



Township of Perry – Sewage System Capacity Assessment

When enlarging, renovating, or altering a home, cottage, or other building served by an existing sewage system, it is the property owner's responsibility to ensure that the existing sewage system is adequate to accommodate the proposed construction and any potential increase in **daily design sewage flow**.

The information required as part of this application will allow the **Township of Perry Building Department** to assess the existing sewage system and determine whether the proposed construction may increase the daily design sewage flow or otherwise affect the capacity or performance of the existing sewage system.

The application must be fully completed and submitted to the Township of Perry along with all required plans, site plans, and supporting documentation. All information provided must be **clear, legible, accurate, and sufficiently detailed** to allow the Township to complete its review.

Site Plan Requirements

The site plan shall include, at a minimum, the following information:

1. Applicant/property owner's name and the civic address of the property.
2. Lot dimensions and property boundaries, including roads, existing rights-of-way, easements, and municipal or utility corridors.
3. The location of neighboring properties and any known wells located on adjacent properties.
4. The location and size of all existing and proposed sewage system components, including, where applicable:
 - septic tanks;
 - treatment units;
 - pump chambers;
 - alarms;
 - distribution piping;
 - leaching beds; and
 - other associated sewage system components.
5. The distances between all sewage system components and existing or proposed buildings and structures.
6. The distances between sewage system components and:
 - property lines;
 - easements and rights-of-way;
 - driveways and parking areas;
 - buildings and structures;
 - wells; and

Existing Sewage System Documentation

The applicant shall provide copies of any available documentation relating to the existing sewage system, including:

- previously issued **Sewage System Building Permits** or Certificates of Approval;
- approved sewage system plans or designs;
- inspection records;
- Use Permits, Notices of Completion, or other final approval documentation; and
- any other documentation that may assist the Township in confirming the approved design, capacity, location, and condition of the existing sewage system.

Where historical sewage system records are available through the Township's files, they may be reviewed as part of the assessment.

Where sufficient permit or approval documentation is not available, the Township may require additional information regarding the existing sewage system. This may include an assessment or report prepared by an appropriately qualified person holding the applicable **Building Code Identification Number (BCIN)** qualifications, or other qualified professional acceptable to the Chief Building Official.

Complete Application

To avoid delays in processing, it is the applicant's responsibility to ensure that the application and supporting documentation are complete.

The information provided must contain sufficient detail to allow the Township of Perry Building Department to determine whether the existing sewage system is adequate to serve the proposed construction.

Submission of an application does not constitute approval of the existing sewage system or the proposed construction. Additional information, investigation, inspection, or sewage system upgrades may be required where the existing system cannot be confirmed as adequate for the proposed development.



Sewage System Capacity Assessment

Property Address: _____

	DWELLING #1		GARAGE		ARU		Other: _____		# UNITS PER FIXTURE	FIXTURE UNITS
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed		
Bathroom group (toilet, sink, tub/shower)									x 6 =	
Additional toilet									x 4 =	
Bathtub or shower(*)									x 1.5 =	
Additional sinks(**)									x 1.5 =	
Kitchen sink(**)									x 1.5 =	
Dishwasher									x 1 =	
Washing machine									x 1.5 =	
Laundry tub									x 1.5 =	
Other: _____										
FIXTURE UNITS									Total:	
Finished floor area		m ²		m ²		m ²		m ²	Total:	m ²
# OF BEDROOMS									Total:	

ARU - Additional Residential Unit

Tub/shower combinations are counted as 1.5 units.

Sinks—whether double (e.g., his-and-hers with a shared trap) or single are also counted as 1.5 units

NOTE:

If any existing fixtures, floor space, or bedrooms are being removed, show this by using a minus (–) in the proposed column. For example: 4 existing – 2 proposed = total of 2.

Describe proposed plans:

Please note a site plan and floor plan is required to complete this application.

PROJECT INFORMATION				
Property owners name			Telephone	
Contact persons name (if different from owner)			e-mail:	
Mailing address (if different from project information below)				
Project property location			Unit #	Postal code
Assessment roll #			Township	
Lot	Con.	Sub-lot	Plan	Parcel

SITE PLANS – (SUBMIT WITH APPLICATION)

Site Plans are an important part of the application. All plans or site maps must be completed **IN INK** must not be drawn on paper exceeding 11" x 17" in size. They must be **LEGIBLE** and contain **ALL** information as listed on Page 1 (Guideline) of this application. These can be surveys or drawings as long as they are accurate.

DECLARATION OF APPLICANT

I _____ understand that it is my responsibility
(print name)

to ensure that the information provided is true and accurate and that the Township of Perry will not be held responsible for incorrect information provided to it by an applicant. By signing this document you agree that the information provided can be shared with your local municipality and/or designer/ installer and/or other persons as deemed necessary or involved in the project on the property in question.

Date

Signature of property owner/agent

NOTE:

If the person signing the application is not the owner; a signed letter from the owner authorizing the person to act on the owner's behalf must accompany the Sewage System File Review.

Township of Perry
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