described as Part of Lot 31, Concession 3, Township of Perry located on Savage Settlement Road.

Carried

Resolution No. 2026-185

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Whereas Council recognizes that there was a minor clerical/description error within the Notice of Public Meeting and Complete Application for 2152900 Ontario Inc. and hereby acknowledges that a correction has been made;

And Further That Council hereby deems that no further public Notice is required and hereby directs staff to note the correction in the Public Meeting Minutes.

Carried

Resolution No. 2026-186

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby now adjourn from this Public Meeting at 7:11 p.m. in order to recommence the Regular Meeting of Council of Wednesday, May 20, 2026.

Carried

Resolution No. 2026-187

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives and approves the Minutes and/or Reports from the following Municipal Boards and Committees:

5.1. Almaguin Highlands Health Centre

5.1.1. March 2026 Minutes

5.1.2. April 2026 Minutes

5.2. District of Parry Sound Social Services Administration Board

5.2.1. February 2026 Minutes

5.3. Almaguin Community Economic Development (ACED) Committee

5.3.1. April 2026 Staff Report

5.3.2. ACED Strategic Plan Update

5.3.3. April 2026 DoED Report

5.3.4. Trade Show Concept Plan

5.3.5. March 2026 Minutes

5.4. Perry Township Recreation and Culture Committee

5.4.1. May 2026 Minutes - Draft

5.5. Perry Township Public Library Board

5.5.1. April 2026 Minutes

5.5.2. April 2026 CEO Monthly Report

5.6. Board of Health for North Bay Parry Sound District Health Unit

5.6.1. Board of Health February 2026 Meeting Minutes

5.6.2. Medical Officer of Health Report – April 2026

5.6.3. Highlights from April 2026 Medical Officer of Health Report

5.6.4. Finance and Property Committee – February 2026

5.7. Almaguin Highlands OPP Service Board

5.7.1. February 2026 Minutes

5.7.2. April 2026 DRAFT Minutes

5.7.3. Meal Allowance Policy – Out-of-Town Meetings, Conferences and Conventions

5.7.4. 2026 Budget

5.8. Southeast Parry Sound District Planning Board

- 5.8.1. January 2026 Regular Meeting Minutes
- 5.8.2. January 2026 Hearing Minutes
- 5.8.3. February 2026 Regular Meeting Minutes
- 5.8.4. February 2026 Hearing Minutes

Carried

Resolution No. 2026-188

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry has received and accepts the Monthly Reports, as circulated, from the following Municipal Departments:

6.1. Fire Department

- 6.1.1. April 2026 Fire Chief/Training Report
- 6.1.2. April 2026 Public Education and Prevention

6.2. Building Department/By-law

- 6.2.1. April 2026 Building Monthly Report
- 6.2.2. April 2026 By-Law Report

6.3. Transfer Station

6.4. Public Works

6.5. Finance Department

6.6. Planning

6.7. Health and Safety Update

Carried

Resolution No. 2026-189

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2026-37 "Being a By-Law to establish rates of remuneration and compensation for the Members of Council and the Members of any local Committee of the municipality." be given first and second reading.

Carried

Resolution No. 2026-190

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that By-law 2026-37 "Being a By-Law to establish rates of remuneration and compensation for the Members of Council and the Members of any local Committee of the municipality." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2026-191

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2026-38 "Being a By-law to deem part of a registered plan of subdivision not to be registered (Lot 22, Plan 175)." be given first and second reading.

Carried

Resolution No. 2026-192

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that By-law 2026-38 "Being a By-law to deem part of a registered plan of subdivision not to be registered (Lot 22, Plan 175)." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2026-193

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby declares the lands described as part of the Original Shore Road Allowance lying in front of Lot 24, Concession 6 (closed by By-law 399 as in PE3269); designated as Parts 1-5, Plan 42R22950; Perry to be surplus and that it be sold by direct sale to Eleanor Marjorie Campbell and Shannon Eleanor Campbell for the consideration of \$7,700.39 plus HST of \$1,001.05 and any and all Township administrative and legal costs.

Carried

Resolution No. 2026-194

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that By-law 2026-39 "A By-law to sell part of the Original Shore Road Allowance lying in front of Lot 24, Concession 6 (closed by By-law 399 as in PE3269); designated as Parts 1-5, Plan 42R22950; Perry (Campbell)." be given first and second reading.

Carried

Resolution No. 2026-195

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2026-39 "A By-law to sell part of the Original Shore Road Allowance lying in front of Lot 24, Concession 6 (closed by By-law 399 as in PE3269); designated as Parts 1-5, Plan 42R22950; Perry (Campbell)." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2026-196

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that By-law 2026-40 "A By-law of the Corporation of the Township of Perry to authorize long-term borrowing pursuant to the issue of debentures to Ontario Infrastructure and Lands Corporation ("OILC") in the principal amount of \$425,000.00 towards the cost of the capital work(s)." be given first and second reading.

Carried

Resolution No. 2026-197

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that By-law 2026-40 "A By-law of the Corporation of the Township of Perry to authorize long-term borrowing pursuant to the issue of debentures to

Ontario Infrastructure and Lands Corporation ("OILC") in the principal amount of \$425,000.00 towards the cost of the capital work(s)." be given third and final reading and enacted in open Council.

Carried

Resolution No. 2026-198

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby provide direction regarding the request from the Emsdale Agricultural Society to use a 20-foot by 40-foot outdoor area in Emsdale from May until September to plant corn to create a corn maze for the fall fair.

Carried

Resolution No. 2026-199

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receive the report for the executed Site Plan Agreement between the Township and Katherine Deborah Harvey and Jeffrey Alan Harvey for lands legally described as Part of Lot 30, Plan 167 and Part Shore Road Allowance in front of Lot 22, Concession 6 being Parts 1-4, Plan 42R-17519, Township of Perry.

Carried

Resolution No. 2026-200

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby approve Change Order 6 for Contract 2025-011 with Greystone Project Management Inc for the installation of a CO Gas Detection System in the utility room and the installation of F5 light fixtures at grid line 4 on the east and west side of the building in the amount of \$4,059.00 plus HST.

Carried

Resolution No. 2026-201

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby have no objection to Consent Application B-006/26 & B-007/26 (Love), subject to the following conditions:

1. The Township requires a "Cash-in-lieu of Parkland" payment of 5% based on the assessed value for each of the newly created lot.
2. A draft reference plan of survey shall be submitted to the Secretary-Treasurer of the District Planning Board and to the Municipality, for review, prior to registration.
If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant, contains a deviation road maintained by the Municipality as a public road, then the Applicant shall survey and transfer such deviation road to the

Municipality as a condition of severance. The area to be surveyed and transferred shall generally be sixty-six (66') feet in width and centered upon the centre line of the present travelled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

Prior to the finalization of consent, The District Planning Board must be advised in writing by the Municipality that the above condition has been satisfied.

3. The Township requires four (4) copies of the final reference plan, together with a digital pdf copy for our records.
4. The Township requires confirmation from the Working Roads Supervisor that an entrance permit can be obtained on the newly created lots.
5. Applicant will be required to rezone the newly created lots to the Rural Residential (RR) Zone.

Carried

Resolution No. 2026-202

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Whereas the Council of the Township of Perry received a request from the Women's Own Resource Centre for a donation, as per the Township of Perry Donation Policy, to support programming and services to assist women within the Township and Almaguin Highlands;

Be it resolved that the Council of the Corporation of the Township of Perry support a donation to the Women's Own Resource Centre in the amount of \$1,000.00.

Carried

Resolution No. 2026-203

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby approves the waiving of the rental fee as an in-kind donation to The SPACE Upstairs for the use of the Emsdale Community Centre for a one-day free workshop on a Saturday;

And that The SPACE Upstairs shall be responsible for paying (or providing proof of) the applicable insurance and paying the security deposit required for this rental.

Carried

Resolution No. 2026-204

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby authorize the procurement of a tractor and pull-behind ice resurfacer for the new

rink project through the CANOE Procurement Program, in accordance with the Township's Procurement By-law;

And that Council authorize staff to proceed with the purchase from a qualified vendor available through the CANOE Procurement Program, subject to the approved project budget.

Carried

Resolution No. 2026-205

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Whereas Council passed Resolution No. 2022-504 on December 7, 2022, appointing Norm Hofstetter as the representative on the Southeast Parry Sound District Planning Board and that Paul Sowrey be appointed as his alternate on the Board;

And whereas due to the leave of absence of Mayor Hofstetter, Council deems it appropriate to appoint a second alternate to the Southeast Parry Sound District Planning Board for the remainder of the 2022-2026 term;

Now therefore be it resolved that the Council of the Corporation of the Township of Perry hereby appoints Acting Mayor Joe Lumley as a secondary alternate on the Southeast Parry Sound District Planning Board for the remainder of this term of Council, retroactive to April 22, 2026.

Carried

Resolution No. 2026-206

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby support the appointment of Deputy Mayor Glenn Miller as the Area 4 representative on the Eastholme Board of Management for the remainder of the current Council term.

And that this resolution be circulated to the municipalities of Armour, Kearney, and Ryerson for concurrence and forwarded to Eastholme Home for the Aged upon approval by all participating municipalities.

Carried

Item 8.10 INFORMATION ONLY - Staff Attendance at Election Training and Zone 7 Conference - May 6 to 8, 2026

Resolution No. 2026-207

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Whereas the Council of the Township of Perry received a request from the Evergreen Heights Education Centre for a donation, as per the Township of Perry Donation Policy, to support programming and services to assist with the bussing fees for the grade 8 school trip;

Now therefore be it resolved that the Council of the Corporation of the Township

of Perry hereby support a donation to the Evergreen Heights Education Centre in the amount of \$250.00.

Carried

Resolution No. 2026-208

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby approve the reduction of the speed limit from 60 km/h to 40 km/h on designated municipal roads as outlined in this report, and hereby direct the Clerk-Administrator to prepare and bring forward the By-law at a future meeting of Council;

And that the Working Roads Supervisor order the required regulatory signage in accordance with the Highway Traffic Act in preparation of the by-law being implemented.

Carried

Resolution No. 2026-209

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives Correspondence Items 9.1 to 9.39 as outlined in the Agenda of Wednesday May 20th, 2026.

Carried

Resolution No. 2026-210

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry shall proceed into Closed Session on Wednesday, May 20th, 2026 at 8:02 p.m. in order to address matters relating to Section 239 (2)(d) labour relations or employee negotiations (Succession Planning).

Carried

Resolution No. 2026-214

Moved by: Paul Sowrey

Seconded by: Margaret Ann MacPhail

Be it resolved that the Council of the Corporation of the Township of Perry reconvenes to its Regular Meeting of Council of Wednesday, May 20th, 2026, at 8:38 p.m.

Carried

The Meeting adjourned at approximately 8:40 p.m.

Dated this 3rd day of June, 2026.

"Original signed by Joe Lumley"

Joe Lumley, *Acting Mayor*

"Original signed by Beth Morton"

Beth Morton, *Clerk-Administrator*